

Sirois, Cathy

From: Maniscalco, Mike
Sent: Wednesday, June 22, 2016 5:40 PM
To: Sirois, Cathy; Anderson, Patience
Subject: Fwd: Sidewalk On-Call Bid
Attachments: Sidewalk On Call Bid Tabulation.xlsx; ATT00001.htm

Patience,

If it is ok with you I would like to get this on the agenda for award at the next Council meeting.

Michael Maniscalco, MPA
Town Manager
Town of East Hampton
860-267-4468

Sent from my iPhone

Begin forwarded message:

From: Matt Brown <mbrown@anchorengr.com>
Date: June 22, 2016 at 5:30:31 PM EDT
To: "Maniscalco, Mike (mmaniscalco@easthamptonct.gov)" <mmaniscalco@easthamptonct.gov>, "dmichelson@easthamptonct.gov" <dmichelson@easthamptonct.gov>
Subject: Sidewalk On-Call Bid

Gentlemen-

The bid tabulation from the sidewalk on call rfp is attached. The green highlighted cells note the lowest price provided for that particular item. The yellow highlighted cells indicate that the low price for that item was shared by two or all of the three bidders.

Based upon my review, it seems as if Garafalo & Saraceno Contractors, LLC provided the most competitive bid overall. They were the only ones to offer volume based reductions in unit price as well. LATEC offered better pricing for new sidewalk (without removal of existing damaged), however very little of this work would be likely, based upon my discussions with the Town. If you are comfortable selecting only one contractor, please let me know and I will prepare an award recommendation letter to the Town.

Thanks

Matthew N. Brown, P.E.
Senior Project Manager / Principal

Anchor Engineering Services, Inc.
41 Sequin Drive
Glastonbury, CT 06033
Phone: 860-633-8770
www.anchorengr.com

Town of East Hampton
On-Call Concrete Sidewalk Installation and Repair Bid Tabulation

Item No.	Description	Pay Unit	Assignment Quantity	Commercial Construction	LATEC, LLC	Garafalo & Saraceno Contractors, LLC
1	New Concrete Sidewalk	S.F.	1 to 100	\$ 1,200.00	\$ 8.00	\$ 12.00
			101 to 250	\$ 10.00	\$ 8.00	\$ 11.00
			251 to 1000	\$ 10.00	\$ 8.00	\$ 10.00
			1001 and Higher	\$ 10.00	\$ 8.00	\$ 10.00
2	Remove Existing and Install New Concrete Sidewalk	S.F.	1 to 100	\$ 2,400.00	\$ 17.00	\$ 13.00
			101 to 250	\$ 20.00	\$ 17.00	\$ 12.00
			251 to 1000	\$ 20.00	\$ 17.00	\$ 11.00
			1001 and Higher	\$ 20.00	\$ 17.00	\$ 11.00
3	New Concrete Sidewalk Ramp	S.F.	1 to 50	\$ 1,200.00	\$ 12.00	\$ 14.00
			51 to 100	\$ 12.00	\$ 12.00	\$ 13.00
			101 and Higher	\$ 12.00	\$ 12.00	\$ 12.00
4	Remove Existing and Install New Concrete Sidewalk Ramp	S.F.	1 to 50	\$ 2,400.00	\$ 15.00	\$ 15.00
			51 to 100	\$ 24.00	\$ 15.00	\$ 14.00
			101 Higher	\$ 24.00	\$ 15.00	\$ 13.00
5	New Concrete Driveway Ramp	S.F.	1 to 50	\$ 1,200.00	\$ 18.00	\$ 14.00
			51 to 100	\$ 12.00	\$ 18.00	\$ 13.00
			101 and Higher	\$ 12.00	\$ 18.00	\$ 12.00
6	Remove Existing and Install New Concrete Driveway Ramp	S.F.	1 to 50	\$ 1,200.00	\$ 48.00	\$ 15.00
			51 to 100	\$ 24.00	\$ 48.00	\$ 14.00
			101 Higher	\$ 24.00	\$ 48.00	\$ 13.00
7	Install New Concrete Curb	L.F.	1 to 50	\$ 1,200.00	\$ 36.00	\$ 25.00
			51 to 200	\$ 33.00	\$ 36.00	\$ 23.00
			201 and Higher	\$ 33.00	\$ 36.00	\$ 21.00
8	Remove Existing and Install New Concrete Curb	L.F.	1 to 50	\$ 1,200.00	\$ 52.00	\$ 27.00
			51 to 200	\$ 50.00	\$ 52.00	\$ 25.00
			201 and Higher	\$ 50.00	\$ 52.00	\$ 23.00
8	Install new Concrete Sidewalk with Integrated Curb	S.F.	1 to 100	\$ 1,200.00	\$ 38.00	\$ 15.00
			101 to 250	\$ 18.00	\$ 38.00	\$ 14.00
			251 to 1000	\$ 18.00	\$ 38.00	\$ 13.00
			1001 and Higher	\$ 18.00	\$ 38.00	\$ 12.00
9	Remove Existing and Install new Concrete Sidewalk with Integrated Curb	S.F.	1 to 100	\$ 2,000.00	\$ 48.00	\$ 16.00
			101 to 250	\$ 40.00	\$ 48.00	\$ 15.00
			251 to 1000	\$ 40.00	\$ 48.00	\$ 14.00
			1001 and Higher	\$ 40.00	\$ 48.00	\$ 13.00
10	Install New Bituminous Concrete Curb	L.F.	1 to 50	\$ 1,200.00	\$ 38.00	\$ 12.00
			51 to 200	\$ 9.00	\$ 38.00	\$ 10.00
			201 and Higher	\$ 9.00	\$ 38.00	\$ 8.00
11	Remove Existing and Install New Bituminous Concrete Curb	L.F.	1 to 50	-	\$ 56.00	\$ 13.00
			51 to 200	\$ 20.00	\$ 56.00	\$ 11.00
			201 and Higher	\$ 20.00	\$ 56.00	\$ 9.00
12	Bituminous Concrete Driveway and Roadway Patching	S.Y.	1 to 25	\$ 1,200.00	\$ 250.00	\$ 63.00
			26 to 100	\$ 48.00	\$ 250.00	\$ 64.00
			101 and Higher	\$ 48.00	\$ 250.00	\$ 45.00
13	Loam & Seed (Turf Establishment)	S.Y.	1 to 50	\$ 1,200.00	\$ 60.00	\$ 12.00
			51 to 200	\$ 6.00	\$ 60.00	\$ 11.00
			201 and Higher	\$ 6.00	\$ 60.00	\$ 10.00
Non-Collusion Affidavit				Yes		
Equipment List & Project References				Yes		

TOWN OF EAST HAMPTON AGENDA REPORT

Agenda Item: 10a

Item to be presented by: TLS

DATE: June 28, 2016

SUBJECT: Second Reading- 2016/17 Public Water System Operating Budget & Water Use Rate

DEPARTMENT: WPCA

RECOMMENDED ACTION –to adopt the 2016/17 Operating Budget and approve new water use rates effective July 15, 2016 for the two Community Water Systems owned by the Town and operated by the WPCA.

BACKGROUND – Pursuant to direction provided by TC at the meeting of June 28, 2018, a public hearing was held on June 21, 2016. At the Public Hearing, four water customers came to voice their concerns about the current meter charge. It was explained to these customers that the meter charge covers the fixed fees for operations and maintenance of the water systems.

The recommended expense budget for both systems, \$190,128.00 and represents an increase of **55% or \$67,713.00** over last year. Increases in repairs and maintenance and capital equals **\$30,897.00 for existing systems and \$36,591.00** of which is contributable to the new Hampton Woods Water System.

WATER RATE RECOMMENDATION:

The 2016/17 budget of \$190,128.00, will not require an increase in water rates as a result of the Town's desire to make the water systems self-sufficient and eliminate the historical Town Contribution in 2015-16 the current rates cover the costs of future Capital projects and repairs for FY 16-17.

Recommended Resolution: The Town Council does hereby approve the 2016/17 Public Water System Operating Budget substantially in the form presented and furthermore adopts the following rate structure effective July 15, 2016.

Effective July 15, 2016 water billing rates are as follows:

- Equivalent Meter Units: \$46.00/EMU
- Commodity Charge: \$5.58/1000 gallons

ALTERNATIVE ACTIONS – at the discretion of the Town Council

FISCAL IMPACT – variable depending upon the ultimate action of the Town Council.

Thad D. King
14 Book Hill Road
Essex, CT 06426
860 767 0591

June 7, 2016

East Hampton Town Council
20 East High Street
East Hampton CT 06424

Dear Town Council Members:

The Connecticut Department of Public Health (CTDPH) would like to be paid \$27,042 for water testing done for the Town of East Hampton water systems as itemized on the CTDPH attached accession number spreadsheet for the period January 2003 through February 2015.

CTDPH is attempting to hold me as the Chatham Heath District Director and Certified Water Treatment Operator personally responsible to pay these water-testing fees.

The facts are these:

As your employee; Health Director and Certified Water Treatment Operator (CWTO), I provided CWTO oversight of the town systems: Town Hall, Community Center, High School, Middle School, and Memorial School during the above listed period.

Accounts for town water systems were established at the DPH Lab, see attached list.

In 2001, the East Hampton Board of Education began paying me separately, but still as an employee, for CWTO Services for the School Systems.

Since I was working as the District Health Director, and in order to equalize the payment of District services, in August 2012 I became a contractual employee for the Town of East Hampton, responsible for the CWTO services. The contract with Michael Maniscalco, Town Manager, to provide CWTO coverage is attached. The contract states in section 5.1 the town is responsible for all testing fees.

Water samples were submitted to the State Lab by the local health department and municipal utility as provided for under CGS 19a-26, CGS 25-40 and CT Public Health Code 19-13-B 102(e), attached. Those submissions are subject to review by the CTDPH under the statutes, regulations, and policy memorandum also attached. The CTDPH never charged the health department for any analysis and they did not charge the town utilities.

No credible accounting can conclude I am personally responsible for the water testing fees. The work performed by the State Lab was solely for the benefit of the Town of East Hampton and its

municipal utilities. DPH has begun back-billing from 2003 because they assumed I was being paid a fee for the water testing analysis. The town never paid me personally, or as a representative of my department, Or as an employee or as a contractor for any laboratory testing analysis. See letter attached from Mr. Maniscalco acknowledging payment to me for services and the town's responsibility for payment of the testing fees.

Please approve payment to the CTDPH for the attached Town of East Hampton water testing in the amount of \$27,042. It has been a pleasure to serve the town and I am grateful for the opportunity and support I have received.

Sincerely,



Thad D King

Attachments:

1. Accession Number Spreadsheet
2. Certified Operator Contract - August 2012.
3. Account list
4. CGS Sec 19a-26
5. CGS Sec 25-40
6. 19-13-102 - DPH Memorandum
7. DPH Lab Memorandum
8. Letter from Mr. Maniscalco

Cc: East Hampton Board of Education, Chatham Health District

A History of Public Water Service in East Hampton

IN 1956, the first subdivision around Lake Pocotopaug was approved.

In 1963 the State Legislature granted to the Town of East Hampton through Special Act a Water and Sewer authority.

In 1967 the State Division of Water Resources, (now the Department of Public Health), issued an order for the Town to install a sewer system, not for wastewater remediation, but for drinking water protection.

The Sewer and Water Authority proposed a new central sewer system with water service. Water aquifers in the town were evaluated, but the public water project was dropped because water use rights could not be obtained.

In 1982 the town investigated contamination of well water in the Village Center.

In 1983 the Regional Water Treatment facility was built and central sewer system installed.

In 1985 the State Department of Environmental Protection issued an order to the town to abate the contamination and provide drinking water in the village center. The town accepted responsibility and moved toward establishment of a public water supply for the village center as remediation.

In 1985 the town hired its first full time Sanitarian to monitor contaminated drinking water including the Center School Water System.

In 1988 the town was ordered to install a public water supply system for the village center and connect those properties with contaminated wells.

In 1990 Brad Kargl, Town Sanitarian became Water Pollution Control Administrator, Thad King was hired as Town Sanitarian.

In 1992 a Village Center Water system was completed.

In 1995 CTDPH implemented the Certified Water Treatment Operator (CWTO) program for small water systems < 1000 persons. Brad Kargl was CWTO for the Village Center community water system, and Thad King CWTO for all Town Non Community water systems.

In 1995 the town established a public water study committee, to include representation from the WPCA and the health department.

In 1998, the CTDPH began the Water Utility Coordinating Committee (WUCC) for the Southeast Region. East Hampton petitioned for Exclusive Service Area (ESA) Provider. The WPCA Administrator, Health Director, and Town Manager were the town's WUCC representatives.

In 2001 the town was granted the ESA assignment after litigation with CTDPH and the WUCC.

In 2002 the town charged the WPCA with development of a water supply plan.

In 2007 the water supply plan was approved by the CTDPH which covered the central sewer area.

In 2007 the town voted down the proposed water supply plan.

2016 – the town still has the ESA assignment and is responsible for the provision of water in any development that provides public water. If any public water system within the ESA chooses to give up its ownership or operation of the water system, the town by agreement is responsible for all operation, maintenance and testing. The town has again formed the public water study committee to investigate a water supply adequate for the needs of the Village Center system.

My Work as Director of Health

When I went into the Town Managers office in 1994 as a new Director of Health I told him I was not likely to stay because the job of Health Director was too much to accomplish alone. We entered into a public health service contract with Marlborough and later formed a study committee to form a health district. That effort was supported by CTDPH and their office of Local Health Administration.

I was certified by CTDPH in 1995 as a CWTO. There are hundreds of correspondences between CTDPH and me as Director of Health and CWTO. CTDPH did not "discover" in 2014, after an "investigation" that I was both a DoH and a CWTO. Never was there an issue raised regarding the entire time component or conflict of interest of that work by CTDPH, the Town, or Board of Health.

When we formed the District in 2002, six months in, CTDPH asked if the District would assist seven other towns along the shoreline in preparing them for conducting mass vaccination clinics. This would evolve into the Emergency Response Preparedness Planning, and grant program. I worked fifty percent of my time out of district. Never was there an issue raised regarding the entire time component of that work by CTDPH or the Board of Health. This lasted until 2006 when the Connecticut River Health District formed and took over that work.

In 2007, the CTDPH Office of Local Health Administration asked if I would assist the Town of Haddam. They needed a Director of Health. We signed a public health service agreement and for a year and a half I was the Director of Health for the District and the Town of Haddam. Never was there an issue raised regarding the entire time component of that work by CTDPH or the Board of Health. In 2008 the Town of Haddam joined the District.

In 2009, the CTDPH Office of Local Health Administration asked if I would assist the Town of Killingworth, they needed a Director of Health. The District signed a public health service agreement and for a year and a half I was the Director of Health for the District and the Town of Killingworth. Never was there an issue raised regarding the entire time component of that work by CTDPH or the Board of Health.

In 2011, the CTDPH asked if the Chatham Health District would become lead agency for Middlesex County in a CDC initiative called the Community Transformation Grant for a health assessment of Middlesex County. In the next two and a half years I spent many, many hours outside the District working for all of the county towns completing the assessment. Never was there an issue raised regarding the entire time component of that work by CTDPH or the Board of Health.

CTDPH appears certain about my "entire time" as a DoH and CWTO under Sec. 19a-244, however it is being amended to require "full-time" employment. I think East Hampton is certain as well. History proves instructive. Unreferenced to date is Sec. 19a-241 which states, "The affairs of any such district department of health shall be managed by a board, which shall have all the duties exercised or performed immediately prior to the effective date of the creation of such district by directors of health...". The interest in public water in East Hampton exists because it is the most important

public health problem the town faces. I provided accordingly, my knowledge and service toward its management and resolution. I continued as CWTO because it was my duty.

East Hampton has always taken responsibility to move this issue forward and I charge you now with its completion. Do not let the questionable actions by CTDPH dissuade you from a relationship with them you will need to accomplish your goal.

I wish you well, good health, much success.

3-May-16										
PWS ID	Service Date	Lab ID	Original Accession Lts Code	Test	Original DPH "Cost"	Note	Final Revised Price	Original DPH Cost	Sampling Done as an Employee	Fees as a Contractor
			12/10/2015		From Agreement \$77,565.0		\$49,346.40	Matches Final Price	DoH/RS	
							Fees Paid 22304.36	Colum G = Colum K	1 =Yes, 0=No	
							Net - \$27042.04	0 % Matching	87%	\$5,499.21
East Hampton Community Center										
CT0420164	05-Feb-15	477807001	477807001VOC1	VOC1	100		\$ 54.00	0	0	
CT0420164	29-Jan-15	476140001	476140001PPS	PPS	10		\$ 24.51	0	0	
CT0420164	29-Jan-15	476153001	476153001TC	TC	15		\$ 16.00	0	0	
CT0420164	29-Jan-15	476140002	476140002NOX	NOX	20		\$ 12.88	0	0	
CT0420164	04-Dec-14	463722001	463722001VOC1	VOC1	100		\$ 54.00	0	0	
CT0420164	13-Nov-14	457609001	457609001TC	TC	15		\$ 16.00	0	0	
CT0420164	10-Nov-14	456878001	456878001PPS	PPS	10		\$ 24.51	0	0	
CT0420164	04-Sep-14	438528001	438528001VOC1	VOC1	100		\$ 54.00	0	0	
CT0420164	03-Sep-14	438276001	438276001TC	TC	15		\$ 16.00	0	0	
CT0420164	03-Sep-14	438269001	438269001PPS	PPS	10		\$ 24.51	0	0	
CT0420164	09-Jul-14	414670004	414670004PBCU	PBCU	40		\$ 11.44	0	0	
CT0420164	10-Jun-14	414670001	414670001PBCU	PBCU	40		\$ 11.44	0	0	
CT0420164	10-Jun-14	414670003	414670003PBCU	PBCU	40		\$ 11.44	0	0	
CT0420164	10-Jun-14	414670005	414670005PBCU	PBCU	40		\$ 11.44	0	0	
CT0420164	10-Jun-14	414670002	414670002PBCU	PBCU	40		\$ 11.44	0	0	
CT0420164	20-May-14	408795001	408795001PPS	PPS	10		\$ 24.51	0	0	
CT0420164	20-May-14	408813001	408813001TC	TC	15		\$ 16.00	0	0	
CT0420164	13-Mar-14	389480001	389480001VOC1	VOC1	100		\$ 54.00	0	0	
CT0420164	20-Feb-14	382901001	382901001TC	TC	15		\$ 16.00	0	0	
CT0420164	19-Feb-14	382924001	382924001PPS	PPS	10		\$ 24.51	0	0	
CT0420164	19-Feb-14	382924002	382924002NOX	NOX	20		\$ 12.88	0	0	
CT0420164	15-Nov-13	360430001	360430001VOC1	VOC1	100		\$ 54.00	0	0	
CT0420164	07-Nov-13	357660001	357660001TC	TC	15		\$ 16.00	0	0	
CT0420164	07-Nov-13	357316001	357316001PPS	PPS	10		\$ 24.51	0	0	
CT0420164	05-Nov-13	356777001	356777001VOC1	VOC1	200		\$ 150.54	0	0	
CT0420164	09-Sep-13	341626001	341626001VOC1	VOC1	100		\$ 54.00	0	0	
CT0420164	28-Aug-13	337955001	337955001PPS	PPS	10		\$ 24.51	0	0	
CT0420164	28-Aug-13	338387001	338387001TC	TC	15		\$ 16.00	0	0	
CT0420164	13-Jun-13	316458001	316458001VOC1	VOC1	100		\$ 54.00	0	0	
CT0420164	12-Jun-13	315936001	315936001TC	TC	15		\$ 16.00	0	0	
CT0420164	12-Jun-13	315964005	315964005PBCU	PBCU	40		\$ 11.44	0	0	
CT0420164	12-Jun-13	315964002	315964002PBCU	PBCU	40		\$ 11.44	0	0	
CT0420164	12-Jun-13	315964001	315964001PBCU	PBCU	40		\$ 11.44	0	0	
CT0420164	12-Jun-13	315964003	315964003PBCU	PBCU	40		\$ 11.44	0	0	
CT0420164	12-Jun-13	315964004	315964004PBCU	PBCU	40		\$ 11.44	0	0	
CT0420164	10-Jun-13	315157001	315157001PPS	PPS	10		\$ 24.51	0	0	

3-May-16											
PWS ID	Service Date	Lab ID	Original Accession Ltr	Code	Test	Original DPH "Cost"	Note	Final Revised	Original DPH Cost	Sampling Done	Fees as a
CT0420164	25-Feb-13	285127001	285127001VOC1	VOC1	Volatile Organics	100		\$ 54.00	0	0	
CT0420164	01-Feb-13	278804002	278804002NOX	NOX	Nitrate/Nitrite	20		\$ 12.88	0	0	
CT0420164	01-Feb-13	278852001	278852001TC	TC	Total Coliform	15		\$ 16.00	0	0	
CT0420164	01-Feb-13	278804001	278804001PPS	PPS	Physical Exam	100		\$ 24.51	0	0	
CT0420164	26-Nov-12	258836001	258836001VOC1	VOC1	Volatile Organics	100		\$ 54.00	0	0	
CT0420164	20-Nov-12	257960001	257960001TC	TC	Total Coliform	15		\$ 16.00	0	0	
CT0420164	20-Nov-12	257952001	257952001PPS	PPS	Physical Exam	10		\$ 24.51	0	0	
CT0420164	02-Nov-12	252992001	252992001NOX	NOX	Nitrate/Nitrite	20		\$ 12.88	0	0	
CT0420164	02-Nov-12	252992003	252992003PBCU	PBCU	Lead & Copper	40		\$ 11.44	0	0	
CT0420164	02-Nov-12	252992004	252992004PBCU	PBCU	Lead & Copper	40		\$ 11.44	0	0	
CT0420164	02-Nov-12	252992005	252992005PBCU	PBCU	Lead & Copper	40		\$ 11.44	0	0	
CT0420164	02-Nov-12	252992002	252992002PBCU	PBCU	Lead & Copper	40		\$ 11.44	0	0	
CT0420164	02-Nov-12	252992006	252992006PBCU	PBCU	Lead & Copper	40		\$ 11.44	0	0	
CT0420164	18-Sep-12	240660001	240660001VOC1	VOC1	Volatile Organics	100		\$ 54.00	0	0	
CT0420164	10-Sep-12	120934	120934BTC	BTC	Total Coliform	15		\$ 16.00	0	0	
CT0420164	10-Sep-12	237779001	237779001PPS	PPS	Physical Exam	10		\$ 24.51	0	0	
CT0420164	09-Jun-10	414350001	414350001VOC1	VOC1	Volatile Organics	100		\$ 54.00	0	1	
CT0420164	27-Feb-08	22379653	22379653NOX	NOX	Nitrate/Nitrite	20		\$ 17.50	0	1	
CT0420164	27-Feb-08	8277212	08277212TC	TC	Total Coliform	15		\$ 8.00	0	1	
CT0420164	27-Feb-08	8277211	08277211TC	TC	Total Coliform	15		\$ 8.00	0	1	
CT0420164	27-Feb-08	8277214	08277214TC	TC	Total Coliform	15		\$ 8.00	0	1	
CT0420164	27-Feb-08	22379652	22379652aPPS	PPS	Physical Exam	10		\$ 17.50	0	1	
CT0420164	27-Feb-08	22379652	22379652TC	TC	Total Coliform	15		\$ 8.00	0	1	
CT0420164	27-Feb-08	8277213	08277213TC	TC	Total Coliform	15		\$ 8.00	0	1	
CT0420164	22-Jan-08	8276761	08276761TC	TC	Total Coliform	15		\$ 8.00	0	1	
CT0420164	22-Jan-08	8276762	08276762TC	TC	Total Coliform	15		\$ 8.00	0	1	
CT0420164	22-Jan-08	8276764	08276764TC	TC	Total Coliform	15		\$ 8.00	0	1	
CT0420164	16-Jan-08	8276690	08276690TC	TC	Total Coliform	15		\$ 8.00	0	1	
CT0420164	16-Jan-08	8276692	08276692TC	TC	Total Coliform	15		\$ 8.00	0	1	
CT0420164	16-Jan-08	8276691	08276691TC	TC	Total Coliform	15		\$ 8.00	0	1	
CT0420164	16-Jan-08	8276687	08276687TC	TC	Total Coliform	15		\$ 8.00	0	1	
CT0420164	16-Jan-08	8276688	08276688TC	TC	Total Coliform	15		\$ 8.00	0	1	
CT0420164	16-Jan-08	8276689	08276689TC	TC	Total Coliform	15		\$ 8.00	0	1	
CT0420164	09-Jan-08	8276614	08276614TC	TC	Total Coliform	15		\$ 8.00	0	1	
CT0420164	09-Jan-08	8276613	08276613TC	TC	Total Coliform	15		\$ 8.00	0	1	
CT0420164	28-Dec-07	8276454	08276454TC	TC	Total Coliform	15		\$ 8.00	0	1	
CT0420164	28-Dec-07	8276455	08276455TC	TC	Total Coliform	15		\$ 8.00	0	1	
CT0420164	28-Dec-07	8276456	08276456TC	TC	Total Coliform	15		\$ 8.00	0	1	
CT0420164	28-Dec-07	8276453	08276453TC	TC	Total Coliform	15		\$ 8.00	0	1	
CT0420164	26-Dec-07	8276431	08276431TC	TC	Total Coliform	15		\$ 8.00	0	1	

3-May-16	PWS ID	Service Date	Lab ID	Original Accession	Uls Code	Test	Original DPH "Cost"	Note	Final Revised	Original DPH Cost	Sampling Done	Fees as a
	CT0420164	26-Dec-07	827633	08276433TC	TC	Total Coliform	15		\$ 8.00	0	1	
	CT0420164	26-Dec-07	8276434	08276434TC	TC	Total Coliform	15		\$ 8.00	0	1	
	CT0420164	26-Dec-07	8276432	08276432TC	TC	Total Coliform	15		\$ 8.00	0	1	
	CT0420164	26-Dec-07	8276435	08276435TC	TC	Total Coliform	15		\$ 8.00	0	1	
	CT0420164	27-Nov-07	8276022	08276022TC	TC	Total Coliform	15		\$ 8.00	0	1	
	CT0420164	27-Nov-07	8276024	08276024TC	TC	Total Coliform	15		\$ 8.00	0	1	
	CT0420164	27-Nov-07	8276023	08276023TC	TC	Total Coliform	15		\$ 8.00	0	1	
	CT0420164	27-Nov-07	8276025	08276025TC	TC	Total Coliform	15		\$ 8.00	0	1	
	CT0420164	27-Nov-07	8276026	08276026TC	TC	Total Coliform	15		\$ 8.00	0	1	
	CT0420164	16-Nov-07	8275913	08275913TC	TC	Total Coliform	15		\$ 8.00	0	1	
	CT0420164	16-Nov-07	8275915	08275915TC	TC	Total Coliform	15		\$ 8.00	0	1	
	CT0420164	16-Nov-07	8275914	08275914TC	TC	Total Coliform	15		\$ 8.00	0	1	
	CT0420164	16-Nov-07	8275916	08275916TC	TC	Total Coliform	15		\$ 8.00	0	1	
	CT0420164	13-Nov-07	22375767	22375767PPS	PPS	Physical Exam	10		\$ 17.50	0	1	
	CT0420164	13-Nov-07	22375767	22375767TC	TC	Total Coliform	15		\$ 8.00	0	1	
	CT0420164	20-Aug-07	22371983	22371983PPS	PPS	Physical Exam	10		\$ 17.50	0	1	
	CT0420164	20-Aug-07	22371983	22371983TC	TC	Total Coliform	15		\$ 8.00	0	1	
	CT0420164	05-Jun-07	22369021	22369021PPS	PPS	Physical Exam	10		\$ 17.50	0	1	
	CT0420164	05-Jun-07	22369021	22369021TC	TC	Total Coliform	15		\$ 8.00	0	1	
	CT0420164	05-Mar-07	22365935	22365935PPS	PPS	Physical Exam	10		\$ 17.50	0	1	
	CT0420164	05-Mar-07	22365935	22365935ANOX	NOX	Nitrate/Nitrite	20		\$ 17.50	0	1	
	CT0420164	05-Mar-07	22365935	22365935TC	TC	Total Coliform	15		\$ 8.00	0	1	
	CT0420164	04-Dec-06	22363304	22363304TC	TC	Total Coliform	15		\$ 8.00	0	1	
	CT0420164	15-Aug-06	22359264	22359264PPS	PPS	Physical Exam	10	Duplicate	\$ 17.50	0	1	
	CT0420164	15-Aug-06	22359264	22359264ATC	ATC	Total Coliform	15	Duplicate	\$ -	0	1	
	CT0420164	15-Aug-06	22359264	22359264TC	TC	Total Coliform	15		\$ 8.00	0	1	
	CT0420164	15-May-06	22356039	22356039TC	TC	Total Coliform	15		\$ 8.00	0	1	
	CT0420164	15-May-06	22356039	22356039PPS	PPS	Physical Exam	10		\$ 17.50	0	1	
	CT0420164	13-Feb-06	22352774	22352774ANOX	NOX	Nitrate/Nitrite	20	Duplicate	\$ -	0	1	
	CT0420164	13-Feb-06	22352774	22352774PPS	PPS	Physical Exam	10		\$ 17.50	0	1	
	CT0420164	13-Feb-06	22352774	22352774ANOX	NOX	Nitrate/Nitrite	20		\$ 17.50	0	1	
	CT0420164	13-Feb-06	22352774	22352774TC	TC	Total Coliform	15		\$ 8.00	0	1	
	CT0420164	18-Nov-05	22350323	22350323TC	TC	Total Coliform	15		\$ 8.00	0	1	
	CT0420164	18-Nov-05	22350323	22350323PP	PP	Physical Exam	10		\$ 17.50	0	1	
	CT0420164	12-Jul-05	22345518	22345518TC	TC	Total Coliform	15		\$ 8.00	0	1	
	CT0420164	12-Jul-05	22343918	22343918PP	PP	Physical Exam	10		\$ 17.50	0	1	
	CT0420164	26-May-05	22343918	22343918TC	TC	Total Coliform	15		\$ 8.00	0	1	
	CT0420164	26-May-05	22343918	22343918PP	PP	Physical Exam	10		\$ 17.50	0	1	

3-May-16											
PWS ID	Service Date	Lab ID	Original Accession	LS Code	Test	Original DPH "Cost"	Note	Final Revised	Original DPH Cost	Sampling Done	Fees as a
CT0420164	09-Mar-05	22341096	22341096-NOX	NOX	Nitrate/Nitrite	20		\$ 17.50	0	1	
CT0420164	09-Mar-05	22341096	22341096-TC	TC	Total Coliform	15		\$ 8.00	0	1	
CT0420164	06-Mar-05	22341096	22341096-PP	PP	Physical Exam	10		\$ 17.50	0	1	
CT0420164	22-Oct-04	22336687	22336687-PP	PP	Physical Exam	10		\$ 17.50	0	1	
CT0420164	22-Oct-04	22336687	22336687-TC	TC	Total Coliform	15		\$ 8.00	0	1	
CT0420164	09-Sep-04	22335012	22335012-TC	TC	Total Coliform	15		\$ 8.00	0	1	
CT0420164	18-May-04	22330869	22330869-PP	PP	Physical Exam	10		\$ 17.50	0	1	
CT0420164	18-May-04	22330869	22330869-TC	TC	Total Coliform	15		\$ 8.00	0	1	
CT0420164	25-Feb-04	22328180	22328180-NOX	NOX	Nitrate/Nitrite	20		\$ 17.50	0	1	
CT0420164	25-Feb-04	22328180	22328180-TC	TC	Total Coliform	15		\$ 8.00	0	1	
CT0420164	25-Feb-04	22328180	22328180-PPS	PPS	Physical Exam	10		\$ 17.50	0	1	
CT0420164	19-Nov-03	22325087	22325087-TC	TC	Total Coliform	15		\$ 8.00	0	1	
CT0420164	08-Sep-03	22322333	22322333-PP	PP	Physical Exam	10		\$ 17.50	0	1	
CT0420164	08-Sep-03	22322333	22322333-TC	TC	Total Coliform	15		\$ 8.00	0	1	
CT0420164	16-Jun-03	22318842	22318842-PP	PP	Physical Exam	10		\$ 17.50	0	1	
CT0420164	16-Jun-03	22318842	22318842-TC	TC	Total Coliform	15		\$ 8.00	0	1	
CT0420164	17-Mar-03	22315258	22315258-PP	PP	Physical Exam	10		\$ 17.50	0	1	
CT0420164	17-Mar-03	22315258	22315258-NOX	NOX	Nitrate/Nitrite	20		\$ 17.50	0	1	
CT0420164	17-Mar-03	22315258	22315258-TC	TC	Total Coliform	15		\$ 8.00	0	1	
East Hampton Community Center						Total		\$3,420.00			
								\$	2,282.77	0 % Matching	

3-May-16	Service Date	Lab ID	Original Accession Lis	Code	Test	Original DPH "Cost"	Note	Final Revised	Original DPH Cost	Sampling Done	Fees as a
Town of East Hampton Site: High School											
CT0420902	18-Aug-15	150841A	150841APPS	PPS	Physical Exam	10		\$24.51	0	1	
CT0420902	05-Feb-15	477809001	477809001VOC1	VOC1	Volatile Organics	100		\$54.00	0	1	
CT0420902	04-Feb-15	477352001	477352001PPS	PPS	Physical Exam	10		\$24.51	0	1	
CT0420902	04-Feb-15	477425001	477425001TC	TC	Total Coliforms	15		\$16.00	0	1	
CT0420902	04-Feb-15	477352002	477352002NOX	NOX	Nitrate/Nitrite	20		\$16.00	0	1	
CT0420902	04-Dec-14	463725001	463725001VOC1	VOC1	Volatile Organics	100		\$54.00	0	1	
CT0420902	13-Nov-14	457630001	457630001TC	TC	Total Coliforms	15		\$16.00	0	1	
CT0420902	13-Nov-14	457604001	457604001PPS	PPS	Physical Exam	10		\$24.51	0	1	
CT0420902	16-Oct-14	450409004	450409004TC	TC	Total Coliforms	15		\$16.00	0	1	
CT0420902	16-Oct-14	450409003	450409003TC	TC	Total Coliforms	15		\$16.00	0	1	
CT0420902	16-Oct-14	450409001	450409001TC	TC	Total Coliforms	15		\$16.00	0	1	
CT0420902	16-Oct-14	450409002	450409002TC	TC	Total Coliforms	15		\$16.00	0	1	
CT0420902	16-Oct-14	450409005	450409005TC	TC	Total Coliforms	15		\$16.00	0	1	
CT0420902	04-Sep-14	438509001	438509001TC	TC	Total Coliforms	15		\$16.00	0	1	
CT0420902	04-Sep-14	438500001	438500001VOC1	VOC1	Volatile Organics	100		\$54.00	0	1	
CT0420902	04-Sep-14	438513001	438513001PPS	PPS	Physical Exam	10		\$24.51	0	1	
CT0420902	09-Jun-14	414348001	414348001VOC1	VOC1	Volatile Organics	100		\$54.00	0	1	
CT0420902	09-May-14	406008001	406008001TC	TC	Total Coliforms	15		\$16.00	0	1	
CT0420902	09-May-14	406005001	406005001PPS	PPS	Physical Exam	10		\$24.51	0	1	
CT0420902	13-Mar-14	389481001	389481001VOC1	VOC1	Volatile Organics	100		\$54.00	0	1	
CT0420902	19-Feb-14	382922001	382922001PPS	PPS	Physical Exam	10		\$24.51	0	1	
CT0420902	19-Feb-14	382898001	382898001TC	TC	Total Coliforms	15		\$16.00	0	1	
CT0420902	19-Feb-14	382922002	382922002NOX	NOX	Nitrate/Nitrite	20		\$12.88	0	1	
CT0420902	08-Jan-14	372510001	372510001SOC2	SOC2	SOC (EDB)	500		\$81.67	0	1	
CT0420902	08-Jan-14	372510001	372510001SOC5	SOC5	SOC (Feet)	500		\$81.14	0	1	
CT0420902	15-Nov-13	360432001	360432001VOC1	VOC1	Volatile Organics	100		\$54.00	0	1	
CT0420902	15-Nov-13	360558001	360558001SOC5	SOC5	SOC (EDB)	500		\$81.67	0	1	
CT0420902	15-Nov-13	360558001	360558001SOC2	SOC2	SOC (Feet)	500		\$81.14	0	1	
CT0420902	15-Nov-13	360558002	360558002SOC2	SOC2	SOC (EDB)	500		\$81.67	0	1	
CT0420902	15-Nov-13	360558002	360558002SOC5	SOC5	SOC (Feet)	500		\$81.14	0	1	
CT0420902	07-Nov-13	357584001	357584001TC	TC	Total Coliforms	15		\$16.00	0	1	
CT0420902	07-Nov-13	357320001	357320001PPS	PPS	Physical Exam	10		\$24.51	0	1	
CT0420902	05-Nov-13	356779001	356779001VOC1	VOC1	Inorganics	200		\$150.54	0	1	
CT0420902	05-Sep-13	341623001	341623001VOC1	VOC1	Volatile Organics	100		\$54.00	0	1	
CT0420902	28-Aug-13	338388001	338388001TC	TC	Total Coliforms	15		\$16.00	0	1	
CT0420902	28-Aug-13	337962001	337962001PPS	PPS	Physical Exam	10		\$24.51	0	1	
CT0420902	13-Jun-13	316457001	316457001VOC1	VOC1	Volatile Organics	100		\$54.00	0	1	
CT0420902	06-May-13	305800001	305800001TC	TC	Total Coliforms	15		\$16.00	0	1	
CT0420902	06-May-13	305806001	305806001PPS	PPS	Physical Exam	10		\$24.51	0	1	
CT0420902	25-Feb-13	285130001	285130001VOC1	VOC1	Volatile Organics	100		\$54.00	0	1	
CT0420902	04-Feb-13	279755001	279755001TC	TC	Total Coliforms	15		\$16.00	0	1	
CT0420902	04-Feb-13	279749001	279749001NOX	NOX	Nitrate/Nitrite	20		\$12.88	0	1	
CT0420902	04-Feb-13	279748001	279748001PPS	PPS	Physical Exam	10		\$24.51	0	1	
CT0420902	26-Nov-12	258832001	258832001VOC1	VOC1	Volatile Organics	100		\$54.00	0	1	
CT0420902	21-Nov-12	258157001	258157001TC	TC	Total Coliforms	15		\$16.00	0	1	
CT0420902	18-Sep-12	240658001	240658001VOC1	VOC1	Volatile Organics	100		\$54.00	0	1	
CT0420902	18-Sep-12	240639001	240639001TC	TC	Total Coliforms	15		\$16.00	0	1	
CT0420902	18-Sep-12	240653001	240653001PPS	PPS	Physical Exam	10		\$24.51	0	1	

3-May-16										
PWS ID	Service Date	Lab ID	Original Accession Lis Code	Test	Original DPH "Cost"	Note	Final Revised	Original DPH Cost	Sampling Done	Fees as a
CT0420902	13-May-10	16144996	16144996VOC1	VOC1	Volatile Organics		\$54.00	0	1	
CT0420902	23-Feb-10	8304820	08304820TC	TC	Total Coliforms		\$21.00	0	1	
CT0420902	22-Feb-10	22404837	22404837PPS	PPS	Physical Exam		\$17.50	0	1	
CT0420902	22-Feb-10	16144660	16144660VOC1	VOC1	Volatile Organics		\$54.00	0	1	
CT0420902	09-Nov-09	22404838	22404838NOX	NOX	Nitrate/Nitrite		\$12.88	0	1	
CT0420902	09-Nov-09	16144287	16144287VOC1	VOC1	Volatile Organics		\$54.00	0	1	
CT0420902	09-Nov-09	22402158	22402158PPS	PPS	Physical Exam		\$17.50	0	1	
CT0420902	09-Nov-09	8303727	08303727TC	TC	Total Coliforms		\$21.00	0	1	
CT0420902	24-Aug-09	16143797	16143797VOC1	VOC1	Volatile Organics		\$54.00	0	1	
CT0420902	20-Aug-09	22399425	22399425PPS	PPS	Physical Exam		\$17.50	0	1	
CT0420902	20-Aug-09	8301325	08301325TC	TC	Total Coliforms		\$21.00	0	1	
CT0420902	23-Jun-09	22396963	22396963PBCU	PBCU	Lead & Copper		\$22.14	0	1	
CT0420902	23-Jun-09	22396962	22396962PBCU	PBCU	Lead & Copper		\$22.14	0	1	
CT0420902	23-Jun-09	22396958	22396958PBCU	PBCU	Lead & Copper		\$22.14	0	1	
CT0420902	23-Jun-09	22396959	22396959PBCU	PBCU	Lead & Copper		\$22.14	0	1	
CT0420902	23-Jun-09	22396960	22396960PBCU	PBCU	Lead & Copper		\$22.14	0	1	
CT0420902	23-Jun-09	22396964	22396964PBCU	PBCU	Lead & Copper		\$22.15	0	1	
CT0420902	23-Jun-09	22396956	22396956PBCU	PBCU	Lead & Copper		\$22.14	0	1	
CT0420902	23-Jun-09	22396955	22396955PBCU	PBCU	Lead & Copper		\$22.14	0	1	
CT0420902	23-Jun-09	22396961	22396961PBCU	PBCU	Lead & Copper		\$22.14	0	1	
CT0420902	23-Jun-09	22396957	22396957PBCU	PBCU	Lead & Copper		\$22.14	0	1	
CT0420902	19-May-09	22395876	22395876NOX	NOX	Nitrate/Nitrite		\$12.88	0	1	
CT0420902	19-May-09	16143389	16143389VOC1	VOC1	Volatile Organics		\$54.00	0	1	
CT0420902	11-May-09	8292314	08292314TC	TC	Total Coliforms		\$21.00	0	1	
CT0420902	11-May-09	22395596	22395596PPS	PPS	Physical Exam		\$17.50	0	1	
CT0420902	23-Feb-09	16142978	16142978VOC1	VOC1	Volatile Organics		\$54.00	0	1	
CT0420902	04-Feb-09	22392735	22392735PPS	PPS	Physical Exam		\$17.50	0	1	
CT0420902	04-Feb-09	22392735	22392735TC	TC	Total Coliforms		\$21.00	0	1	
CT0420902	09-Dec-08	16142713	16142713VOC1	VOC1	Volatile Organics		\$54.00	0	1	
CT0420902	03-Dec-08	22390949	22390949PPS	PPS	Physical Exam		\$17.50	0	1	
CT0420902	03-Dec-08	22390949	22390949TC	TC	Total Coliforms		\$21.00	0	1	
CT0420902	29-Jul-08	16142306	16142306VOC1	VOC1	Volatile Organics		\$54.00	0	1	
CT0420902	29-Jul-08	22385892	22385892PPS	PPS	Physical Exam		\$17.50	0	1	
CT0420902	29-Jul-08	22385892	22385892TC	TC	Total Coliforms		\$21.00	0	1	
CT0420902	06-May-08	16142045	16142045VOC1	VOC1	Volatile Organics		\$304.00	0	1	
CT0420902	06-May-08	22382260	22382260TC	TC	Total Coliforms		\$8.00	0	1	
CT0420902	06-May-08	22382260	22382260PPS	PPS	Physical Exam		\$17.50	0	1	
CT0420902	03-Mar-08	16141811	16141811VOC1	VOC1	Volatile Organics		\$304.00	0	1	
CT0420902	03-Mar-08	16141810	16141810VOC1	VOC1	Volatile Organics		\$304.00	0	1	
CT0420902	28-Feb-08	22379660	22379660TC	TC	Total Coliforms		\$8.00	0	1	
CT0420902	28-Feb-08	22379660	22379660PPS	PPS	Physical Exam		\$17.50	0	1	
CT0420902	28-Feb-08	22379661	22379661NOX	NOX	Nitrate/Nitrite		\$17.50	0	1	
CT0420902	18-Dec-07	18022103	18022103SOC2	SOC2	SOC (EDB)		\$81.67	0	1	
CT0420902	18-Dec-07	18022103a	18022103aSOC5	SOC5	SOC (PAH)		\$773.50	0	1	
CT0420902	19-Nov-07	22376100	22376100TC	TC	Total Coliforms		\$8.00	0	1	
CT0420902	19-Nov-07	16141488	16141488VOC1	VOC1	Volatile Organics		\$304.00	0	1	
CT0420902	19-Nov-07	22376100	22376100PPS	PPS	Physical Exam		\$17.50	0	1	
CT0420902	16-Aug-07	22371907	22371907TC	TC	Total Coliforms		\$8.00	0	1	
CT0420902	16-Aug-07	22371907	22371907PPS	PPS	Physical Exam		\$17.50	0	1	
CT0420902	31-Jul-07	16140999	16140999aCH	VOC1	Volatile Organics		\$304.00	0	1	
CT0420902	12-Jun-07	16140843	16140843VOC1	VOC1	Volatile Organics		\$304.00	0	1	
CT0420902	18-May-07	22386826	22386826VOC1	VOC1	Inorganics		\$207.98	0	1	

3-May-15	Service Date	Lab ID	Original Accession List	Code	Test	Original DPH "Cost"	Note	Final Revised	Original DPH Cost	Sampling Done	Fees as a
PWS ID											
CT0420902	14-May-07	22368449	22368449PPS	PPS	Physical Exam	10		\$17.50	0	1	
CT0420902	14-May-07	22368449	22368449TC	TC	Total Coliforms	15		\$8.00	0	1	
CT0420902	25-Jan-07	22364756A	22364756ANOX	NOX	Nitrate/Nitrite	20		\$17.50	0	1	
CT0420902	25-Jan-07	22364756	22364756TC	TC	Total Coliforms	15		\$8.00	0	1	
CT0420902	25-Jan-07	16140346	16140346VOC1	VOC1	Volatile Organics	100		\$304.00	0	1	
CT0420902	25-Jan-07	22364756	22364756PPS	PPS	Physical Exam	10		\$17.50	0	1	
CT0420902	13-Dec-06	8262663	08262663TC	TC	Total Coliforms	15		\$8.00	0	1	
CT0420902	20-Nov-06	16140144	16140144VOC1	VOC1	Volatile Organics	100		\$304.00	0	1	
CT0420902	14-Nov-06	22362545	22362545PPS	PPS	Physical Exam	10		\$17.50	0	1	
CT0420902	14-Nov-06	22362545	22362545TC	TC	Total Coliforms	15		\$8.00	0	1	
CT0420902	16-Oct-06	8261688	08261688TC	TC	Total Coliforms	15		\$8.00	0	1	
CT0420902	13-Sep-06	8260967	08260967TC	TC	Total Coliforms	15		\$8.00	0	1	
CT0420902	13-Sep-06	16139855	16139855VOC1	VOC1	Volatile Organics	100		\$304.00	0	1	
CT0420902	15-Aug-06	8258959	08258959TC	TC	Total Coliforms	15		\$8.00	0	1	
CT0420902	20-Jul-06	22358201	22358201TC	TC	Total Coliforms	15		\$8.00	0	1	
CT0420902	20-Jul-06	22358201	22358201PPS	PPS	Physical Exam	10		\$17.50	0	1	
CT0420902	13-Jun-06	8252717	08252717TC	TC	Total Coliforms	15		\$8.00	0	1	
CT0420902	31-May-06	16139469	16139469VOC1	VOC1	Volatile Organics	100		\$304.00	0	1	
CT0420902	09-May-06	22355742	22355742TC	TC	Total Coliforms	15		\$8.00	0	1	
CT0420902	09-May-06	22355742	22355742PPS	PPS	Physical Exam	10		\$17.50	0	1	
CT0420902	10-Apr-06	8250610	08250610TC	TC	Total Coliforms	15		\$8.00	0	1	
CT0420902	20-Mar-06	8250280	08250280TC	TC	Total Coliforms	15		\$8.00	0	1	
CT0420902	23-Feb-06	16139044	16139044VOC1	VOC1	Volatile Organics	100		\$304.00	0	1	
CT0420902	23-Feb-06	8249901	08249901TC	TC	Total Coliforms	15		\$8.00	0	1	
CT0420902	17-Jan-06	22352071	22352071-01TC	TC	Total Coliforms	15		\$8.00	0	1	
CT0420902	17-Jan-06	22352071	22352071NOX	NOX	Nitrate/Nitrite	20		\$17.50	0	1	
CT0420902	17-Jan-06	22352071	22352071-02PPS	PPS	Physical Exam	10		\$17.50	0	1	
CT0420902	14-Dec-05	8249020	08249020-TC	TC	Total Coliforms	15		\$8.00	0	1	
CT0420902	21-Nov-05	16138667	16138667CH	CH	Volatile Organics	100		\$304.00	0	1	
CT0420902	17-Nov-05	22350291	22350291-TC	TC	Total Coliforms	15		\$8.00	0	1	
CT0420902	17-Nov-05	22350291	22350291-PP	PP	Physical Exam	10		\$17.50	0	1	
CT0420902	27-Oct-05	8248267	08248267-TC	TC	Total Coliforms	15		\$8.00	0	1	
CT0420902	16-Sep-05	16138345	16138345-VOC	VOC	Volatile Organics	100		\$304.00	0	1	
CT0420902	16-Sep-05	8247399	08247399-TC	TC	Total Coliforms	15		\$8.00	0	1	
CT0420902	23-Aug-05	22347183	22347183-TC	TC	Total Coliforms	15		\$8.00	0	1	
CT0420902	23-Aug-05	22347183	22347183-PPS	PPS	Physical Exam	10		\$17.50	0	1	
CT0420902	11-Jul-05	8242233	08242233-TC	TC	Total Coliforms	15		\$8.00	0	1	
CT0420902	01-Jul-05	22345278	22345278-PBCU	PBCU	Lead & Copper	40		\$42.00	0	1	
CT0420902	01-Jul-05	22345277	22345277-PBCU	PBCU	Lead & Copper	40		\$42.00	0	1	
CT0420902	01-Jul-05	22345280	22345280-PBCU	PBCU	Lead & Copper	40		\$42.00	0	1	
CT0420902	01-Jul-05	22345274	22345274-PBCU	PBCU	Lead & Copper	40		\$42.00	0	1	
CT0420902	01-Jul-05	22345273	22345273-PBCU	PBCU	Lead & Copper	40		\$42.00	0	1	
CT0420902	01-Jul-05	22345281	22345281-PBCU	PBCU	Lead & Copper	40		\$42.00	0	1	
CT0420902	01-Jul-05	22345275	22345275-PBCU	PBCU	Lead & Copper	40		\$42.00	0	1	
CT0420902	22-Jun-05	8240731	08240731-TC	TC	Total Coliforms	15		\$8.00	0	1	
CT0420902	25-May-05	22343891	22343891-PP	PP	Physical Exam	10		\$17.50	0	1	
CT0420902	25-May-05	16137827	16137827-VOC	VOC	Volatile Organics	100		\$304.00	0	1	
CT0420902	25-May-05	22343891	22343891-TC	TC	Total Coliforms	15		\$8.00	0	1	
CT0420902	13-Apr-05	8237907	08237907-TC	TC	Total Coliforms	15		\$8.00	0	1	

3-May-16											
PWS ID	Service Date	Lab ID	Original Accession Lis	Code	Test	Original DPH "Cost"	Note	Final Revised	Original DPH Cost	Sampling Done	Fees as a
CTD420902	20-Jan-04	2232693	2232693-TC	TC	Total Coliforms	15		\$8.00	0	1	
CTD420902	20-Jan-04	2232693	2232693-PPS	PPS	Physical Exam	10		\$17.50	0	1	
CTD420902	09-Dec-03	8223166	08223166-TC	TC	Total Coliforms	15		\$8.00	0	1	
CTD420902	19-Nov-03	16135198	16135198-VOC	VOC	Volatle Organics	100		\$304.00	0	1	
CTD420902	18-Nov-03	22325056	22325056-TC	TC	Total Coliforms	15		\$8.00	0	1	
CTD420902	06-Oct-03	8222279	0822279-TC	TC	Total Coliforms	15		\$8.00	0	1	
CTD420902	06-Oct-03	8222279	0822279-PP	PP	Physical Exam	10		\$17.50	0	1	
CTD420902	22-Sep-03	8222009	08222009-PP	PP	Physical Exam	10		\$17.50	0	1	
CTD420902	22-Sep-03	8222009	08222009-TC	TC	Total Coliforms	15		\$8.00	0	1	
CTD420902	05-Aug-03	22320869	22320869-PP	PP	Physical Exam	10		\$17.50	0	1	
CTD420902	05-Aug-03	16134658	16134658-VOC	VOC	Volatle Organics	100		\$304.00	0	1	
CTD420902	05-Aug-03	22320869	22320869-TC	TC	Total Coliforms	15		\$8.00	0	1	
CTD420902	09-Jul-03	8217220	08217220-TC	TC	Total Coliforms	15		\$8.00	0	1	
CTD420902	09-Jul-03	8217220	08217220-PP	PP	Physical Exam	10		\$17.50	0	1	
CTD420902	10-Jun-03	22318653	22318653-PP	PP	Physical Exam	10		\$17.50	0	1	
CTD420902	10-Jun-03	22318653	22318653-TC	TC	Total Coliforms	15		\$8.00	0	1	
CTD420902	14-May-03	8213921	08213921-PP	PP	Physical Exam	10		\$17.50	0	1	
CTD420902	14-May-03	8213921	08213921-TC	TC	Total Coliforms	15		\$8.00	0	1	
CTD420902	28-Apr-03	8213562	08213562-TC	TC	Total Coliforms	15		\$8.00	0	1	
CTD420902	28-Apr-03	8213562	08213562-PP	PP	Physical Exam	10		\$17.50	0	1	
CTD420902	27-Mar-03	22315254	22315254-TC	TC	Total Coliforms	15		\$8.00	0	1	
CTD420902	17-Mar-03	22315254	22315254-PP	PP	Physical Exam	10		\$17.50	0	1	
CTD420902	17-Mar-03	22315254	22315254-NOX	NOX	Nitrate/Nitrite	20		\$17.50	0	1	
CTD420902	31-Jan-03	8212529	08212529 TC	TC	Total Coliforms	15		\$8.00	0	1	
		N1049170ASOC5				500	Does not Exist		0		
		N1049170ASOC2				500	Does not Exist		0		
		N1048605HAAS				100	Duplicate		0		
		16143797ACH				100	Duplicate		0		
		16142306ACH					Duplicate		0		
		16140999VOC1				100	Duplicate		0		
		16139855ACH				100	Duplicate		0		
		16136670-TTHM					Does not Exist				
	East Hampton High School				subtotal	19,885		\$14,468.83	0 % Matching		

3-May-16	Service Date	Lab ID	Original Accession Lis Code	Test	Original DPH "Cost"	Note	Final Revised	Original DPH Cost	Sampling Done	Fees as a
Town of East Hampton Site: East Hampton Memorial School										
CT0420892	17-Nov-05	22350293	22350293-TC	TC	Total Coliforms		\$15.00			
CT0420892	17-Nov-05	22350293	22350293-PP	PP	Physical Exam		\$10.00			
CT0420892	24-Aug-05	22347188	22347188-PPS	PPS	Physical Exam		\$10.00			
CT0420892	24-Aug-05	22347188	22347188-TC	TC	Total Coliforms		\$15.00			
CT0420892	16-Jun-05	22344748	22344748-PBCU	PBCU	Lead & Copper		\$40.00			
CT0420892	16-Jun-05	22344744	22344744-PBCU	PBCU	Lead & Copper		\$40.00			
CT0420892	16-Jun-05	22344746	22344746-PBCU	PBCU	Lead & Copper		\$40.00			
CT0420892	16-Jun-05	22344745	22344745-PBCU	PBCU	Lead & Copper		\$40.00			
CT0420892	16-Jun-05	22344743	22344743-PBCU	PBCU	Lead & Copper		\$40.00			
CT0420892	16-Jun-05	22344749	22344749-PBCU	PBCU	Lead & Copper		\$40.00			
CT0420892	16-Jun-05	22344741	22344741-PBCU	PBCU	Lead & Copper		\$40.00			
CT0420892	16-Jun-05	22344750	22344750-PBCU	PBCU	Lead & Copper		\$40.00			
CT0420892	16-Jun-05	22344742	22344742-PBCU	PBCU	Lead & Copper		\$40.00			
CT0420892	16-Jun-05	22344747	22344747-PBCU	PBCU	Lead & Copper		\$40.00			
CT0420892	25-May-05	16137828	16137828-VOC	VOC	Volatle Organics		\$100.00			
CT0420892	25-May-05	22339890	22339890-TC	TC	Total Coliforms		\$15.00			
CT0420892	28-Jan-05	22339708	22339708-NOX	NOX	Nitrate/Nitrite		\$20.00			
CT0420892	28-Jan-05	22339829	22339829-TC	TC	Total Coliforms		\$15.00			
CT0420892	28-Jan-05	22343890	22343890-PP	PP	Physical Exam		\$10.00			
CT0420892	28-Jan-05	22339829	22339829-PP	PP	Physical Exam		\$10.00			
CT0420892	27-Oct-04	22336808	22336808-IOC	IOC	Inorganics		\$200.00			
CT0420892	27-Oct-04	22336808	22336808-TC	TC	Total Coliforms		\$15.00			
CT0420892	25-Aug-04	22334362	22334362-IOC	IOC	Inorganics		\$200.00			
CT0420892	25-Aug-04	22334362	22334362-TC	TC	Total Coliforms		\$15.00			
CT0420892	25-Jun-04	22332034	22332034-PBCU	PBCU	Lead & Copper		\$40.00			
CT0420892	25-Jun-04	22332039	22332039-PBCU	PBCU	Lead & Copper		\$40.00			
CT0420892	25-Jun-04	22332035	22332035-PBCU	PBCU	Lead & Copper		\$40.00			
CT0420892	25-Jun-04	22332036	22332036-PBCU	PBCU	Lead & Copper		\$40.00			
CT0420892	25-Jun-04	22332026	22332026-PBCU	PBCU	Lead & Copper		\$40.00			
CT0420892	25-Jun-04	22332029	22332029-PBCU	PBCU	Lead & Copper		\$40.00			
CT0420892	25-Jun-04	22332038	22332038-PBCU	PBCU	Lead & Copper		\$40.00			
CT0420892	25-Jun-04	22332025	22332025-PBCU	PBCU	Lead & Copper		\$40.00			
CT0420892	25-Jun-04	22332028	22332028-PBCU	PBCU	Lead & Copper		\$40.00			
CT0420892	25-Jun-04	22332030	22332030-PBCU	PBCU	Lead & Copper		\$40.00			
CT0420892	25-Jun-04	22332027	22332027-PBCU	PBCU	Lead & Copper		\$40.00			
CT0420892	25-Jun-04	22332031	22332031-PBCU	PBCU	Lead & Copper		\$40.00			
CT0420892	25-Jun-04	22332032	22332032-PBCU	PBCU	Lead & Copper		\$40.00			
CT0420892	25-Jun-04	22332037	22332037-PBCU	PBCU	Lead & Copper		\$40.00			
CT0420892	14-Jun-04	22331675	22331675-PPS	PPS	Physical Exam		\$10.00			
CT0420892	14-Jun-04	22331675	22331675-TC	TC	Total Coliforms		\$15.00			
CT0420892	10-Jun-04	16136105	16136105-VOC	VOC	Volatle Organics		\$100.00			
CT0420892	24-May-04	22331007	22331007-PP	PP	Physical Exam		\$10.00			
CT0420892	24-May-04	22331007	22331007-TC	TC	Total Coliforms		\$15.00			
CT0420892	25-Feb-04	22328181	22328181-TC	TC	Total Coliforms		\$15.00			
CT0420892	25-Feb-04	22328181	22328181-NOX	NOX	Nitrate/Nitrite		\$20.00			
CT0420892	25-Feb-04	22328181	22328181-PPS	PPS	Physical Exam		\$10.00			

3-May-16											
PWS ID	Service Date	Lab ID	Original Accession Lis	Code	Test	Original DPH "Cost"	Note	Final Revised	Original DPH Cost	Sampling Done	Fees as a
CT0420892	25-Feb-04	16135553	16135553-VOC	VOC	Volatile Organics	\$100.00		\$304.00	0	1	
CT0420892	18-Nov-03	22325056	22325056-PP	PP	Physical Exam	\$10.00		\$17.50	0	1	
CT0420892	18-Nov-03	22325057	22325057-PP	PP	Physical Exam	\$10.00		\$17.50	0	1	
CT0420892	05-Aug-03	16134660	16134660-VOC	VOC	Volatile Organics	\$100.00		\$304.00	0	1	
CT0420892	05-Aug-03	22320871	22320871-PP	PP	Physical Exam	\$10.00		\$17.50	0	1	
CT0420892	05-Aug-03	22320872	22320872-TC	TC	Total Coliforms	\$15.00		\$8.00	0	1	
CT0420892	03-Jun-03	22318488	22318488-PP	PP	Physical Exam	\$10.00		\$17.50	0	1	
CT0420892	03-Jun-03	22318488	22318488-TC	TC	Total Coliforms	\$15.00		\$8.00	0	1	
CT0420892	17-Mar-03	22315259	22315259-NOX	NOX	Nitrate/Nitrite	\$20.00		\$17.50	0	1	
CT0420892	17-Mar-03	22315259	22315259-PP	PP	Physical Exam	\$10.00		\$17.50	0	1	
CT0420892	17-Mar-03	22315259	22315259-TC	TC	Total Coliforms	\$15.00		\$8.00	0	1	
			East Hampton Memorial School		subtotal	\$2,165.00					
								\$2,781.48	0 % Matching		

3-May-16	Service Date	Lab ID	Original Accession Lis	Code	Test	Original DPH "Cost"	Note	Final Revised	Original DPH Cost	Sampling Done	Fees as a
Town of East Hampton											
Site: East Hampton Middle School											
CT0420912	05-Feb-15	477763001	477763001SOC5	SOC5	SOC (PAHs)	\$500.00		\$273.50	0	1	
CT0420912	04-Feb-15	477350001	477350001PPS	PPS	Physical Exam	\$10.00		\$24.51	0	1	
CT0420912	04-Feb-15	477424001	477424001TTC	TTC	Total Coliforms	\$15.00		\$16.00	0	1	
CT0420912	04-Feb-15	477350002	477350002NOX	NOX	Nitrate/Nitrite	\$20.00		\$12.44	0	1	
CT0420912	04-Dec-14	463015001	463015001SOC5	SOC5	SOC (PAHs)	\$500.00		\$273.50	0	1	
CT0420912	13-Nov-14	457605001	457605001PPS	PPS	Physical Exam	\$10.00		\$24.51	0	1	
CT0420912	13-Nov-14	457633001	457633001TTC	TTC	Total Coliforms	\$15.00		\$16.00	0	1	
CT0420912	04-Sep-14	438517001	438517001PPS	PPS	Physical Exam	\$10.00		\$24.51	0	1	
CT0420912	04-Sep-14	438503001	438503001TTC	TTC	Total Coliforms	\$15.00		\$273.50	0	1	
CT0420912	16-Jun-14	417190004	417190004PBCU	PBCU	Lead & Copper	\$40.00		\$11.44	0	1	
CT0420912	16-Jun-14	417190003	417190003PBCU	PBCU	Lead & Copper	\$40.00		\$11.44	0	1	
CT0420912	16-Jun-14	417190002	417190002PBCU	PBCU	Lead & Copper	\$40.00		\$11.44	0	1	
CT0420912	16-Jun-14	417190001	417190001PBCU	PBCU	Lead & Copper	\$40.00		\$11.44	0	1	
CT0420912	09-Jun-14	414351001	414351001VOC1	VOC1	Volatiles Organics	\$100.00		\$54.00	0	1	
CT0420912	09-Jun-14	414379001	414379001SOC5	SOC5	SOC (PAHs)	\$500.00		\$273.50	0	1	
CT0420912	21-May-14	409107001	409107001TTC	TTC	Total Coliforms	\$15.00		\$24.51	0	1	
CT0420912	13-Mar-14	389530001	389530001SOC5	SOC5	SOC (PAHs)	\$500.00		\$273.50	0	1	
CT0420912	20-Feb-14	383277001	383277001TTC	TTC	Total Coliforms	\$15.00		\$16.00	0	1	
CT0420912	20-Feb-14	383270002	383270002NOX	NOX	Nitrate/Nitrite	\$10.00		\$12.88	0	1	
CT0420912	08-Jan-14	372511001	372511001SOC2	SOC2	SOC (Pest)	\$500.00		\$81.14	0	1	
CT0420912	08-Jan-14	372511001	372511001SOC5	SOC5	SOC (EDB)	\$500.00		\$81.67	0	1	
CT0420912	15-Nov-13	360571002	360571002SOC5	SOC5	SOC (Glyphosate)	\$500.00		\$145.00	0	1	
CT0420912	15-Nov-13	360571001	360571001SOC2	SOC2	SOC (Carbamates)	\$500.00		\$138.33	0	1	
CT0420912	15-Nov-13	360571002	360571002SOC2	SOC2	SOC (PAH + Diquat)	\$500.00		\$408.50	0	1	
CT0420912	07-Nov-13	357663001	357663001TTC	TTC	Total Coliforms	\$15.00		\$92.50	0	1	
CT0420912	07-Nov-13	357322001	357322001PPS	PPS	Physical Exam	\$10.00		\$24.51	0	1	
CT0420912	05-Nov-13	356780001	356780001IOC1	IOC1	Inorganics	\$200.00		\$207.98	0	1	
CT0420912	16-Sep-13	342830001	342830001SOC5	SOC5	SOC (PAHs)	\$500.00		\$273.50	0	1	
CT0420912	09-Sep-13	341625001	341625001VOC1	VOC1	Volatiles Organics	\$100.00		\$54.00	0	1	
CT0420912	04-Sep-13	339706001	339706001PPS	PPS	Physical Exam	\$10.00		\$24.51	0	1	
CT0420912	04-Sep-13	339708001	339708001TTC	TTC	Total Coliforms	\$15.00		\$11.44	0	1	
CT0420912	13-Jun-13	316456003	316456003PBCU	PBCU	Lead & Copper	\$40.00		\$11.44	0	1	
CT0420912	13-Jun-13	316456002	316456002PBCU	PBCU	Lead & Copper	\$40.00		\$11.44	0	1	
CT0420912	13-Jun-13	316456004	316456004PBCU	PBCU	Lead & Copper	\$40.00		\$11.44	0	1	
CT0420912	13-Jun-13	316456001	316456001PBCU	PBCU	Lead & Copper	\$40.00		\$11.44	0	1	
CT0420912	10-Jun-13	315184001	315184001SOC5	SOC5	SOC (PAHs)	\$500.00		\$273.50	0	1	
CT0420912	06-May-13	305803001	305803001PPS	PPS	Physical Exam	\$10.00		\$24.51	0	1	
CT0420912	06-May-13	305796001	305796001TTC	TTC	Total Coliforms	\$15.00		\$16.00	0	1	
CT0420912	25-Feb-13	285121001	285121001SOC5	SOC5	SOC (PAHs)	\$500.00		\$273.50	0	1	
CT0420912	04-Feb-13	279747001	279747001NOX	NOX	Nitrate/Nitrite	\$20.00		\$12.88	0	1	
CT0420912	04-Feb-13	279746001	279746001PPS	PPS	Physical Exam	\$10.00		\$24.51	0	1	
CT0420912	26-Nov-12	258807001	258807001SOC5	SOC5	Total Coliforms	\$15.00		\$16.00	0	1	
CT0420912	26-Nov-12	258807001	258807001SOC5	SOC5	SOC (PAHs)	\$500.00		\$273.50	0	1	

3-May-16											
PWS ID	Service Date	Lab ID	Original Accession	Uls Code	Test	Original DPH "Cost"	Note	Final Revised	Original DPH Cost	Sampling Done	Fees as a
CT0420912	31-Oct-12	252368001	252368001TC	TC	Total Coliforms	\$15.00		\$16.00	0	1	
CT0420912	31-Oct-12	252262001	252262001PPS	PPS	Physical Exam	\$10.00		\$24.51	0	1	
CT0420912	18-Sep-12	240642001	240642001PPS	PPS	Physical Exam	\$10.00		\$24.51	0	1	
CT0420912	18-Sep-12	240638001	240638001TC	TC	Total Coliforms	\$15.00		\$16.00	0	1	
CT0420912	18-Sep-12	240657001	240657001VOC1	VOC1	Volatile Organics	\$100.00		\$54.00	0	1	
CT0420912	14-Jun-12	213176003	213176003PBCU	PBCU	Lead & Copper	\$40.00		\$11.44	0	1	
CT0420912	14-Jun-12	213176001	213176001PBCU	PBCU	Lead & Copper	\$40.00		\$11.44	0	1	
CT0420912	14-Jun-12	213176004	213176004PBCU	PBCU	Lead & Copper	\$40.00		\$11.44	0	1	
CT0420912	14-Jun-12	213176005	213176005PBCU	PBCU	Lead & Copper	\$40.00		\$11.44	0	1	
CT0420912	16-May-12	204426001	204426001S0C5	S0C5	SOC (PAHs)	\$500.00		\$273.50	0	1	
CT0420912	07-May-12	201515001	201515001PPS	PPS	Physical Exam	\$10.00		\$24.51	0	1	
CT0420912	07-May-12	201348001	201348001TC	TC	Total Coliforms	\$15.00		\$16.00	0	1	
CT0420912	09-Feb-12	174182001	174182001NOX	NOX	Nitrate/Nitrite	\$20.00		\$273.50	0	1	
CT0420912	08-Feb-12	173956001	173956001PPS	PPS	Physical Exam	\$10.00		\$12.88	0	1	
CT0420912	28-Nov-11	152923002	152923002S0C5	S0C5	SOC (PAHs)	\$500.00		\$24.51	0	1	
CT0420912	17-Nov-11	148938001	148938001TC	TC	Total Coliforms	\$15.00		\$273.50	0	1	
CT0420912	17-Nov-11	148934001	148934001PPS	PPS	Physical Exam	\$10.00		\$16.00	0	1	
CT0420912	24-Aug-11	123842001	123842001S0C5	S0C5	SOC (PAHs)	\$500.00		\$24.51	0	1	
CT0420912	18-Aug-11	8331073	08331073TC	TC	Total Coliforms	\$15.00		\$273.50	0	1	
CT0420912	18-Aug-11	22410782	22410782PPS	PPS	Physical Exam	\$10.00		\$16.00	0	1	
CT0420912	17-Jun-11	22409616	22409616PBCU	PBCU	Lead & Copper	\$40.00		\$17.50	0	1	
CT0420912	17-Jun-11	22409615	22409615PBCU	PBCU	Lead & Copper	\$40.00		\$22.14	0	1	
CT0420912	17-Jun-11	22409617	22409617PBCU	PBCU	Lead & Copper	\$40.00		\$22.14	0	1	
CT0420912	17-Jun-11	22409618	22409618PBCU	PBCU	Lead & Copper	\$40.00		\$22.14	0	1	
CT0420912	18-May-11	16146114	16146114VOC1	VOC1	Volatile Organics	\$100.00		\$22.14	0	1	
CT0420912	18-May-11	16146110	16146110S0C5	S0C5	SOC (PAHs)	\$500.00		\$54.00	0	1	
CT0420912	04-May-11	22409273	22409273PPS	PPS	Physical Exam	\$10.00		\$273.50	0	1	
CT0420912	04-May-11	8319828	08319828TC	TC	Total Coliforms	\$15.00		\$17.50	0	1	
CT0420912	04-May-11	22409274	22409274NOX	NOX	Nitrate/Nitrite	\$20.00		\$16.00	0	1	
CT0420912	03-Mar-11	16145844	16145844S0C5	S0C5	SOC (PAHs)	\$500.00		\$12.88	0	1	
CT0420912	24-Feb-11	22408845	22408845PPS	PPS	Physical Exam	\$10.00		\$273.50	0	1	
CT0420912	16-Dec-10	18025241	18025241S0C5	S0C5	SOC (Diquat)	\$500.00		\$16.00	0	1	
CT0420912	01-Dec-10	22408602	22408602PPS	PPS	Physical Exam	\$10.00		\$17.50	0	1	
CT0420912	01-Dec-10	8318510	08318510TC	TC	Total Coliforms	\$15.00		\$135.00	0	1	
CT0420912	01-Dec-10	23006918	23006918CH	CH	Asbestos	\$50.00		\$17.50	0	1	
CT0420912	29-Nov-10	18025147	18025147S0C2	S0C2	SOC (Pest)	\$500.00		\$16.00	0	1	
CT0420912	29-Nov-10	18025160	18025160S0C5	S0C5	SOC (Carbamates)	\$500.00		\$81.14	0	1	
CT0420912	29-Nov-10	18025167	18025167S0C5	S0C5	SOC (Glyphosate)	\$500.00		\$138.33	0	1	
CT0420912	29-Nov-10	16145639	16145639S0C5	S0C5	SOC (PAHs)	\$500.00		\$145.00	0	1	
CT0420912	29-Nov-10	18025150	18025150S0C2	S0C2	SOC (EDB)	\$500.00		\$273.50	0	1	
CT0420912	09-Sep-10	22407987	22407987PPS	PPS	Physical Exam	\$10.00		\$81.67	0	1	
CT0420912	09-Sep-10	8317602	08317602TC	TC	Total Coliforms	\$15.00		\$17.50	0	1	
CT0420912	08-Jun-10	22407297	22407297PBCU	PBCU	Inorganics	\$200.00		\$16.00	0	1	
CT0420912	08-Jun-10	22407295	22407295PBCU	PBCU	Lead & Copper	\$40.00		\$207.98	0	1	
CT0420912	08-Jun-10	22407299	22407299PBCU	PBCU	Lead & Copper	\$40.00		\$22.14	0	1	
CT0420912	08-Jun-10	22407296	22407296PBCU	PBCU	Lead & Copper	\$40.00		\$22.14	0	1	
CT0420912	08-Jun-10	22407296	22407296PBCU	PBCU	Lead & Copper	\$40.00		\$22.14	0	1	

3-May-16											
PWS ID	Service Date	Lab ID	Original Accession Lis	Code	Test	Original DPH "Cost"	Note	Final Revised	Original DPH Cost	Sampling Done	Fees as a
CT0420912	08-Jun-10	22407298	22407298PBCU	PBCU	Lead & Copper	\$40.00		\$22.14	0	1	
CT0420912	13-May-10	16144994	16144994VOC1	VOC1	Volatile Organics	\$100.00		\$54.00	0	1	
CT0420912	13-May-10	22406899	22406899PPS	PPS	Physical Exam	\$10.00		\$17.50	0	1	
CT0420912	13-May-10	8306114	08306114TC	TC	Total Coliforms	\$15.00		\$16.00	0	1	
CT0420912	22-Feb-10	22404839	22404839PPS	PPS	Physical Exam	\$10.00		\$17.50	0	1	
CT0420912	22-Feb-10	22404840	22404840NOX	NOX	Nitrate/Nitrite	\$20.00		\$12.88	0	1	
CT0420912	22-Feb-10	8304819	08304819TC	TC	Total Coliforms	\$15.00		\$21.00	0	1	
CT0420912	10-Nov-09	8303732	08303732TC	TC	Total Coliforms	\$15.00		\$21.00	0	1	
CT0420912	10-Nov-09	22402237	22402237PPS	PPS	Physical Exam	\$10.00		\$17.50	0	1	
CT0420912	24-Aug-09	22399571	22399571PPS	PPS	Physical Exam	\$10.00		\$17.50	0	1	
CT0420912	24-Aug-09	8301194	08301194TC	TC	Total Coliforms	\$15.00		\$21.00	0	1	
CT0420912	18-Jun-09	22396847	22396847PBCU	PBCU	Lead & Copper	\$40.00		\$22.14	0	1	
CT0420912	18-Jun-09	22396845	22396845PBCU	PBCU	Lead & Copper	\$40.00		\$22.14	0	1	
CT0420912	18-Jun-09	22396848	22396848PBCU	PBCU	Lead & Copper	\$40.00		\$22.14	0	1	
CT0420912	18-Jun-09	22396846	22396846PBCU	PBCU	Lead & Copper	\$40.00		\$22.14	0	1	
CT0420912	19-May-09	16143388	16143388VOC1	VOC1	Volatile Organics	\$100.00		\$54.00	0	1	
CT0420912	11-May-09	8292313	08292313TC	TC	Total Coliforms	\$15.00		\$21.00	0	1	
CT0420912	11-May-09	22395595	22395595PPS	PPS	Physical Exam	\$10.00		\$17.50	0	1	
CT0420912	19-Mar-09	22394211	22394211NOX	NOX	Nitrate/Nitrite	\$20.00		\$12.88	0	1	
CT0420912	02-Feb-09	22392597	22392597PPS	PPS	Physical Exam	\$10.00		\$17.50	0	1	
CT0420912	02-Feb-09	22392597	22392597TC	TC	Total Coliforms	\$15.00		\$21.00	0	1	
CT0420912	02-Dec-08	22390880	22390880PPS	PPS	Physical Exam	\$10.00		\$17.50	0	1	
CT0420912	02-Dec-08	22390880	22390880TC	TC	Total Coliforms	\$15.00		\$21.00	0	1	
CT0420912	30-Sep-08	16142488	16142488VOC1	VOC1	Volatile Organics	\$100.00		\$54.00	0	1	
CT0420912	02-Sep-08	22387142	22387142PPS	PPS	Physical Exam	\$10.00		\$17.50	0	1	
CT0420912	02-Sep-08	22387142	22387142TC	TC	Total Coliforms	\$15.00		\$21.00	0	1	
CT0420912	13-Jun-08	22384144	22384144PBCU	PBCU	Lead & Copper	\$40.00		\$42.00	0	1	
CT0420912	13-Jun-08	22384143	22384143PBCU	PBCU	Lead & Copper	\$40.00		\$42.00	0	1	
CT0420912	13-Jun-08	22384147	22384147PBCU	PBCU	Lead & Copper	\$40.00		\$42.00	0	1	
CT0420912	13-Jun-08	22384146	22384146PBCU	PBCU	Lead & Copper	\$40.00		\$42.00	0	1	
CT0420912	13-Jun-08	22384145	22384145PBCU	PBCU	Lead & Copper	\$40.00		\$42.00	0	1	
CT0420912	07-May-08	22382258	22382258TC	TC	Total Coliforms	\$15.00		\$21.00	0	1	
CT0420912	07-May-08	22382258	22382258PPS	PPS	Physical Exam	\$10.00		\$17.50	0	1	
CT0420912	28-Feb-08	22379659	22379659NOX	NOX	Nitrate/Nitrite	\$20.00		\$17.50	0	1	
CT0420912	28-Feb-08	22379658	22379658PPS	PPS	Physical Exam	\$10.00		\$17.50	0	1	
CT0420912	26-Dec-07	22370351	22370351NOX	NOX	Nitrate/Nitrite	\$20.00		\$17.50	0	1	
CT0420912	18-Dec-07	18022102a	18022102aSOC5	SOC5	SOC (Pest)	\$500.00		\$168.00	0	1	
CT0420912	18-Dec-07	16141550	16141550VOC1	VOC1	Volatile Organics	\$100.00		\$304.00	0	1	
CT0420912	18-Dec-07	18022102	18022102SOC2	SOC2	SOC (EDB)	\$500.00		\$147.00	0	1	
CT0420912	17-Oct-07	22374419	22374419PPS	PPS	Physical Exam	\$10.00		\$17.50	0	1	
CT0420912	17-Oct-07	22374419	22374419TC	TC	Total Coliforms	\$15.00		\$21.00	0	1	
CT0420912	16-Aug-07	22371904	22371904PPS	PPS	Physical Exam	\$10.00		\$17.50	0	1	
CT0420912	12-Jun-07	22369255	22369255PBCU	PBCU	Lead & Copper	\$40.00		\$42.00	0	1	
CT0420912	12-Jun-07	22369259	22369259PBCU	PBCU	Lead & Copper	\$40.00		\$42.00	0	1	
CT0420912	12-Jun-07	22369258	22369258PBCU	PBCU	Lead & Copper	\$40.00		\$42.00	0	1	
CT0420912	12-Jun-07	22369257	22369257PBCU	PBCU	Lead & Copper	\$40.00		\$42.00	0	1	
CT0420912	12-Jun-07	22369256	22369256PBCU	PBCU	Lead & Copper	\$40.00		\$42.00	0	1	
CT0420912	18-May-07	22368623	22368623IOC1	IOC1	Inorganics	\$200.00		\$207.98	0	1	
CT0420912	14-May-07	22368448	22368448TC	TC	Total Coliforms	\$15.00		\$21.00	0	1	

3-May-16											
PWS ID	Service Date	Lab ID	Original Accession L#	Code	Test	Original DPH "Cost"	Note	Final Revised	Original DPH Cost	Sampling Done	Fees as a
CT0420912	14-May-07	22368448	22368448PPS	PPS	Physical Exam	\$10.00		\$17.50	0	1	
CT0420912	26-Mar-07	22366650	22366650TC	TC	Total Coliforms	\$15.00		\$8.00	0	1	
CT0420912	26-Mar-07	22366650	22366650PPS	PPS	Physical Exam	\$10.00		\$17.50	0	1	
CT0420912	13-Dec-06	22363645	22363645PPS	PPS	Physical Exam	\$10.00		\$17.50	0	1	
CT0420912	13-Dec-06	22363645	22363645TC	TC	Total Coliforms	\$15.00		\$8.00	0	1	
CT0420912	24-Aug-06	22359679	22359679PPS	PPS	Physical Exam	\$10.00		\$17.50	0	1	
CT0420912	24-Aug-06	22359679	22359679PPS	PPS	Physical Exam	\$10.00		\$17.50	0	1	
CT0420912	22-Jun-06	22357382	22357382PPS	PPS	Physical Exam	\$10.00		\$17.50	0	1	
CT0420912	13-Jun-06	22357381	22357381PPCU	PPCU	Lead & Copper	\$40.00		\$42.00	0	1	
CT0420912	13-Jun-06	22357383	22357383PPCU	PPCU	Lead & Copper	\$40.00		\$42.00	0	1	
CT0420912	13-Jun-06	22357380	22357380PPCU	PPCU	Lead & Copper	\$40.00		\$42.00	0	1	
CT0420912	13-Jun-06	22357384	22357384PPCU	PPCU	Lead & Copper	\$40.00		\$42.00	0	1	
CT0420912	15-May-06	22356038	22356038PPS	PPS	Physical Exam	\$10.00		\$17.50	0	1	
CT0420912	15-May-06	22356038	22356038TC	TC	Total Coliforms	\$15.00		\$8.00	0	1	
CT0420912	23-Feb-06	16139045	16139045VOC1	VOC1	Volatle Organics	\$100.00		\$304.00	0	1	
CT0420912	13-Feb-06	22352773	22352773PPS	PPS	Physical Exam	\$10.00		\$17.50	0	1	
CT0420912	13-Feb-06	22352773	22352773TC	TC	Total Coliforms	\$15.00		\$8.00	0	1	
CT0420912	13-Feb-06	22352773A	22352773ANOX	NOX	Nitrate/Nitrite	\$20.00	Duplicate	\$0.00	0	1	
CT0420912	13-Feb-06	22352773	22352773NOX	NOX	Nitrate/Nitrite	\$20.00		\$17.50	0	1	
CT0420912	17-Nov-05	22350290	22350290-PP	PP	Physical Exam	\$10.00		\$17.50	0	1	
CT0420912	17-Nov-05	22350290	22350290-TC	TC	Total Coliforms	\$15.00		\$8.00	0	1	
CT0420912	24-Aug-05	22347386	22347386-PPS	PPS	Total Coliforms	\$15.00		\$8.00	0	1	
CT0420912	24-Aug-05	22347386	22347386-PPS	PPS	Physical Exam	\$10.00		\$17.50	0	1	
CT0420912	15-Jun-05	22344736	22344736-PPCU	PPCU	Lead & Copper	\$40.00		\$42.00	0	1	
CT0420912	15-Jun-05	22344737	22344737-PPCU	PPCU	Lead & Copper	\$40.00		\$42.00	0	1	
CT0420912	15-Jun-05	22344740	22344740-PPCU	PPCU	Lead & Copper	\$40.00		\$42.00	0	1	
CT0420912	15-Jun-05	22344739	22344739-PPCU	PPCU	Lead & Copper	\$40.00		\$42.00	0	1	
CT0420912	25-May-05	22343886	22343886-PP	PP	Physical Exam	\$10.00		\$17.50	0	1	
CT0420912	25-May-05	16137829	16137829-VOC	VOC	Volatle Organics	\$100.00		\$304.00	0	1	
CT0420912	25-May-05	22343886	22343886-TC	TC	Total Coliforms	\$15.00		\$8.00	0	1	
CT0420912	21-Jan-05	22339708	22339708-PP	PP	Physical Exam	\$10.00		\$17.50	0	1	
CT0420912	21-Jan-05	22339708	22339708-NOX	NOX	Nitrate/Nitrite	\$20.00		\$17.80	0	1	
CT0420912	21-Jan-05	22339708	22339708-TC	TC	Total Coliforms	\$15.00		\$8.00	0	1	
CT0420912	27-Oct-04	22336809	22336809-PP	PP	Physical Exam	\$10.00		\$17.50	0	1	
CT0420912	27-Oct-04	22336809	22336809-TC	TC	Total Coliforms	\$15.00		\$8.00	0	1	
CT0420912	27-Oct-04	22336809	22336809-IOC	IOC	Inorganics	\$200.00		\$207.98	0	1	
CT0420912	25-Aug-04	22334361	22334361-PPS	PPS	Total Coliforms	\$15.00		\$8.00	0	1	
CT0420912	25-Aug-04	22334361	22334361-PPS	PPS	Physical Exam	\$10.00		\$17.50	0	1	
CT0420912	25-Aug-04	22334361	22334361-IOC	IOC	Inorganics	\$200.00		\$207.98	0	1	
CT0420912	25-Jun-04	22332039	22332039-PPCU	PPCU	Lead & Copper	\$40.00		\$42.00	0	1	
CT0420912	25-Jun-04	22332035	22332035-PPCU	PPCU	Lead & Copper	\$40.00		\$42.00	0	1	
CT0420912	25-Jun-04	22332038	22332038-PPCU	PPCU	Lead & Copper	\$40.00		\$42.00	0	1	
CT0420912	25-Jun-04	22332036	22332036-PPCU	PPCU	Lead & Copper	\$40.00		\$42.00	0	1	
CT0420912	25-Jun-04	22332037	22332037-PPCU	PPCU	Lead & Copper	\$40.00		\$42.00	0	1	
CT0420912	10-Jun-04	16136104	16136104-VOC	VOC	Volatle Organics	\$100.00		\$304.00	0	1	
CT0420912	10-Jun-04	822690	0822690-TC	TC	Total Coliforms	\$15.00		\$8.00	0	1	
CT0420912	24-May-04	22331008	22331008-TC	TC	Total Coliforms	\$15.00		\$8.00	0	1	
CT0420912	24-May-04	22331008	22331008-PP	PP	Physical Exam	\$10.00		\$17.50	0	1	
CT0420912	25-Feb-04	22326566	22326566-NOX	NOX	Nitrate/Nitrite	\$20.00		\$17.50	0	1	
CT0420912	02-Jan-04	22326566	22326566-TC	TC	Total Coliforms	\$15.00		\$8.00	0	1	

3-May-16										
PWS ID	Service Date	Lab ID	Original Accession Lis Code	Test	Original DPH "Cost"	Note	Final Revised	Original DPH Cost	Sampling Done	Fees as a
CT0420912	15-Dec-03	8223199	08223199-TC	TC	Total Coliforms	\$15.00	\$8.00	0	1	
CT0420912	11-Dec-03	8223181	08223181-TC	TC	Total Coliforms	\$15.00	\$8.00	0	1	
CT0420912	11-Dec-03	8223180	08223180-TC	TC	Total Coliforms	\$15.00	\$8.00	0	1	
CT0420912	10-Dec-03	8223169	08223169-TC	TC	Total Coliforms	\$15.00	\$8.00	0	1	
CT0420912	10-Dec-03	8223170	08223170-TC	TC	Total Coliforms	\$15.00	\$8.00	0	1	
CT0420912	05-Dec-03	8223106	08223106-TC	TC	Total Coliforms	\$15.00	\$8.00	0	1	
CT0420912	05-Dec-03	8223110	08223110-TC	TC	Total Coliforms	\$15.00	\$8.00	0	1	
CT0420912	05-Dec-03	8223108	08223108-TC	TC	Total Coliforms	\$15.00	\$8.00	0	1	
CT0420912	05-Dec-03	8223107	08223107-TC	TC	Total Coliforms	\$15.00	\$8.00	0	1	
CT0420912	19-Nov-03	8222968	08222968-TC	TC	Total Coliforms	\$15.00	\$8.00	0	1	
CT0420912	19-Nov-03	8222985	08222985-TC	TC	Total Coliforms	\$15.00	\$8.00	0	1	
CT0420912	19-Nov-03	8222967	08222967-TC	TC	Total Coliforms	\$15.00	\$8.00	0	1	
CT0420912	19-Nov-03	08222968	08222968-RTC	TC	Total Coliforms	\$15.00	\$8.00	0	1	
CT0420912	19-Nov-03	8222969	08222969-TC	TC	Total Coliforms	\$15.00	\$8.00	0	1	
CT0420912	19-Nov-03	08222981	08222981-RTC	TC	Total Coliforms	\$15.00	\$8.00	0	1	
CT0420912	19-Nov-03	8222983	08222983-TC	TC	Total Coliforms	\$15.00	\$8.00	0	1	
CT0420912	19-Nov-03	8222970	08222970-TC	TC	Total Coliforms	\$15.00	\$8.00	0	1	
CT0420912	18-Nov-03	22325055	22325055-TC	TC	Total Coliforms	\$15.00	\$8.00	0	1	
CT0420912	18-Nov-03	22325051	22325055-T-PP	PP	Physical Exam	\$15.00	\$17.50	0	1	
CT0420912	05-Aug-03	22320872	22320872-TC	TC	Total Coliforms	\$15.00	\$8.00	0	1	
CT0420912	05-Aug-03	16134659	16134659-VOC	VOC	Volatile Organics	\$100.00	\$304.00	0	1	
CT0420912	05-Aug-03	22320872	22320872-PP	PP	Physical Exam	\$10.00	\$17.50	0	1	
CT0420912	04-Jun-03	22318523	22318523-TC	TC	Total Coliforms	\$15.00	\$8.00	0	1	
CT0420912	04-Jun-03	22318523	22318523-PP	PP	Physical Exam	\$10.00	\$17.50	0	1	
CT0420912	11-Mar-03	22315096	22315096-TC	TC	Total Coliforms	\$15.00	\$8.00	0	1	
CT0420912	11-Mar-03	22315096	22315096-NOX	NOX	Nitrate/Nitrite	\$20.00	\$17.50	0	1	
CT0420912	11-Mar-03	22315096	22315096-PP	PP	Physical Exam	\$10.00	\$17.50	0	1	
CT0420912		N104917	N104917ASOC5			\$500.00			Does not Exist	
CT0420912		18025147	18025147ASOC5			\$500.00			Duplicate	
CT0420912		18025160	18025160SOC2			\$500.00			Duplicate	
CT0420912		18025147	18025147SOC5			\$500.00			Duplicate	
CT0420912		N104917	N104917ASOC2			\$500.00			Does not Exist	
CT0420912		18025147	18025147ASOC2			\$500.00			Duplicate	
	East Hampton Middle School			subtotal	\$23,740.00		\$12,940.54	0 % Matching		

3-May-16											
PWS ID	Service Date	Lab ID	Original Accession LB	Code	Test	Original DPH "Cost"	Note	Final Revised	Original DPH Cost	Sampling Done	Fees as a
CT0420562	23-Jun-11	22409714	22409714PBCU	PBCU	Lead & Copper	\$40.00		\$11.44	0	1	
CT0420562	23-Jun-11	22409711	22409711PBCU	PBCU	Lead & Copper	\$40.00		\$11.44	0	1	
CT0420562	23-Jun-11	22409713	22409713PBCU	PBCU	Lead & Copper	\$40.00		\$11.44	0	1	
CT0420562	23-Jun-11	22409710	22409710PBCU	PBCU	Lead & Copper	\$40.00		\$11.44	0	1	
CT0420562	18-May-11	16146112	16146112VOC1	VOC1	Volatile Organics	\$100.00		\$54.00	0	1	
CT0420562	18-May-11	16146109	16146109SOC5	SOC5	SOC (PAHs)	\$500.00		\$273.50	0	1	
CT0420562	04-May-11	22409277	22409277PPS	PPS	Physical Exam	\$10.00		\$17.50	0	1	
CT0420562	03-Mar-11	16145845	16145845SOC5	SOC5	SOC (PAHs)	\$500.00		\$16.00	0	1	
CT0420562	24-Feb-11	22408842	22408842IOC1	IOC1	Physical Exam + Chlor	\$200.00		\$273.50	0	1	
CT0420562	24-Feb-11	22408842	22408842NOX	NOX	Nitrate/Nitrite	\$20.00	Duplicate	\$19.32	0	1	
CT0420562	24-Feb-11	22408841	22408841PPS	PPS	Physical Exam	\$10.00		\$0.00	0	1	
CT0420562	16-Dec-10	18025240	18025240SOC5	SOC5	SOC (Diquat)	\$500.00		\$17.50	0	1	
CT0420562	02-Dec-10	52888005	52888005PBCU	PBCU	Lead & Copper	\$40.00		\$16.00	0	1	
CT0420562	02-Dec-10	52888004	52888004PBCU	PBCU	Lead & Copper	\$40.00		\$135.00	0	1	
CT0420562	02-Dec-10	52888001	52888001PBCU	PBCU	Lead & Copper	\$40.00		\$22.14	0	1	
CT0420562	02-Dec-10	52888003	52888003PBCU	PBCU	Lead & Copper	\$40.00		\$22.14	0	1	
CT0420562	02-Dec-10	52888002	52888002PBCU	PBCU	Lead & Copper	\$40.00		\$22.14	0	1	
CT0420562	01-Dec-10	8318508	08318508TC	TC	Total Coliforms	\$15.00		\$22.14	0	1	
CT0420562	01-Dec-10	22408603	22408603PPS	PPS	Physical Exam	\$10.00		\$16.00	0	1	
CT0420562	01-Dec-10	22408607	22408607IOC1	IOC1	Inorganics	\$200.00		\$17.50	0	1	
CT0420562	29-Nov-10	18025159	18025159SOC5	SOC5	SOC (Carbamates)	\$500.00		\$202.26	0	1	
CT0420562	29-Nov-10	18025151	18025151SOC2	SOC2	SOC (EDs)	\$500.00		\$138.33	0	1	
CT0420562	29-Nov-10	16145638	16145638SOC5	SOC5	SOC (PAHs)	\$500.00		\$81.67	0	1	
CT0420562	29-Nov-10	18025148	18025148SOC2	SOC2	SOC (Pest)	\$500.00		\$273.50	0	1	
CT0420562	16-Dec-10	18025148	18025148SOC5	SOC5	SOC (Diquat)	\$500.00		\$81.14	0	1	
CT0420562	29-Nov-10	18025164	18025164SOC5	SOC5	SOC (Glyphosate)	\$500.00		\$135.00	0	1	
CT0420562	23-Aug-10	8317210	08317210TC	TC	Total Coliforms	\$15.00		\$145.00	0	1	
CT0420562	23-Aug-10	22407815	22407815PPS	PPS	Physical Exam	\$10.00		\$16.00	0	1	
CT0420562	11-Jun-10	22407314	22407314PBCU	PBCU	Lead & Copper	\$40.00		\$17.50	0	1	
CT0420562	11-Jun-10	22407310	22407310PBCU	PBCU	Lead & Copper	\$40.00		\$22.14	0	1	
CT0420562	11-Jun-10	22407311	22407311PBCU	PBCU	Lead & Copper	\$40.00		\$22.14	0	1	
CT0420562	11-Jun-10	22407312	22407312PBCU	PBCU	Lead & Copper	\$40.00		\$22.14	0	1	
CT0420562	11-Jun-10	22407313	22407313PBCU	PBCU	Lead & Copper	\$40.00		\$22.14	0	1	
CT0420562	03-Jun-10	8306799	08306799TC	TC	Total Coliforms	\$15.00		\$22.14	0	1	
CT0420562	13-May-10	16144995	16144995VOC1	VOC1	Volatile Organics	\$100.00		\$21.00	0	1	
CT0420562	11-May-10	22406798	22406798PPS	PPS	Physical Exam	\$10.00		\$54.00	0	1	
CT0420562	11-May-10	8306047	08306047TC	TC	Total Coliforms	\$15.00		\$17.50	0	1	
CT0420562	16-Feb-10	22404784	22404784NOX	NOX	Nitrate/Nitrite	\$20.00		\$21.88	0	1	
CT0420562	16-Feb-10	22404714	22404714PPS	PPS	Physical Exam	\$10.00		\$12.88	0	1	
CT0420562	10-Dec-09	22403246	22403246PBCU	PBCU	Total Coliforms	\$15.00		\$17.50	0	1	
CT0420562	10-Dec-09	22403247	22403247PBCU	PBCU	Lead & Copper	\$40.00		\$22.14	0	1	
CT0420562	10-Dec-09	22403245	22403245PBCU	PBCU	Lead & Copper	\$40.00		\$22.14	0	1	
CT0420562	10-Dec-09	22403244	22403244PBCU	PBCU	Lead & Copper	\$40.00		\$22.14	0	1	
CT0420562	10-Dec-09	22403248	22403248PBCU	PBCU	Lead & Copper	\$40.00		\$22.14	0	1	
CT0420562	09-Nov-09	22402159	22402159PPS	PPS	Physical Exam	\$10.00		\$22.14	0	1	
CT0420562	09-Nov-09	8303728	08303728TC	TC	Physical Exam	\$15.00		\$17.50	0	1	
CT0420562	26-Aug-09	8301951	08301951TC	TC	Total Coliforms	\$15.00		\$21.00	0	1	
CT0420562	26-Aug-09	22399715	22399715PPS	PPS	Physical Exam	\$10.00		\$21.00	0	1	

3-May-16									
PWS ID	Service Date	Lab ID	Original Accession List	Code	Test	Original DPH "Cost"	Note	Final Revised	Original DPH Cost
CT0420562	18-Aug-09	22399292	22399292PBCU	PBCU	Lead & Copper	\$40.00		\$22.14	0
CT0420562	19-May-09	22398573	22398573NOX	NOX	Nitrate/Nitrite	\$20.00		\$12.88	0
CT0420562	12-May-09	16143390	16143390VOC1	VOC1	Volatle Organics	\$100.00		\$54.00	0
CT0420562	12-May-09	8292343	8292343TC	TC	Total Coliforms	\$15.00		\$17.50	0
CT0420562	12-May-09	22395608	22395608PPS	PPS	Physical Exam	\$10.00		\$17.50	0
CT0420562	04-Feb-09	22392734	22392734PPS	PPS	Physical Exam	\$15.00		\$21.00	0
CT0420562	04-Feb-09	22392734	22392734TC	TC	Total Coliforms	\$40.00		\$22.14	0
CT0420562	08-Jan-09	22391786	22391786PBCU	PBCU	Lead & Copper	\$40.00		\$22.14	0
CT0420562	08-Jan-09	22391783	22391783PBCU	PBCU	Lead & Copper	\$40.00		\$22.14	0
CT0420562	08-Jan-09	22391785	22391785PBCU	PBCU	Lead & Copper	\$40.00		\$22.14	0
CT0420562	08-Jan-09	22391782	22391782PBCU	PBCU	Lead & Copper	\$40.00		\$22.14	0
CT0420562	03-Dec-08	22390950	22390950PPS	PPS	Physical Exam	\$15.00		\$21.00	0
CT0420562	03-Dec-08	22390950	22390950TC	TC	Total Coliforms	\$15.00		\$21.00	0
CT0420562	03-Sep-08	22387337	22387337TC	TC	Total Coliforms	\$15.00		\$17.50	0
CT0420562	03-Sep-08	22384305	22384305PPS	PPS	Physical Exam	\$40.00		\$42.00	0
CT0420562	19-Jun-08	22384308	22384308PBCU	PBCU	Lead & Copper	\$40.00		\$42.00	0
CT0420562	19-Jun-08	22384307	22384307PBCU	PBCU	Lead & Copper	\$40.00		\$42.00	0
CT0420562	19-Jun-08	22384306	22384306PBCU	PBCU	Lead & Copper	\$40.00		\$42.00	0
CT0420562	19-Jun-08	22384304	22384304PBCU	PBCU	Lead & Copper	\$40.00		\$42.00	0
CT0420562	07-May-08	22382259	22382259TC	TC	Total Coliforms	\$15.00		\$8.00	0
CT0420562	07-May-08	22382259	22382259PPS	PPS	Physical Exam	\$10.00		\$17.50	0
CT0420562	19-Feb-08	16142047	16142047VOC1	VOC1	Volatle Organics	\$100.00		\$304.00	0
CT0420562	19-Feb-08	22379004	22379004NOX	NOX	Nitrate/Nitrite	\$20.00		\$17.50	0
CT0420562	19-Feb-08	22379002	22379002PPS	PPS	Physical Exam	\$10.00		\$8.00	0
CT0420562	18-Dec-07	18022104	18022104SOC2	SOC2	SOC (EDB)	\$500.00	Duplicate See Report	\$0.00	0
CT0420562	18-Dec-07	18022104	18022104SOC5	SOC5	SOC (Pest)	\$500.00		\$168.00	0
CT0420562	18-Dec-07	16141553	Not on Original List		SOC (PAHs)		Missing	\$300.00	0
CT0420562	18-Dec-07	18022119	Not on Original List		SOC (Glyphosate)		Missing	\$210.00	0
CT0420562	18-Dec-07	18022108	Not on Original List		SOC (EDB)		Missing	\$147.00	0
CT0420562	17-Dec-07	22376961	22376962PBCU	PBCU	Lead & Copper	\$40.00		\$42.00	0
CT0420562	17-Dec-07	22376961	22376961PBCU	PBCU	Lead & Copper	\$40.00		\$42.00	0
CT0420562	17-Dec-07	22376963	22376963PBCU	PBCU	Lead & Copper	\$40.00		\$42.00	0
CT0420562	17-Dec-07	22376964	22376964PBCU	PBCU	Lead & Copper	\$40.00		\$42.00	0
CT0420562	17-Dec-07	22376965	22376965PBCU	PBCU	Lead & Copper	\$40.00		\$42.00	0
CT0420562	19-Nov-07	16144991	16144991VOC1	VOC1	Volatle Organics	\$100.00		\$304.00	0
CT0420562	19-Nov-07	22376098	22376098TC	TC	Total Coliforms	\$15.00		\$8.00	0
CT0420562	19-Nov-07	22376098	22376098PPS	PPS	Physical Exam	\$10.00		\$17.50	0
CT0420562	20-Aug-07	22371986	22371986TC	TC	Total Coliforms	\$15.00		\$8.00	0
CT0420562	20-Aug-07	22371986	22371986PPS	PPS	Physical Exam	\$10.00		\$17.50	0
CT0420562	01-Aug-07	16141001	16141001VOC1	VOC1	Volatle Organics	\$100.00		\$304.00	0
CT0420562	19-Jul-07	22370613	22370613IOC1	IOC1	Physical Exam	\$200.00		\$17.50	0
CT0420562	12-Jun-07	22369262	22369262PBCU	PBCU	Lead & Copper	\$40.00		\$42.00	0
CT0420562	12-Jun-07	16140842A	16140842AVOC1	VOC1	Volatle Organics	\$100.00		\$304.00	0
CT0420562	12-Jun-07	22369260	22369260PBCU	PBCU	Lead & Copper	\$40.00		\$42.00	0
CT0420562	12-Jun-07	22369263	22369263PBCU	PBCU	Lead & Copper	\$40.00		\$42.00	0
CT0420562	12-Jun-07	22369261	22369261PBCU	PBCU	Lead & Copper	\$40.00		\$42.00	0

3-May-16										
PWS ID	Service Date	Lab ID	Original Accession LIS Code	Test	Original DPH "Cost"	Note	Final Revised	Original DPH Cost	Sampling Done	Fees as a
CT0420562	12-Jun-07	22369264	22369264PBCU	PBCU Lead & Copper	\$40.00		\$42.00	0	1	
CT0420562	15-May-07	22368450	22368450PPS	PPS Physical Exam	\$10.00		\$17.50	0	1	
CT0420562	15-May-07	22368450	22368450TC	TC Total Coliforms	\$15.00		\$8.00	0	1	
CT0420562	15-May-07	22368451	22368451IOC1	IOC1 Physical Exam	\$200.00		\$17.50	0	1	
CT0420562	06-Mar-07	22365936	22365936PPS	PPS Physical Exam	\$10.00		\$17.50	0	1	
CT0420562	06-Mar-07	22365936	22365936TC	TC Total Coliforms	\$15.00		\$8.00	0	1	
CT0420562	06-Mar-07	22365936A	22365936ANOX	NOX Nitrate/Nitrite	\$20.00		\$17.50	0	1	
CT0420562	25-Jan-07	16140348	16140348VOC1	VOC1 Volatile Organics	\$100.00		\$304.00	0	1	
CT0420562	20-Nov-06	22362154	22362154PPS	PPS Physical Exam	\$10.00		\$17.50	0	1	
CT0420562	20-Nov-06	22362154	22362154TC	TC Total Coliforms	\$15.00		\$8.00	0	1	
CT0420562	20-Nov-06	16140143	16140143VOC1	VOC1 Volatile Organics	\$100.00		\$304.00	0	1	
CT0420562	17-Nov-06	22362657	22362657PBCU	PBCU Lead & Copper	\$40.00		\$42.00	0	1	
CT0420562	17-Nov-06	22362658	22362658PBCU	PBCU Lead & Copper	\$40.00		\$42.00	0	1	
CT0420562	17-Nov-06	22362659	22362659PBCU	PBCU Lead & Copper	\$40.00		\$42.00	0	1	
CT0420562	13-Sep-06	16139854	16139854VOC1	VOC1 Volatile Organics	\$100.00		\$304.00	0	1	
CT0420562	24-Aug-06	22359672	22359672PPS	PPS Physical Exam	\$10.00		\$17.50	0	1	
CT0420562	24-Aug-06	22359672A	22359672APPS	PPS Physical Exam	\$10.00		\$17.50	0	1	
CT0420562	24-Aug-06	22359672	22359672TC	TC Total Coliforms	\$15.00		\$8.00	0	1	
CT0420562	31-May-06	16139472	16139472VOC1	VOC1 Volatile Organics	\$100.00		\$304.00	0	1	
CT0420562	15-May-06	22356040	22356040PPS	PPS Physical Exam	\$10.00		\$8.00	0	1	
CT0420562	15-May-06	22356040	22356040TC	TC Total Coliforms	\$15.00		\$8.00	0	1	
CT0420562	23-Feb-06	16139046	16139046VOC1	VOC1 Volatile Organics	\$100.00		\$304.00	0	1	
CT0420562	13-Feb-06	22352775	22352775NOX	NOX Nitrate/Nitrite	\$20.00		\$17.50	0	1	
CT0420562	13-Feb-06	22352775	22352775PPS	PPS Physical Exam	\$10.00		\$17.50	0	1	
CT0420562	13-Feb-06	22352775	22352775TC	TC Total Coliforms	\$15.00		\$8.00	0	1	
CT0420562	13-Feb-06	22352775A	22352775ANOX	NOX Nitrate/Nitrite	\$20.00		\$17.50	0	1	
CT0420562	17-Nov-05	22350292	22350292TC	TC Total Coliforms	\$15.00		\$8.00	0	1	
CT0420562	02-Nov-05	16138530	16138530VOC	VOC Volatile Organics	\$100.00		\$304.00	0	1	
CT0420562	16-Sep-05	16138344	16138344VOC	VOC Volatile Organics	\$100.00		\$304.00	0	1	
CT0420562	24-Aug-05	22343888	22343888PPS	PPS Physical Exam	\$10.00		\$17.50	0	1	
CT0420562	24-Aug-05	22347191	22347191TC	TC Total Coliforms	\$15.00		\$8.00	0	1	
CT0420562	25-May-05	16137830	16137830VOC	VOC Volatile Organics	\$100.00		\$304.00	0	1	
CT0420562	25-May-05	22343888	22343888PP	PP Physical Exam	\$10.00		\$17.50	0	1	
CT0420562	25-May-05	22343888	22343888TC	TC Total Coliforms	\$15.00		\$8.00	0	1	
CT0420562	21-Mar-05	16137456	16137456VOC	VOC Volatile Organics	\$100.00		\$304.00	0	1	
CT0420562	06-Mar-05	22341098	22341098PP	PP Physical Exam	\$10.00		\$17.50	0	1	
CT0420562	06-Mar-05	22341098	22341098NOX	NOX Nitrate/Nitrite	\$20.00		\$17.50	0	1	
CT0420562	03-Mar-05	22341098	22341098TC	TC Total Coliforms	\$15.00		\$8.00	0	1	
CT0420562	01-Nov-04	16137000	16137000VOC	VOC Volatile Organics	\$100.00		\$304.00	0	1	
CT0420562	27-Oct-04	22336810	22336810PP	PP Physical Exam	\$10.00		\$17.50	0	1	
CT0420562	27-Oct-04	22336810	22336810TC	TC Total Coliforms	\$15.00		\$8.00	0	1	
CT0420562	25-Aug-04	22334359	22334359PPS	PPS Physical Exam	\$10.00		\$17.50	0	1	
CT0420562	25-Aug-04	TOWN HALL	TOWN HALL-IOC	IOC Inorganics	\$200.00		\$8.00	0	1	
CT0420562	25-Aug-04	22334359	22334359TC	TC Total Coliforms	\$15.00		\$8.00	0	1	
CT0420562	10-Jun-04	16136107	16136107VOC	VOC Volatile Organics	\$100.00		\$304.00	0	1	
CT0420562	18-May-04	22330868	22330868PPS	PPS Physical Exam	\$10.00		\$17.50	0	1	
CT0420562	18-May-04	22330868	22330868TC	TC Total Coliforms	\$15.00		\$8.00	0	1	
CT0420562	25-Feb-04	22328182	22328182NOX	NOX Nitrate/Nitrite	\$20.00		\$17.50	0	1	

3-May-16											
PWS ID	Service Date	Lab ID	Original Accession Lis	Code	Test	Original DPH "Cost"	Note	Final Revised	Original DPH Cost	Sampling Done	Fees as a
CT0420562	25-Feb-04	16135552	16135552-VOC	VOC	Volatlie Organics	\$100.00		\$304.00	0	1	
CT0420562	20-Jan-04	22326955	22326955-PPS	PPS	Physical Exam	\$10.00		\$17.50	0	1	
CT0420562	20-Jan-04	22326955	22326955-TC	TC	Total Coliforms	\$15.00		\$8.00	0	1	
CT0420562	19-Nov-03	16135194	16135194-VOC	VOC	Volatlie Organics	\$100.00		\$304.00	0	1	
CT0420562	05-Aug-03	16134661	16134661-VOC	VOC	Volatlie Organics	\$100.00		\$304.00	0	1	
CT0420562	05-Aug-03	22320870	22320870-PP	PP	Physical Exam	\$10.00		\$17.50	0	1	
CT0420562	05-Aug-03	22320870	22320870-TC	TC	Total Coliforms	\$15.00		\$8.00	0	1	
CT0420562	11-Jun-03	22318762	22318762-TC	TC	Total Coliforms	\$15.00		\$8.00	0	1	
CT0420562	11-Jun-03	22318762	22318762-PP	PP	Physical Exam	\$10.00		\$17.50	0	1	
CT0420562	17-Mar-03	22315260	22315260-NOX	NOX	Nitrate/Nitrite	\$20.00		\$17.50	0	1	
CT0420562	17-Mar-03	22315260	22315260-TC	TC	Total Coliforms	\$15.00		\$8.00	0	1	
CT0420562	17-Mar-03	22315260	22315260-PP	PP	Physical Exam	\$10.00		\$17.50	0	1	
CT0420562		36053000250C5				\$500.00				1	
CT0420562		36053000150C2				\$500.00					
CT0420562		22409715WQP2				\$30.00					
CT0420562		18025148ASOC2				\$500.00					
CT0420562		N1049172ASOC2				\$500.00					
CT0420562		N1049172ASOC5				\$500.00					
CT0420562		18025159SOC2				\$500.00					
CT0420562		22391732WQP1				\$0.00					
CT0420562		22365937WQP1				\$0.00					
CT0420562		22327772-WQP				\$0.00					
CT0420562		22320870-WQP				\$0.00					

INDEPENDENT CONTRACTORS AGREEMENT

Certified Operator Services

This Agreement is made this 17th day of August, 2012, by and between the Town of East Hampton, 20 East High Street, East Hampton, (for the purposes of this agreement will be known as the "Corporation"), and Thad King, an independent contractor ("Contractor"), in consideration of the mutual promises made herein, as follows:

Article 1. Term of Agreement

This Agreement is retroactive from July 1, 2012, and will continue in effect until terminated as provided herein.

Article 2. Services to be Performed by Contractor

- 2.1 Specific Services. Contractor agrees to perform the duties and accept the responsibilities of a "Public Water System's Certified Treatment Operator" as outlined in the attached proposal document prepared in part by the State of Connecticut's Department of Public Health, the corporation, and the contractor.
- 2.2 Method of Performing Services. Contractor will determine the method, details, and means of performing the above-described services.
- 2.3 Employment of Assistants. Contractor may, at Contractor's own expense, employ such assistants as Contractor deems necessary to perform the services required of the Contractor by this Agreement. Corporation may not control, direct, or supervise Contractor's assistants or employees in the performance of those services.

Article 3. Compensation

- 3.1 Flat Rate, as described in the attached pricing document. In consideration for the services to be performed by Contractor, Corporation agrees to pay Contractor the sum of Five Hundred Forty Dollars (\$540.00) per month, due by the last week of each month.
- 3.2 Date for Payment of Compensation. For services rendered under the Agreement, Corporation agrees to pay Contractor the sum set forth in Section 3.1 of the Agreement on or before the fifteenth day of the following month.

Article 4. Obligations of Contractor

- 4.1 Tools and Instrumentalities. Contractor will supply all tools and instrumentalities required to perform the services under this Agreement.
- 4.2 Limited Liability. Contractor will not be liable to Corporation, or to anyone who may claim any right due to a relationship with Corporation, for any acts or omissions in the performance of services under the terms of this Agreement or on the part of employees or agents of Contractor unless such acts or omissions are due to willful misconduct. Corporation will indemnify and hold Contractor free and harmless from any obligations, costs, claims, judgments, attorneys' fees, and attachments arising from, growing out of, or in any way connected with, the services rendered to Corporation under the terms of this Agreement, unless Contractor is judged by a court of competent jurisdiction to be guilty of willful misconduct.
- 4.3 Assignment. Neither this Agreement nor any duties or obligations under this Agreement may be assigned by Contractor without the prior written consent of Corporation.

Article 5. Obligations of Corporation

- 5.1 System Expenses. All laboratory and testing expenses, as well as the costs of all chemicals and supplies needed for testing and maintenance of the system are the responsibility of the Corporation.

INDEPENDENT CONTRACTORS AGREEMENT
Certified Operator Services

- 5.2 Cooperation of Corporation. Corporation agrees to comply with all reasonable requests of Contractor and to provide access to all documents reasonably necessary to the performance of Contractor's duties under this Agreement.

Article 6. Termination of Agreement

- 6.1 Termination Upon Notice. Notwithstanding any other provision of this Agreement, either party hereto May terminate this Agreement at any time by giving thirty (30) days written notice to the other party. Unless otherwise terminated as provided herein, this Agreement shall continue in force.
- 6.2 Termination on Occurrence of Stated Events. This Agreement shall terminate automatically on the occurrence of (1) bankruptcy or insolvency of either party; (2) sale of the business of either party; (3) death of the Contractor; or (4) assignment of this Agreement by either party without the express written consent of the other party.
- 6.3 Termination for Failure to Make Agreed-Upon Payments. Should Corporation fail to pay Contractor all or any part of the compensation set forth in Paragraphs 3.1 and 3.2 of this Agreement on the due date, Contractor, at Contractor's option, may terminate this Agreement if the failure is not remedied by the Corporation within thirty (30) days from the date payment is due.

Article 7. General Provisions

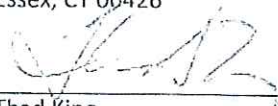
- 7.1 Notices. Any notices to be given hereunder by either party to the other may be effected either by personal delivery or by mail. Notices delivered personally shall be deemed communicated as of the date of actual receipt; mailed notices shall be deemed communicated as of three (3) days after the date of mailing.
- 7.2 Entire Agreement. This Agreement supersedes any and all agreements, either oral or in writing, between the parties hereto with respect to the rendering of services by Contractor for Corporation, and contains all of the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any parties, which are not embodied herein, and that no other agreement, statement, or promise not contained in this Agreement shall be valid or binding. Any modification of this Agreement will be effective only if it is in writing signed by the party to be charged.
- 7.3 Arbitration. Any controversy or claim arising out of or relating to this Agreement or the breach thereof will be settled by arbitration in accordance with the rules of the American Arbitration Association, and judgment upon the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof.
- 7.4 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Connecticut.

Executed at East Hampton, CT on the date and year first written above.

TOWN OF EAST HAMPTON
20 East High Street
East Hampton, CT 06424


Michael Maniscalco, Town Manager

CONTRACTOR, Thad King
14 Book Hill Road
Essex, CT 06426


Thad King

Thad King, MPH, RS
Certified Operator # 204217
14 Book Hill Rd.
Essex, CT 06426

July 1, 2012

CERTIFIED OPERATOR PROPOSAL: Town of East Hampton Water Systems

PUBLIC WATER SYSTEM TYPE: Transient, Non-Transient Non-Community, and Community

PUBLIC WATER SYSTEMS: Sear Park, Town Hall, Fire House # 1 and # 2, Community Ctr.

CLASS: Small and Class I or II Water Treatment Plant Operators

QUOTE: \$6,480; 7/01/12 to 6/30/13; Service List Attached

The Certified Treatment Plant Operator shall:

1. Be responsible for the day to day operation of the water treatment system.
2. Ensure the delivery of safe water at all times by complying with the Public Health Code of the State of CT.
3. Utilize appropriate safety equipment as prescribed by the manufacturer, Department of Public Health (DPH), or OSHA.
4. Ensure that all treatment equipment is maintained and operated properly according to the manufacturers' specifications and recommendations.
5. Inspect the water system's source, storage facilities, treatment equipment, pumping equipment and distribution network, as per the manufacturers' recommendations and the American Water Works Association (AWWA) standards.
6. Measure and record all chemical dosage rates as needed.
7. Ensure that daily chlorine residuals and pH levels are properly measured and recorded as required. This task can be delegated to properly trained personnel
8. Ensure that all samples are delivered to a certified lab as to allow sufficient time so that all results regarding the water treatment system are received by DPH within the specified time frames.
9. Add all chemicals when necessary as specified by contract.
10. Make all chemical adjustments as needed as specified by contract.
11. Be aware of all changes in regulations regarding water treatment.
12. Contact all appropriate parties regarding violations of the public water system.
13. Attend training programs and workshops to keep current of technical improvements.

14. Keep accurate records of repairs and routine maintenance performed on the treatment equipment (including filter replacement and repairs).
15. Keep accurate well production and operational records as required.
16. Ensure that DPH approval has been obtained prior to starting treatment or changing chemical types and/or manufacturers.
17. Perform all duties of a Small Water System Operator when operating a regulated small water system:
 - Maintain a consumer complaint log, including how complaints are resolved.
 - Test, flush, clean and disinfect the water distribution system as needed per AWWA standards.
 - Collect or oversee the collection of water samples as specified by the Department of Public Health (DPH).
 - Ensure that all samples are tested by DPH certified Labs.
 - Ensure that all samples are delivered to a certified labs as to allow sufficient time so that results are received by DPH within the specified time frames.
 - Notify Proper agencies and the PWS's owner regarding specific violations within specified times.
 - Review all water quality analyses for completeness prior to submission to DPH.
 - Report all violations to DPH and issue public notices when needed.
 - Oversee and monitor all repairs performed on the public water system.
 - Be responsible, where meters are required, for recording of the quantity and instantaneous flow, where feasible, of water being pumped from each source on a weekly basis as well as testing the water meters as per the manufacturers recommendations.
 - Advise the system owner on procedures regarding a preventative maintenance program and a source protection program.
 - Be aware of all changes regarding drinking water regulations.
 - Be available to accompany regulatory officials for onsite inspections when given adequate notice.
 - Keep accurate records of water analyses, repairs, maintenance, and correspondence in accordance with any time frames required by DPH.
 - Investigate water quality and quantity problems and take corrective measures as needed in a timely manner.
 - Attend training programs and workshops to keep current on technical improvements

Town Hall Annex

Bacteria	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Color	NC	NC	NC	NC				
Odor	NC	NC	NC	NC				
pH	NC	NC	NC	NC				
Turbidity	NC	NC	NC	NC				
Nitrate	NC	NC	NC	NC				
Nitrite	NC	NC	NC	NC				

Lab Fees
Sampling and Reporting Hrs.

NC NC NC NC

Community Center

Bacteria	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Color	21	21	21	21				
Odor	5.43	5.43	5.43	5.43				
pH	3.21	3.21	3.21	3.21				
Turbidity	4.44	4.44	4.44	4.44				
Nitrate	6	6	6	6				
Nitrite	9							
Lead - 5	9							
Copper - 5		82.1		82.1				
VOCs	54	28.6		28.6				
Chloride	6.44	54	54	54				
Phase 2 & 5 SOCs		6.44	6.44	6.44				
	118.52	211.22	100.52	581				
				792.22				

Effluent Testing and Report
Cross Connection survey

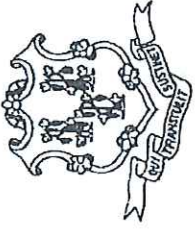
NC NC NC NC
NC NC NC NC

Lab Fees
Sampling and Reporting Hrs.

1222.48
5 8 5 9

Town Hall

Bacteria	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Color	21	21	21	21				
Odor	5.43	5.43	5.43	5.43				
pH	3.21	3.21	3.21	3.21				
Turbidity	4.44	4.44	4.44	4.44				
Nitrate	6	6	6	6				
	9							



State of Connecticut
Department of Public Health

Be it known that

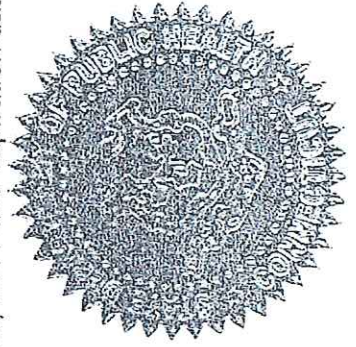
Thad D. King

having given evidence satisfactory to the Department of Public Health
of having met the qualifications required by the General Statutes
of Connecticut is issued this certificate as

Water Treatment Plant Class II Operator

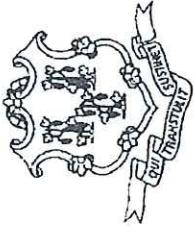
in the State of Connecticut

in witness whereof the Connecticut Department of Public Health
has issued certificate number 204217 on this effective date of 2nd day of
March, 2011 and expiration date of 31st day of December, 2013.



J. Robert Galvin MD MPH MBA

J. Robert Galvin, MD, MPH,
MBA
COMMISSIONER



State of Connecticut Department of Public Health

Be it known that

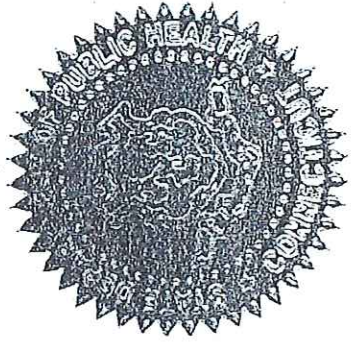
THAD D. KING

having given evidence satisfactory to the Department of Public Health
of having met the qualifications required by the General Statutes
of Connecticut is issued this certificate as

Distribution System Class I Operator

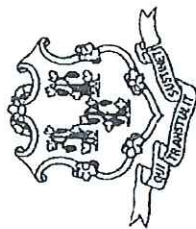
in the State of Connecticut

in witness whereof the Connecticut Department of Public Health
has issued certificate number 196020 on this effective date of 1st day of
January, 2011 and expiration date of 31st day of December, 2013.



J. Robert Galvin MD, MPH, MBA

J. Robert Galvin, MD, MPH,
MBA
COMMISSIONER



State of Connecticut
Department of Public Health

Be it known that

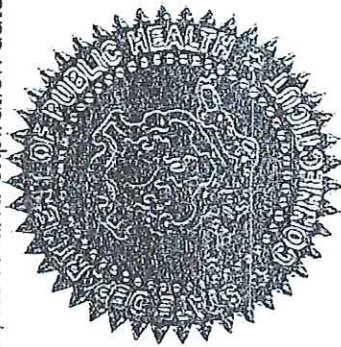
Thad D. King

having given evidence satisfactory to the Department of Public Health
of having met the qualifications required by the General Statutes
of Connecticut is issued this certificate as

Cross Connection Survey Inspector - Private

in the State of Connecticut

in witness whereof the Connecticut Department of Public Health
has issued certificate number 000003 on this effective date of 1st day of
October, 2010 and expiration date of 30th day of September, 2013.



J Robert Galvin MD, MPH, MBA

J. Robert Galvin, MD, MPH,
MBA
COMMISSIONER

Sec. 19a-26. (Formerly Sec. 19-7). State laboratories. Services provided. Schedule of fees. Construction of state public health laboratory. Permissible activities. (a) The Department of Public Health may establish, maintain and control state laboratories to perform examinations of supposed morbid tissues, other laboratory tests for the diagnosis and control of preventable diseases, and laboratory work in the field of sanitation, environmental and occupational testing and research studies for the protection and preservation of the public health. **Such laboratory services shall be performed upon the application of licensed physicians, other laboratories, licensed dentists, licensed podiatrists, local directors of health, public utilities or state departments or institutions, subject to regulations prescribed by the Commissioner of Public Health, and upon payment of any applicable fee as provided in this subsection.** For such purposes the department may provide necessary buildings and apparatus, employ, subject to the provisions of chapter 67, administrative and scientific personnel and assistants and do all things necessary for the conduct of such laboratories. The Commissioner of Public Health may establish a schedule of fees, **provided the commissioner waives the fees for local directors of health and local law enforcement agencies.** If the commissioner establishes a schedule of fees, the commissioner may waive (1) the fees, in full or in part, for others if the commissioner determines that the public health requires a waiver, and (2) fees for chlamydia and gonorrhea testing for nonprofit organizations and institutions of higher education if the organization or institution provides combination chlamydia and gonorrhea test kits. The commissioner shall also establish a fair handling fee which a client of a state laboratory may charge a person or third party payer for arranging for the services of the laboratory. Such client shall not charge an amount in excess of such handling fee.

(b) The Department of Public Health shall ensure that the new state public health laboratory, to be constructed in the town of Rocky Hill, and authorized in accordance with the provisions of subsection (e) of section 2 of special act 01-2 of the June special session, subsection (g) of section 2 of special act 04-2 of the May special session and subsection (o) of section 2 of public act 07-7 of the June special session* is constructed and thereafter operates in accordance with all applicable biosafety level criteria as prescribed by the National Centers for Disease Control and Prevention Office of Health and Safety. The construction of such laboratory shall

facilitate the operation and administration of a laboratory that conforms with biosafety level 3 criteria as prescribed by the National Centers for Disease Control and Prevention Office of Health and Safety. The design or construction of such laboratory shall not permit biosafety level 4 activities to be conducted at such laboratory. No activity shall be conducted at the new state public health laboratory that exceeds biosafety level 3, nor shall any person, entity or state agency make application or seek permission to convert the public health laboratory into a facility that engages in biosafety level 4 activities.

Sec. 25-40. Analysis of water. Schedule of fees, when applicable.

Town, city and borough directors of health shall, when in their judgment health may be menaced or impaired through a water supply, send, subject to the approval of the Department of Public Health, samples of such water to said department for examination and analysis. Said department shall perform such examination and analysis without charge unless such town, city or borough is to be reimbursed for the expense of any such examination and analysis, and in such event a fee shall be charged in accordance with a schedule of fees directly related to operating costs to be established by the Commissioner of Public Health. Any person, firm or corporation which operates or maintains a laboratory in which any determination, examination or analysis is made of any sample of water or sewage as a basis for advice as to the sanitary quality of such water or sewage or as to any possible danger to health involved, unless such laboratory has been approved specifically for that purpose by the Department of Public Health, after meeting the requirements established by said department, shall be fined not more than one hundred dollars.



STATE OF CONNECTICUT
DEPARTMENT OF PUBLIC HEALTH

To: PUBLIC WATER SYSTEMS

FROM: Gerald R. Iwan, Ph.D., Chief,
Water Supplies Section

SUBJECT: COLLECTION OF SAMPLES FROM PUBLIC WATER SYSTEMS.

DATE: October 30, 1998

Please note Connecticut Public Health Code Regulation 19-13-B 102(e)(7XL) requires that for public water systems, "Water samples shall be collected by technical personnel employed by an environmental laboratory approved by the department under Section 25-40 of the Connecticut General Statutes, or a certified distribution system operator, or a certified treatment plant operator, or a sanitarian, or an employee of the department, or a person under the direct supervision of either a certified laboratory, a certified distribution system or a certified treatment plant operator."

Please ensure all compliance samples for your public water system are collected by a qualified individual as defined in Connecticut Public Health Code Regulation 19-13-B 102(e)(7)(L) and analyzed by a department approved environmental laboratory. Any future analyses not collected in conformance with the above regulation governing collection of samples for public water systems will not be accepted for compliance purposes. Please note this in your own operations or make arrangements with an approved environmental laboratory to have the compliance samples for your public water system collected in conformance with all applicable State regulations. A copy of the most current departmental listings of approved commercial environmental laboratories has been enclosed for your convenience as well as a copy of Connecticut Public Health Code Regulation 19-13-B 102(e)(7XL). Should you have any questions concerning approved environmental laboratories, please call the Laboratory Certification Unit at 860-509-7389.

If you have any questions on sample collection or other related issues, please call us at (860) 509-7333. Thank you for your attention to this issue.

GRI/cms

Enclosures: Approved Commercial Environmental Laboratory Lists
Connecticut Public Code Regulation 19-13-B 102(e)(7)(L)

cc: Local Health Directors (Enclosures)
Approved Commercial Environmental Laboratories (Enclosures)

S:\c\miz\samples.doc

Phone:

Telephone ~B 262 7094 / 263 Deaf (860) 509-7191
410 Capitol Avenue MS # 51WAT
P.O. Box 340308 Hartford, CT 06134
An Equal Opportunity Employer

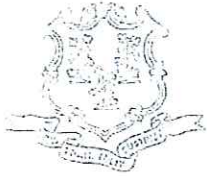
Connecticut Public Health Code Regulation

19-1 3-Bi 02(e)(7)(L)

(L) Where a different schedule is prescribed pursuant to federal regulations, as they may be amended from time to time, the more stringent testing schedule shall apply.

Laboratory analyses shall be conducted by a department approved laboratory using EPA sampling and testing methods. Water samples shall be collected by technical personnel employed by an environmental laboratory approved by the department under section 25-40 of the Connecticut General Statutes, or a certified distribution system operator, or a certified treatment plant operator, or a sanitarian, or an employee of the department, or a person under the direct supervision of either a certified laboratory, a certified distribution system or a certified treatment plant operator. Analytical methods for all inorganic chemicals, organic chemicals, pesticides, herbicides and PCB shall conform to those approved by EPA. Analyses for lead, copper, pH, conductivity, calcium, alkalinity, orthophosphate, silica, and temperature shall be conducted using the methods prescribed in 40 CER 141.89 as amended.

Samples shall be collected, handled and tested in accordance with the regulations of the EPA. In the absence of specific regulations, samples shall be collected, handled, and tested in accordance with the latest edition of "Standard Methods For The Examination Of Water And Wastewater" or in accordance with EPA guidelines as specified in the most current edition of the "Handbook For Sampling And Sample Preservation Of Water And Wastewater" (EPA .600/4 82 .029) with the following additions. Where the fluoride content is artificially adjusted, tests for fluoride shall be made on each source so adjusted at least daily. The fluoride content of such supplies shall be maintained between 0.8 mg/l and 1.2 mg/l. If the monthly average of the daily tests does not fall within these limits it shall be reported as a failure to comply with these regulations. If warranted by conditions that may be detrimental to the health of consumers, samples from each fluoridated source shall be submitted to the department for testing.




STATE OF CONNECTICUT

DEPARTMENT OF PUBLIC HEALTH BUREAU OF LABORATORY SERVICES

MEMORANDUM

TO: All Directors of Health
All Sanitarians

FROM: Sanders F. Hawkins, PhD, HCLD 
Laboratory Director

DATE: August 28, 1996

SUBJECT: DPH POLICY REGARDING CHARGES FOR LABORATORY
TESTING TO DETERMINE COMPLIANCE W/STATE OR
FEDERAL MANDATES.

The Department of Public Health (DPH) Laboratory performs testing for local directors of health without charge as established by Section 19a-26 of the Conn. General Statutes. However, it has been the DPH's long-standing policy to charge for any laboratory testing performed to determine compliance with state or federal mandates.

If your department is collecting samples from sites located within your district and sending the samples to the DPH's Laboratory for Safe Drinking Water Act (SDWA) compliance, please inform the owners of the site of the DPH's policy and explain that the owners will be charged for the testing. The labels provided to your office are to be used solely for testing of samples that are related to a public health problem; please do not use the labels when sending samples to the DPH Laboratory to be tested for compliance purposes.

If compliance samples are sent to the DPH Laboratory with your account number label, your department or the owner of the site will be charged for the analysis performed. The fee for a complete SDWA compliance analysis is \$3,195.

If you have any questions with regard to this policy, please contact Mr. William Glynn (FAO) at (860) 566-5645.

Thank you in advance for your help in this matter.

cc: Elise Gaulin-Kremer, PhD, Bureau Chief, BASS
Paul Schur, Dir. Env. Hlth. Div., BRS
Dr. G. Iwan, Sect. Chief, WSS, BRS
Len McCain, Prog. Admin., Local Hlth., BCH
0595B

Phone:

Telecommunications Device for the Deaf: (860) 566-1279

P. O. Box 1689 • Hartford, Connecticut 06144

An Equal Opportunity Employer



TOWN COUNCIL

Patience Anderson

Chairperson

Ted Hintz, Jr.

Vice Chairman

Peter Brown

Melissa Engel

Mark Philhower

Josh Piteo

Kevin Reich

Office of the TOWN MANAGER
MICHAEL MANISCALCO, MPA
mmaniscalco@easthamptonct.gov

12/15/15

Thad King
14 Book Hill Rd
Essex, CT 06126

Dear Mr. King,

This letter is to notify you that the Town of East Hampton is terminating its agreement with you dated August 17, 2012. This termination is being done consistent with Article 6 Sec 1. of the agreement.

Please note that this section requires a 30 day written notice resulting in your last day of service to the Town is January 15, 2016. It is my expectation that during this period of time you will work with Tim Smith, Public Utilities Administrator and his contractor to ensure all documents, materials, equipment, procedures and other related items are returned to the Town.

Best regards,


Michael Maniscalco

CC: Town Council

14. Keep accurate records of repairs and routine maintenance performed on the treatment equipment (including filter replacement and repairs).
15. Keep accurate well production and operational records as required.
16. Ensure that DPH approval has been obtained prior to starting treatment or changing chemical types and/or manufacturers.
17. Perform all duties of a Small Water System Operator when operating a regulated small water system:

- Maintain a consumer complaint log, including how complaints are resolved.
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- Investigate water quality and quantity problems and take corrective measures as needed in a timely manner.
- Attend training programs and workshops to keep current on technical improvements

Thad King, MPH, RS
Certified Operator # 204217
14 Book Hill Rd.
Essex, CT 06426

July 1, 2012

CERTIFIED OPERATOR PROPOSAL; Town of East Hampton Water Systems

PUBLIC WATER SYSTEM TYPE: Transient, Non-Transient Non-Community, and Community

PUBLIC WATER SYSTEMS: Sear Park, Town Hall, Fire House # 1 and # 2, Community Chr.

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5. Inspect the water system's source, storage facilities, treatment equipment, pumping equipment and distribution network, as per the manufacturers' recommendations and the American Water Works Association (AWWA) standards.
6. Measure and record all chemical dosage rates as needed.
7. Ensure that daily chlorine residuals and pH levels are properly measured and recorded as required. This task can be delegated to properly trained personnel.
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9. Add all chemicals when necessary as specified by contract.
10. Make all chemical adjustments as needed as specified by contract.
11. Be aware of all changes in regulations regarding water treatment.
12. Contact all appropriate parties regarding violations of the public water system.
13. Attend training programs and workshops to keep current of technical improvements.

INDEPENDENT CONTRACTORS AGREEMENT
Certified Operator Services

5.2 Cooperation of Corporation. Corporation agrees to comply with all reasonable requests of Contractor and to provide access to all documents reasonably necessary to the performance of Contractor's duties under this Agreement.

Article 6. Termination of Agreement

6.1 Termination Upon Notice. Notwithstanding any other provision of this Agreement, either party hereto may terminate this Agreement at any time by giving thirty (30) days written notice to the other party. Unless otherwise terminated as provided herein, this Agreement shall continue in force.

6.2 Termination on Occurrence of Stated Events. This Agreement shall terminate automatically on the occurrence of (1) bankruptcy or insolvency of either party; (2) sale of the business of either party; (3) death of the Contractor; or (4) assignment of this Agreement by either party without the express written consent of the other party.

6.3 Termination for Failure to Make Agreed-Upon Payments. Should Corporation fail to pay Contractor all or any part of the compensation set forth in Paragraphs 3.1 and 3.2 of this Agreement on the due date, Contractor, at Contractor's option, may terminate this Agreement if the failure is not remedied by the Corporation within thirty (30) days from the date payment is due.

Article 7. General Provisions

7.1 Notices. Any notices to be given hereunder by either party to the other may be effected either by personal delivery or by mail. Notices delivered personally shall be deemed communicated as of the date of actual receipt; mailed notices shall be deemed communicated as of three (3) days after the date of mailing.

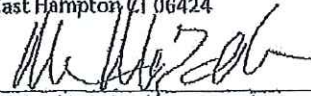
7.2 Entire Agreement. This Agreement supersedes any and all agreements, either oral or in writing, between the parties hereto with respect to the rendering of services by Contractor for Corporation, and contains all of the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any parties, which are not embodied herein, and that no other agreement, statement, or promise not contained in this Agreement shall be valid or binding. Any modification of this Agreement will be effective only if it is in writing signed by the party to be charged.

7.3 Arbitration. Any controversy or claim arising out of or relating to this Agreement or the breach thereof will be settled by arbitration in accordance with the rules of the American Arbitration Association, and judgment upon the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof.

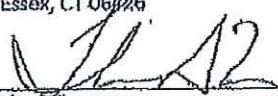
7.4 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Connecticut.

Executed at East Hampton, CT on the date and year first written above.

TOWN OF EAST HAMPTON
20 East High Street
East Hampton, CT 06424


Michael Maniscalco, Town Manager

CONTRACTOR, Thad King
14 Book Hill Road
Essex, CT 06026


Thad King

INDEPENDENT CONTRACTOR AGREEMENT

Certified Operator Services

This Agreement is made this 17th day of August, 2012, by and between the Town of East Hampton, 20 East High Street, East Hampton, (for the purposes of this agreement will be known as the "Corporation"), and Thad King, an independent contractor ("Contractor"), in consideration of the mutual promises made herein, as follows:

Article 1. Term of Agreement

This Agreement is retroactive from July 1, 2012, and will continue in effect until terminated as provided herein.

Article 2. Services to be Performed by Contractor

- 2.1 Specific Services. Contractor agrees to perform the duties and accept the responsibilities of a "Public Water System's Certified Treatment Operator" as outlined in the attached proposal document prepared in part by the State of Connecticut's Department of Public Health, the corporation, and the contractor.
- 2.2 Method of Performing Services. Contractor will determine the method, details, and means of performing the above-described services.
- 2.3 Employment of Assistants. Contractor may, at Contractor's own expense, employ such assistants as Contractor deems necessary to perform the services required of the Contractor by this Agreement. Corporation may not control, direct, or supervise Contractor's assistants or employees in the performance of those services.

Article 3. Compensation

- 3.1 Flat Rate, as described in the attached pricing document. In consideration for the services to be performed by Contractor, Corporation agrees to pay Contractor the sum of Five Hundred Forty Dollars (\$540.00) per month, due by the last week of each month.
- 3.2 Date for Payment of Compensation. For services rendered under the Agreement, Corporation agrees to pay Contractor the sum set forth in Section 3.1 of the Agreement on or before the fifteenth day of the following month.

Article 4. Obligations of Contractor

- 4.1 Tools and Instrumentalities. Contractor will supply all tools and instrumentalities required to perform the services under this Agreement.
- 4.2 Limited Liability. Contractor will not be liable to Corporation, or to anyone who may claim any right due to a relationship with Corporation, for any acts or omissions in the performance of services under the terms of this Agreement or on the part of employees or agents of Contractor unless such acts or omissions are due to willful misconduct. Corporation will indemnify and hold Contractor free and harmless from any obligations, costs, claims, judgments, attorneys' fees, and attachments arising from, growing out of, or in any way connected with, the services rendered to Corporation under the terms of this Agreement, unless Contractor is judged by a court of competent jurisdiction to be guilty of willful misconduct.
- 4.3 Assignment. Neither this Agreement nor any duties or obligations under this Agreement may be assigned by Contractor without the prior written consent of Corporation.

Article 5. Obligations of Corporation

- 5.1 System Expenses. All laboratory and testing expenses, as well as the costs of all chemicals and supplies needed for testing and maintenance of the system are the responsibility of the Corporation.



TOWN COUNCIL

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Vice Chairman

Peter Brown

Melissa Engel

Mark Philhower

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Kevin Reich

4/12/16

Thad King
14 Brook Hill Rd
Essex, CT 06426

Dear Mr. King,

Thank you for accepting this letter as a response to your email request dated April 4, 2016. Accompanying this letter is the signed agreement between you and the Town. During that period you were paid \$540 per month for your services consistent with the terms set forth in Article 3 sec. 1. Furthermore, Article 5 sec. 1 requires the Town to pay for all expenses related to testing and system maintenance. Finally, this agreement was terminated on January 15, 2016 and accompanying this letter is the notice of that termination.

Please feel free to contact me with any additional questions you may have.

Best regards,

Michael Maniscalco

Office of the TOWN MANAGER
MICHAEL MANISCALCO, MPA
mmaniscalco@easthamptonct.gov

1, 1968, deleted other date references which prevented continued applicability of provisions, required filing of sworn statements by person ceasing to hold office and by personal representative of person who dies while holding office, specified that payments from net income are not deductible from gross income, required successors to incumbents taking office after February first file estimates of annual net income and increased penalty from 9% to 10% of deficiency amount and interest from 6% to 9%; P.A. 77-598 restated provision re admission of towns, cities and boroughs to previously formed districts, making admission contingent upon board approval rather than upon vote of municipality which formed the district originally; P.A. 77-614 replaced department of health with department of health services, effective January 1, 1979; Sec. 19-106 transferred to Sec. 19a-241 in 1983; P.A. 93-381 replaced department of health services with department of public health and addiction services, effective July 1, 1993; P.A. 95-257 replaced Commissioner and Department of Public Health and Addiction Services with Commissioner and Department of Public Health, effective July 1, 1995; P.A. 97-96 amended Subsec. (b) to allow one-or three-year terms for single-town districts, where previously three-year terms were required; P.A. 99-234 amended Subsec. (a) by adding "which shall be instrumentalities of their constituent municipalities" after provision re formation of district departments of health and by adding "of the district" in the reference to the powers set forth in Sec. 19a-243, effective June 29, 1999.

Cited. 40 CA 501.

Sec. 19a-241. (Formerly Sec. 19-106). Formation of district departments. Board.

(a) Towns, cities and boroughs, by vote of their respective legislative bodies, after a public hearing, may unite to form district departments of health, which shall be instrumentalities of their constituent municipalities. The affairs of any such district department of health shall be managed by a board, which shall have all the duties exercised or performed immediately prior to the effective date of the creation of such district by directors of health or boards of health of the municipalities and which shall exercise all the authority as to public health required of or conferred upon the constituent municipalities by law and shall have the powers of the district set forth in section 19a-243. Towns, cities and boroughs may, in like manner, join a district department of health previously formed with the approval of the board of such district.

(b) Each town, city and borough, which has so voted to become a part of any such district, shall, by its board of selectmen, city council or board of burgesses, appoint one person to be a member of such board. Any town, city or borough having a population of more than ten thousand inhabitants, as annually estimated by the Department of Public Health by a method comparable or similar to that used by the United States Bureau of the Census, shall be entitled to one additional representative for each additional ten thousand population or part thereof, provided no such municipality shall have more than five representatives on a district board of health. The term of office for members of the district board of health shall be three years, except that: (1) A district board of health containing only one town may elect to have one-year or three-year terms of office, and (2) during the initial formation of a board with three-year appointments, appointments shall be so made that approximately one-third of the board shall be appointed for one year, approximately one-third appointed for two years and approximately one-third appointed for three years. Members of the district board of health shall serve without compensation but shall receive their necessary expenses while in the performance of their official duties.

(1949 Rev., S. 3877; 1959, P.A. 236; 1961, P.A. 391, S. 1; 1969, P.A. 527, S. 1; P.A. 77-598, S. 2; 77-614, S. 323, 610; P.A. 93-381, S. 9, 39; P.A. 95-257, S. 12, 21, 58; P.A. 97-96, S. 1; P.A. 99-234, S. 10, 14.)

History: 1959 act provided for annual estimate of population by state department of health rather than using last-completed U.S. census; 1961 act added description of duties and authority of board, deleted requirement that appointment by municipality be annual, provided for one rather than two appointments per town with additional representation for additional population, limited number of representatives to five and added provisions re length of terms and re reimbursement for expenses; 1969 act made provisions applicable to judges of probate serving at any time during any year after December 1, 1967, rather than to those who were subject to Sec. 45-26 before January

Sirois, Cathy

From: Maniscalco, Mike
Sent: Wednesday, June 08, 2016 1:32 PM
To: Sirois, Cathy
Subject: Fwd: Water testing fees

For the packet

Michael Maniscalco, MPA
Town Manager
Town of East Hampton
20 E. High St
East Hampton CT 06424

860-267-4468

Begin forwarded message:

From: "Blaschinski, Ellen" <Ellen.Blaschinski@ct.gov>
Date: June 8, 2016 at 1:08:58 PM EDT
To: "Maniscalco, Mike" <mmaniscalco@easthamptonct.gov>
Subject: RE: Water testing fees

Hi Mike,

Just to confirm our telephone discussion from earlier today. DPH continues to work on resolving outstanding laboratory fees with Mr. King. DPH's position is the same as my email from April 13 below; DPH is not seeking any settlement from the Town of East Hampton related to this matter. In the event East Hampton receives a request from Mr. King directly for payment related to these lab fees, DPH will be happy to assist the Town, if needed, reviewing documents for verification. Should the Town make a determination to provide payment related to Mr. King's settlement, DPH will work to ensure that payment is made to DPH directly.

Thanks,
Ellen

-----Original Message-----

From: Maniscalco, Mike [<mailto:mmaniscalco@easthamptonct.gov>]
Sent: Tuesday, June 07, 2016 9:20 AM
To: Blaschinski, Ellen <Ellen.Blaschinski@ct.gov>
Subject: RE: Water testing fees

Ellen,

Has DPH reached an agreement on the cost of testing fees associated with the Town of East Hampton with Mr. King? If so can you tell me what that number is?

Best,

Michael Maniscalco, MPA
Town Manager
Town of East Hampton
20 E. High St.
East Hampton CT, 06424

860-267-4468

Please note the change in email to: mmaniscalco@easthamptonct.gov

Follow us on Twitter @EHTown_manager

-----Original Message-----

From: Blaschinski, Ellen [<mailto:Ellen.Blaschinski@ct.gov>]
Sent: Wednesday, April 13, 2016 4:00 PM
To: Maniscalco, Mike <mmaniscalco@easthamptonct.gov>
Cc: Town Council <towncouncil@easthamptonct.gov>; Melissa Rep. Ziobron
<Melissa.Ziobron@cga.ct.gov>; art.linares@cga.ct.gov
Subject: RE: Water testing fees

Mike,

We are working diligently to ensure the State of CT recovers all outstanding fees from Mr. King. DPH is anxious to have this matter resolved as well. To be clear, DPH is not requesting any settlement from the Town of East Hampton and our ongoing negotiation has been with Mr. King directly. DPH appreciates that East Hampton has expressed a willingness to resolve any outstanding fees should the Town determine moving in this direction is appropriate. As this settlement is part of an ongoing legal negotiation I cannot provide specifics as to when the process will be complete.

Thanks,
Ellen

-----Original Message-----

From: Maniscalco, Mike [<mailto:mmaniscalco@easthamptonct.gov>]
Sent: Wednesday, April 13, 2016 2:49 PM
To: Blaschinski, Ellen <Ellen.Blaschinski@ct.gov>
Cc: Town Council <towncouncil@easthamptonct.gov>; Melissa Rep. Ziobron
<Melissa.Ziobron@cga.ct.gov>; art.linares@cga.ct.gov
Subject: Re: Water testing fees

Ellen,

We would really not like this issue to drag on any longer than it needs to will you be able to get us the number by our April 26th Council meeting?

Best,

Michael Maniscalco, MPA
Town Manager
Town of East Hampton
20 E. High St
East Hampton CT 06424

860-267-4468

On Apr 13, 2016, at 1:03 PM, Blaschinski, Ellen <Ellen.Blaschinski@ct.gov> wrote:

Hi Mike,

We are still working out the specifics of Mr. King's settlement with the Department and determining his obligations for laboratory fees. If you'd like to discuss further let me know.

Thanks,
Ellen

Ellen Blaschinski |Public Health Branch Chief | T: 860-509-8171 |
ellen.blaschinski@ct.gov Connecticut Department of Public Health
[Regulatory Services Branch] 410 Capitol Avenue, MS #12 RSV, P.O. Box
340308, Hartford, CT 06134-0308

-----Original Message-----

From: Maniscalco, Mike [<mailto:mmaniscalco@easthamptonct.gov>]

Sent: Wednesday, April 13, 2016 10:24 AM

To: Blaschinski, Ellen <Ellen.Blaschinski@ct.gov>

Cc: Town Council <towncouncil@easthamptonct.gov>; Melissa Rep. Ziobron
<Melissa.Ziobron@cga.ct.gov>; art.linares@cga.ct.gov

Subject: Water testing fees

Ellen,

I hope this email finds you well. Last night the Council heard a request from Mr. King to pay for water testing fees that would be paid to DPH. Can DPH provide the Town of East Hampton with the dollar amount owed by the Town of East Hampton to DPH for water testing?

I would expect that the Town Council would like to discuss this issue further at their next meeting on April 26th. We all look forward to hearing from you soon.

Best,

Michael Maniscalco, MPA

Town Manager

Town of East Hampton

860-267-4468

Sent from my iPhone

Thad D King
14 Book Hill Rd
Essex CT 06426
860 767 0591

April 21, 2016

East Hampton Town Council
20 East High St.
East Hampton CT 06426

Re: Executive Session 4-26-16 Personnel Matter

Dear Town Council Members:

This is a request to extend to Thad King the retirement benefit provided for in the Town of East Hampton's Retirement Plan, under Article 5, Section 5.5, eliminating the early retirement penalty and adding three years of additional service credit.

Thad King is retiring after serving 25 years, with 25.33 service credit years. His retirement at age of 57 (rather than 62) results in an early retirement penalty of five years, for a substantial loss of annual income amounting to 31%. Amendments to the plan for the early retirement hardship have been passed at least 3 other times recently for municipal staff and this request is consistent with what has previously been provided.

For those requests, the Town of East Hampton has amended its retirement plan with language similar to this:

Article V of the plan is amended by adding the following new paragraph to the end of Section. 5.5

"Any Participant who is eligible to retire pursuant to the provisions of this section and has ended employment as a fulltime regular employee on or before December 18, 2015 must make such election in writing by the close of business on (date determined), 2016. Any Participant who elects to retire pursuant to this section shall be entitled to receive a normal retirement benefit as provided in Section 5.2(b) above and commencing on the date provided in section 5.4."

Factors in favor of this hardship waiver:

1. Commendable Service: Thad King has served the Town honorably and with distinction for 25 years giving his expertise in the development and delivery of public health services to the town with great economic benefit to the community.

2. Economic Benefit: One of the many benefits the Town received was financial, during seventeen (17) years of uncompensated service for the Certified Operator duties:
 - a. From 1995 - 2012, Thad King, the Health Director and a Certified Operator, performed Certified Operator duties for the Town while working as the Health Director, receiving no additional salary compensation.
 - b. Beginning in August 2012, Thad King was compensation for Certified Operator duties in the annual amount of \$6,480.
3. Saving: Effective 2016, the current contract for Certified Operator services for the Town and BoE is \$21,000 (testing not included), compared to \$6,480 + \$3,900 (BoE) = 10,380 under Thad King.

(Over the period in question, 1995 to 2015, the Town and BoE actually spent \$77,300, saving \$342,000 compared to the current contract rates.)
4. Other uncompensated work: For six years from 1995-2001 the BoE received the same 'free' Certified Operator services and when in 2001 a monthly stipend was paid by the Town's BoE no adjustment to pay was calculated into the retirement plan.
5. Support: The Health Director's retirement was prompted by actions of CTDPH in a matter still to be resolved and remedied. These disputed actions cost the Health Director five and a half years of service income, reduced pension benefits, terminated a carrier, and damaged a reputation. This request provides an opportunity for the Town to balance those actions imposed by CTDPH.

There is good cause to provide for this request. Your consideration would be gratefully appreciated.

Sincerely,



Thad D. King



TOWN OF EAST HAMPTON CT TOWN COUNCIL BY-LAWS

As adopted by Council on January 12, 2016

1. MEETING

1.1 ORGANIZATIONAL MEETING

Consistent with the Town Charter (sec 2.2) in November after the biannual election there will be an organizational meeting or the purpose of choosing one member as a Chairman. The Council can also choose a Vice Chairman to act as a substitute in the instance that the Chairman is not available.

1.2 HOW TO DEVELOP THE AGENDA

i. The Town Manager, in consultation with the Council Chairperson, shall prepare the agenda.

ii. Unless altered by a two-thirds vote of the Council, the regular order of business shall be as follows:

1. Call to Order and Pledge of Allegiance
2. Adoption of Agenda
3. Approval of Minutes
4. Public Remarks
5. Presentations
6. Bids & Contracts
7. Resolutions/Ordinances/Policies/Proclamations
8. Continued Business
9. New Business
10. Town Managers report
11. Appointments
12. Tax Refunds
13. Public Remarks
14. Communications, Correspondence & Announcements
15. Adjournment

iii. Any two members of Council can add an item to the agenda of a regular meeting as long as the addition is done within the following guidelines:

- Recommended addition is provided to the Town Managers office 5 calendar days prior to the Council meeting.
- All associated information for the agenda item is provided 5 calendar days prior to the Council meeting.

1.3 SPECIAL MEETINGS

1.3a SPECIAL MEETINGS (Policy adopted 11-12-13)

Special meetings may be called by the Town Council chairperson. Two members of the Town Council may also request, through the chair, a special meeting if the subject matter demands immediate attention and cannot be deferred to the next regular meeting. Proper notice must be given for the special meeting. Only matters included in the notice may be voted upon and enacted by the Council.

1.3b EMERGENCY SPECIAL MEETINGS

Emergency Special meetings may be called by the Council Chairperson or the Town Manager in case of an emergency with at least two hours' notice given to the Council members, without complying with the posting of notice requirements, but a copy of the minutes of every such Emergency Special Meeting shall be filed with the Town Clerk not later than 72 hours following the holding of such meeting in accordance with the Freedom of Information Act, sec. 1-225 (d).

1.4a PUBLIC REMARKS

The Council recognizes the importance of the Public to have an opportunity to address their local government. As a result all regular meetings will have a public comment section that will allow any public the opportunity to speak.

In an effort to maintain order and provide everyone with an opportunity to speak the following rules will be followed:

- The public should hold their comments until they are recognized by the Council Chairperson.
- Comments shall be directed toward the Chairperson.
- Comments shall be made consistent with Decorum section 1.4b.
- Comments shall be limited to 3 minutes.

1.4b DECORUM

All meeting participants including Councilors, citizens and staff should confine their remarks to the substance of the issue at hand. Participants should avoid discussing personalities and not impugn the motive, character or integrity of any individual. The Town Council supports the right of a resident to criticize its local government, but this should be done appropriately and responsibly, with civility and discretion. All participants should address their remarks to the Council Chairperson and maintain a civil tone. The rules of conduct shall apply to all written correspondence.

Disorderly and disruptive conduct will be handled in accordance with Connecticut General Statutes 53a-182 (Disorderly Conduct) and 53a-181a (Public Disturbance) while attempting to ensure everyone's rights to an open meeting in accordance with Freedom of Information Act, C.G.S. Section 1-232.

1.3c RULES OF DEBATE

i. During discussion or debate, No Councilor shall speak unless recognized by the Council Chairperson.

ii. Councilors shall confine their remarks in debate to the pending question.

iii. Any Councilor who knows in advance of a meeting that he/she wishes to obtain certain data or have a question answered, or wishes specific figures or expenditures, or the like, should, insofar as possible, inform the Town Manager in writing of the nature and details of the inquiry, so that the Town Manager will have the opportunity to have the answer available at such meeting.

iiii. Any member who realizes or anticipates that he/she has or will have a conflict of interest with respect to a matter before the Council for consideration should announce his or her intention to abstain from voting on the matter as soon as the conflict becomes apparent, and should thereafter refrain from further discussion of or involvement in the matter.

2. SUBCOMMITTEES

2.1 STANDING SUBCOMMITTEES

There shall be the following standing committees:

- Appointments Committee- With the express purpose of interviewing and making a recommendation for appointments to Boards, Commissions and Agencies that the Town Council has Authority over.
- Personnel Committee- With the goal of reviewing and providing direction regarding the collective bargaining process.

2.2 HOW TO DEVELOP A SPECIAL SUBCOMMITTEE

- i. The Council may create or dissolve committees of the Council by resolution.
- ii. The Council Chairperson shall appoint members of the Council to such committees and shall designate the chair of each. The Council Chairperson may announce any adjustments in membership or chairmanship at a regular Council meeting with such changes to be effective at the next regular committee meeting.
- iii. The Council Chair shall have a representative of a minority party on all subcommittees. In the instance that this may not be feasible or the Council Chair deems it appropriate the Chair can request a minority representation waiver from the Council of the whole.
- iiii. All Councilors shall be ex-officio members of the committees to which they are not assigned, but do not have the authority to make motions or to vote.

3. NEW BUSINESS

In accordance with the Town Council Second Reading Policy all new business will not be identified as an action item but will strictly be for presentation purposes unless otherwise identified by the Town Manager and approved by a majority vote of the Town Council. Action will be taken on all new business items when they are moved to continued business.

4. BYLAWS ANNUAL REVIEW

Annually, by the end of January of each year, the Council will review the Town Council Bylaws and make amendments and additions by a simple majority vote.

5. COMMUNICATION WITH ATTORNEY (Policy adopted 11-12-13)

To obtain legal information from Town Attorneys, a Town Council member must contact the Town Council Chair or the Town Manager explaining their request.

All members of the council will be notified. The response from the Attorney will be emailed to all council members.

Keeping in mind that Legal Fees are increasing, we expect a monthly accounting of them and also expect a strong effort by the Town Manager and Town Council to reduce these costs.

ADDENDUM

(Includes all approved Council Policies)

EAST HAMPTON TOWN COUNCIL

2nd Reading Policy

Page 1 of 1

- Purpose** In an effort to ensure the Town Council members of the Town of East Hampton have ample time to review New Business and discuss it with their constituents, the Town Council of East Hampton, Connecticut adopts a 2nd Reading Policy. The Town Council also recognizes that some New Business may have an immediate nature and would allow waiver of this policy for those occurrences in accordance with the procedures of the policy.
- Scope** This Policy applies to all citizens, staff, organizations and entities who bring business before the Town Council of East Hampton, Connecticut.
- Policy** Action should be taken on items of New Business at the first meeting when it is introduced only if it is of immediate nature and if the Town Council has had sufficient materials and review time to feel comfortable in rendering a decision. All other New Business items will be discussed and then appear for decision at a subsequent Town Council meeting depending on priority assigned to it. Items in the normal course of business tax refunds, appointments, proclamations, approval of minutes, adjournment, executive session and adoption of agenda are exempt from a second reading.
- Definitions** New Business - all matters brought before the Town Council for the first time in an effort to gain a form of action through a vote of the Town Council.
- Immediate Nature- requires a decision from the Town Council prior to their next regularly scheduled meeting.
- Procedure**
1. All business requiring a decision by the Town Council will be brought to the Town Manager's office 3 full business days prior to the meeting.
 2. Business being reviewed by Town Council for the first time will be placed in the New Business section of the agenda. All previously reviewed but not voted on items will be placed in Continued Business.
 3. During a normal Town Council meeting all items within the New Business section will be discussed and reviewed.
 - a. If an item is seen to be of an immediate nature a motion is made to exempt the item from the 2nd Reading Policy. The passage of the motion by a majority would allow Town Council to make a decision on New Business during the first reading.
 - b. If no immediate nature is present, then the item is carried forward to the next meeting where it is placed in Continued Business.
 - c. All Continued Business is discussed for the second time at which point it is now eligible for a deciding vote.

REQUESTS TO CONSULT WITH A CONTRACTED TOWN ATTORNEY

To obtain legal information from Town Attorneys, a Town Council member must contact the Town Council Chair or the Town Manager explaining their request.

All members of the council will be notified. The response from the Attorney will be emailed to all council members.

Keeping in mind that Legal Fees are increasing, we expect a monthly accounting of them and also expect a strong effort by the Town Manager and Town Council to reduce these costs.

11-12-13

SPECIAL MEETINGS EH TOWN COUNCIL

Special meetings may be called by the Town Council chairperson. Two members of the Town Council may also request, through the chair, a special meeting if the subject matter demands immediate attention and cannot be deferred to the next regular meeting. Proper notice must be given for the special meeting. Only matters included in the notice may be voted upon and enacted by the Council.

EAST HAMPTON TOWN COUNCIL

Involvement In Personnel Issues

Page 1 of 1

Personnel Issues

The Town Manager, as described in the Town Manager Job Description shall have primary responsibility for supervising and evaluating employees and shall meet with approved labor union representatives to resolve personnel grievances and/or complaints as necessary.

The Town Manager shall also directly negotiate with labor unions to propose contracts which must be approved by the Town Council.

No Town Council member, shall attend or in any way be engaged in meetings involving Town personnel matters.

Keeping the Council Informed

The Town Manager shall, in Executive Session, keep the Town Council informed of any personnel issue that may result in:

- Termination of an employee and/or
- Litigation.

In addition, the Town Manager must seek approval from the Town Council for any proposed new or revised labor contract.

SURVEY POLICY

Town of East Hampton

Approved by the Town Council: January 29, 2015

Purpose: The responsibility for oversight of the use of taxpayer dollars rests with the Town Council. Furthermore, it is the job of the Town Council to set policy and direction for the Town of East Hampton. The Town Council would like to ensure all actions and efforts of the Town are consistent and focused in moving the Town in a consistent direction.

Policy: All surveys developed by Boards, Commissions, Agencies and Town Staff must be reviewed and approved by the Town Council to ensure that they conform with the Town Council's Goals and Objectives. Furthermore, the method for dissemination must also be approved by the Town Council in order to ensure fairness, impartiality and cost effectiveness.

Procedure:

1. All surveys developed by any department, committee, commission, agency, board or department must be forwarded in their final form to the Town Manager's office with a written request for council review. Satisfaction and comment surveys are excluded.
2. The Town Manager's office will ensure that the survey will be placed on the next Council agenda and provide copies of the survey to the Council.
3. At the Council meeting, the Council will review the survey to ensure consistency with Council goals and objectives and where applicable, send feedback and recommendations for changes to the originating entity.
4. When the Council is comfortable with the content of the survey they will make a motion to approve, amend or disapprove and vote. The vote will be recorded in the meeting minutes of the Council.
5. If approved, the Council will then make a motion with a recommendation for method of dissemination. The recommendation for method of dissemination will direct the originating entity whom the target audience should be, how they are to disseminate to that target audience and recommend a funding source, if necessary.

6. Once both actions above have been taken by the Council, they will be communicated back to the originating entity by the Town Manager's office and the originating entity will administer the survey consistent with those actions.

Definitions:

Survey- Any tool used to collect target audience input on a project, idea, goal or other issue.

Method for dissemination- to include but not limited to newspaper, internet and mailers. Also includes active dissemination where there is assurance that every individual in the target audience received a copy or passive dissemination where a copy is offered but is not directly provided to each individual in the target audience.

Originating entity- refers to the Board, Commission, Agency, Department and/or committee that is responsible for the authorship of the survey.

Target audience- a group of people identified for the administration of the survey. Could include the entire Town or a group of participants in a program.

East Hampton Town Council

East Hampton Alert Notification System

- Purpose** The Town of East Hampton Emergency Alert System "Ever Bridge" has the capability of calling East Hampton residents that have signed up for services or are listed in the white pages. This policy has been developed in an effort to direct staff in the use of this system.
- Scope** This Policy applies to all Town Staff, Officials and First Responders when the white pages are being used to alert the community.
- Policy** The East Hampton Alerts Notification System shall be implemented to notify the public whenever an emergency is declared, status of a declared emergency, the location of essential resources and how they may be obtained.
- All residents who have registered on the town emergency alert system, through the town website (easthamptonct.org), and/or who are in the white page telephone listings shall be notified provided they have completed all available contact information.
- Definitions**
- Ever Bridge- The Emergency Alert system at the disposal of the Town of East Hampton. This system allows the Town to disseminate information through phone numbers provided by residents and the white pages.
- Emergency Situation- The following circumstances shall be considered an "emergency" for the purpose of implementing the Alerts Notification System:
- Tornado warnings;
 - Hurricanes;
 - Winter storms where essential services and utilities may be effected
 - Emergency evacuations;
 - Road closures for a period of two (2) hours or more during the day that will affect rush hour traffic;
 - Other emergency situations identified by the Chief of the Fire Department or Chief of Police and approved by the Director of Emergency Management Services and/or Town Manager. (When the Town Manager or Emergency Management Director is unavailable the Council Chair may authorize the use of the Emergency Alert system).
- Procedure**
- A. To use the Emergency Alert System, first, determine if the situation falls within the Emergency Situation Categories.
 - B. Contact the Emergency Management Director or Town Manager and provide the appropriate information including:
 - i. Reason for emergency;
 - ii. Requests for any actions or precautionary measures;
 - iii. Where and how to seek help;
 - iv. How individuals with special needs may seek assistance
 - C. The Emergency Management Director or Town Manager will authorize the activation of the Emergency Alert System, if appropriate.
 - D. After the use of the Emergency Alert System the Emergency Management Director must provide a report identifying:
 - i. The incident the system was used for;
 - ii. The information provided;

East Hampton Town Council

East Hampton Alert Notification System

Procedure
continued...

- iii. The number of residents called;
- iv. The number of residents reached.

Town of East Hampton Anti-Harassment Policy

I. Purpose

The Town of East Hampton (Town) is committed to providing and maintaining a work environment in which everyone is treated fairly and with respect and dignity. The Town strictly prohibits sexual harassment and harassment toward anyone, including, but not limited to, legally recognized and protected classes based on race, religion, age, sex, marital status, sexual orientation, gender identity or expression, genetic information, national origin, ancestry, military service, veteran status, or disability except in the case of, bona fide occupational qualification or business necessity. All Town officials and employees are expected to comply with this policy. The principles and complaint procedures set forth in this policy apply to sexual harassment and all other forms of harassment involving agency employees.

The Town of East Hampton will not create or tolerate a hostile work environment or harassment in any form. Management and elected officials will not use its authority to harass employees, take or fail to take personnel action as a reprisal against an employee for resisting or reporting any act of harassment, or tolerate any harassment, verbal or physical, of an employee toward another employee. Anyone who engages in such conduct will be subject to discipline up to and including immediate discharge. All supervisory staff members are responsible for regularly reminding employees of this policy, and all are responsible for seeing that our workplace is free of harassment.

A. Sexual Harassment

As the prevention of sexual harassment deserves special attention, some sections of this policy focus directly on sexual harassment. The policy establishes a zero tolerance standard for all forms of sexual harassment toward any employee or elected official.

B. Other Forms of Harassment

This policy is also applicable to the harassment of members of a legally protected class and other harassment visited upon a Town employee or elected official, as such behavior is not only unfair, but also may impede the Town's service to the public.

II. Prohibited Conduct

The Town of East Hampton will not tolerate harassment as defined in this policy by anyone, including any supervisor, co-worker, vendor, citizen, resident, client or customer, whether in the workplace, at assignments outside the workplace, at Town sponsored (social) functions or elsewhere.

III. Effective Date

This policy shall be effective immediately and shall remain in effect until revised or rescinded.

IV. Definition

- A. **"Sexual Harassment"** is a form of sex discrimination, prohibited by both state and federal law (see C.G.S 46a-60(a)(8) and Title VII of the Civil Rights Act of 1964). "Sexual harassment" means any unwelcome sexual advance, request for sexual favors, or other verbal or physical conduct of a sexual nature where:
1. Submission to such conduct is made either explicitly or implicitly a term or condition of a person's employment;
 2. Submission to or rejection of such conduct by an individual is used as the basis for an employment decision affecting the person; or
 3. Such conduct interferes with a person's work performance or creates an intimidating, hostile or offensive working environment.

The offender or the victim of harassment may be either a man or a woman. Also, harassment can involve people of the same or the opposite sex.

- B. **"Harassment"** is unwarranted and unwanted verbal or nonverbal conduct which threatens, intimidates or unduly annoys or insults another person, where such conduct has the purpose or effect of creating an offensive, intimidating, degrading or hostile environment, or interferes with or adversely affects a person's work performance.

Harassment does not include the conduct or actions of supervisors intended to provide employee discipline, such as deficiency notices, performance evaluations, oral warnings, reprimands or other supervisory actions intended to promote positive performance and/or discourage negative behavior or performance.

V. Examples of Harassment

While it is not possible to list all circumstances that may constitute harassment, the following are some examples of conduct which, if unwelcome, may constitute harassment depending on the totality of the circumstances including the severity of the conduct and its pervasiveness.

A. Sexual Harassment Examples

- Unwanted sexual advances and explicit sexual proposals;
- Demands for sexual favors in exchange for favorable treatment or continued employment;
- Suggestive comments, sexually oriented teasing or practical jokes;
- Foul or obscene body language or gestures;
- Display of printed or visual material that is foul, obscene or offensive;
- Sending or viewing jokes, pictures or other information by email or the internet where the information is sexually explicit, or where it ridicules a person's ethnicity, religion, sexual orientation or other unchangeable characteristics;
- Physical contact, such as touching, patting, pinching or brushing against another's body.

B. Other Forms of Harassment Examples

- Jokes about ethnicity, religious beliefs or practices, accents or gender specific traits;
- Repeated, unscheduled demands for attention and time regarding matters of a non-urgent nature that interfere with an employee's ability to perform his or her routine job duties in a timely and effective manner;
- Any communication or action that is demeaning, rude or inflammatory or otherwise incites anger, hurt, fear or embarrassment in the receiver of the communication or action;
- Unwanted questions or comments pertaining to any aspect of an employee's person or personal life;
- Unwanted contact at an employee home or in public especially when an employee is off duty. Examples of unwanted contact may include but are not limited to: calling an employee at their personal cell phone or land line; emailing an employee at their personal email address; and physically approaching and/or berating employees about work matters when the employee is off duty.

VI. Reporting Harassment

A. Victims of Harassment

If you believe that you are being harassed, you should clearly and promptly tell the offender that you want him or her to stop the behavior. If for any reason you do not wish to confront the offender directly or if confrontation does not successfully end the harassment, you shall immediately report the harassment to any one of the following people:

- Your supervisor or manager; or
- The Town Manager

Any employee or elected official who believes that he or she has been harassed in the workplace in violation of this policy may also file a complaint with the Connecticut Commission on Human Rights and Opportunities, Eastern Region Office, 100 Broadway, Norwich, CT 06360 (Telephone number 860-886-5703; TDD Number 860-886-5707) and/or the Equal Employment Opportunity Commission, Boston Area Office, One Congress Street, Boston, MA 02114 (Telephone number 617-565-2300; TDD Number 617-565-3204). Connecticut law requires that a formal written complaint be filed with the Commission on Human Rights and Opportunities within 180 days of the date when the alleged harassment occurred. Remedies for sexual harassment include cease and desist orders, back pay, compensatory damages, hiring, promotion or reinstatement.

B. Employees or Elected Officials Who Witness Harassment

Any employee or elected official who witnesses harassment or becomes aware that another employee or elected official has been subjected to prohibited harassment shall immediately report the conduct to one of the individuals listed above.

C. Supervisors and Manager

Any supervisor or manager who receives a complaint about harassment, retaliation or who believes that someone is engaging in conduct that may be prohibited must immediately report it to the Town Manager. Ignoring such conduct is not acceptable and may subject the supervisor or manager to disciplinary action.

VII. No Retaliation

The Town strictly forbids retaliation against employees or elected official who report harassment or who participate in internal or external investigations of harassment. The Town will not engage in any such retaliation nor will it permit employees or elected officials to do so. The Town will not tolerate retaliatory citizen behavior/actions towards employees or elected officials whom have reported harassment or participated in a harassment investigation. All employees or elected officials shall report all instances of retaliation to one of the individuals listed in section VI.A of this policy.

VIII. Investigating Complaints

The Town's policy is to take all complaints and reports of harassment seriously. All complaints and reports will be investigated promptly, impartially and discreetly. Once a complaint is received, an investigation will be undertaken immediately and all necessary steps taken to resolve the problem. Employees or elected officials have a duty and are obligated to participate in investigations when asked. Investigation of such matters will usually entail conferring with involved parties and any named or apparent witnesses. Where investigation confirms that harassment has occurred, the Town will promptly take corrective action. Discipline up to and including discharge from Town service, banning from Town facilities or property, or legal action may be implemented by the Town after the respondent to a complaint has had a chance to present his side of the case, and to rebut the claims made against him or her. In all cases, including those in which a harassment complaint is made against someone who is not a town official or employee, every effort will be made to ensure that the principles of due process of law are afforded to every respondent. In this context, depending on the circumstances, due process includes, but is not limited to, the right to sufficient notice of the claims against the respondent, the right to counsel paid for by the respondent and the opportunity to rebut the allegations of the complaint in the presence of a fair and impartial decision maker.

IX. False Reports

Disciplinary action may be imposed if the Town determines that a false complaint was made under this policy.

Adopted by Town Council: December 8, 2015

Purpose

In recognition that buildings, infrastructure, and major equipment are the physical foundation for providing services to the residents of the Town of EAST HAMPTON, a multi-year Capital Improvement Program (CIP) is prepared and reviewed annually. The purpose of the CIP is to budget for the acquisition, replacement or renovation of major capital/fixed assets. These items are generally not of a recurring nature and not included in the regular operating budget process. Careful planning during this process is critical to the procurement, construction, and maintenance of capital assets to meet the needs and activities of the Town. The General Fund, through the annual operating budget, is the primary funding source for the CIP and therefore plays an integral role in the development of the program. Proper planning and funding will mitigate budget fluctuations year over year.

A comprehensive capital plan will help ensure the future financial discipline and funding stability of the Town and systematically provide efficient delivery of public services to citizens and businesses.

Capital/Fixed Assets are categorized as follows:

- Land
- Land Improvements
- Buildings and Improvements
- Machinery and Equipment
- Infrastructure

The following Capital/Fixed Asset items are to be included in the Town's annual operating budget:

- Fixed assets that cost less than \$7,500 and are of a recurring nature and acquired each year.

General Fund capital purchases between \$5,000 and \$7,500 shall be budgeted for and separately presented in the Town's annual operating budget. A separate ORG code (i.e. department) will be established to track the expenditures. Example: 01890110 (Town Manager) 01890211 (Police Department). Within each department there will be an object code to identify the type of purchase (i.e. 5741 – Machinery & Equipment).

Definitions

1. The **Capital improvement program** is defined as a plan for capital expenditures over a multi-year period to meet identified improvements in capital assets.
2. The **Capital Budget** is the first year of a five year plan for capital expenditures to be incurred over a given fiscal year from funds appropriated through the annual budget process for projects scheduled in the same year.
3. **Capital Equipment** is defined as any item that has an expected life of 3 (or more) years or more and a purchase price in excess of \$5,000. Items costing less than \$5,000 and lasting less than five (5) years are to be purchased from material and supply accounts. The purchase price includes any costs of acquisition or transportation of the item or other costs associated with the installation or placing it into service. The expected life for a piece of equipment is that period of time for which it will be useful in carrying out operations without major repair to its physical condition. Generally, capital equipment includes, but is not limited to, furniture and fixtures, machinery and motor vehicles.
4. **Capital Projects** are the improvements that make up the capital budget. Each project has a specific purpose, justification and cost. Projects propose physical improvements in different elements of the Town's infrastructure. Improvements include but are not limited to: construction, reconstruction, rehabilitation, modification, renovation, expansion, replacement, extension of streets, bridges, buildings, sidewalks, playgrounds, lights and acquisition of land, buildings with associated relocation, demolition and improvements such as landscaping, fencing and paving.
5. **Sinking Fund** is defined as an account composed of the accumulation of sums of money set aside periodically to provide a definite amount for a specific purpose at a certain future date. Annual calculations are equal and are calculated by dividing the total amount required by the number of years during which the figure must accumulate.

Criteria

The following Capital/Fixed Asset items are to be included for consideration in the Town's Capital Improvement Program (CIP):

- The acquisition of and improvements to assets that cost \$7,500 or more and,
- The Capital/Fixed Assets, or improvements, that have an anticipated life expectancy of five years or more. Most non-recurring major expenditures are the result of the Town's acquisition of capital items that form the physical foundation for municipal services such as land, buildings, infrastructure improvements, machinery and equipment. However, there can be major expenditures for non-capital items that can be anticipated on a recurring and periodic basis and require significant funding. In addition to the above items, the following proposed expenditures may be considered in the CIP, although they may not constitute capital/fixed assets with useful lives of five years or more.
- Property revaluation required by the Connecticut General Statutes
- Technology programs and systems
- Sinking fund contributions
-

These items and other similar items that may require significant funding of \$7,500 or more, and are not anticipated to be acquired each year, may be appropriate to be included in the CIP process.

The annual road paving program can be anticipated on a recurring basis; however, it requires funding of significantly more than \$7,500 and should be included in the CIP process.

This CIP provides for a five-year plan of acquisition, renovation, replacement and construction of the items included in the capital budget and includes a planning, budgetary and financing process.

Assets in excess of \$7,500 not precluded from acquisition in the general fund or other special revenue fund.

CAPITAL IMPROVEMENT COMMITTEE

MEMBERSHIP

The Capital Improvement Committee shall be composed of two (2) members of the Town Council, two (2) members of the Board of Finance and one (1) member of the Board of Education with minority representation. Committee assignments shall be determined by the board chair. The Town Finance Director, Town Manager and Superintendent of Schools shall be ex-officio Committee staff members without the right to vote.

ROLES & RESPONSIBILITIES

The Committee shall study proposed capital projects and improvements involving major non-recurring tangible assets and projects which: 1) are purchased or undertaken at intervals of not less than five years; 2) have a useful life of at least five years; and 3) cost over \$7,500. All town departments, boards and committees, including the Board of Education, shall, by September 1st of each year, give to the Town Manager who shall forward to the Committee information concerning all anticipated projects requiring action during the ensuing five years. The Committee shall consider the relative need, impact, timing and cost of these expenditures and the effect each will have on the financial position of the town. No appropriation shall be voted for a capital improvement requested by a department, board or commission unless the proposed capital improvement is considered by the Committee.

The Committee shall prepare an annual report recommending a Capital Improvement Budget for the next fiscal year, and a Capital Improvement Program including recommended capital improvements for the following four fiscal years. The report shall be submitted to the Board of Finance for its consideration and recommendation. The Board of Finance shall submit its recommended Capital Budget to the Town Council for approval (see Exhibit A).

Such Capital Improvement Program, after its adoption, shall permit the expenditure on projects included therein of

sums from departmental budgets for surveys, architectural or engineering advice, options or appraisals; but no such expenditure shall be incurred on projects which have not been so approved by the town through the appropriation of funds in the current year or in prior years, or for preliminary planning for projects to be undertaken more than five years in the future.

The Committee's report and the Town Council's recommended Capital Budget shall be published and made available in a manner consistent with the distribution of the annual Town budget report. The Committee shall deposit its original report with the Town Clerk.

CAPITAL IMPROVEMENT PROGRAM TIMING/SCHEDULE

As part of the annual budget process, the CIP will be prepared, presented and acted upon in accordance with the following schedule:

No later than September 1	Department, board or agency shall submit a proposed five year CIP to the Town Manager
No later than October 1	Town Manager shall provide a five year planning document to the Capital Improvement Committee summarizing department proposals for capital improvements, a recommendation of items to be included in the CIP, project priorities for the following fiscal year and proposed method/sources of funding for all recommended projects.
On or about November 1	The Capital Improvement Committee shall receive, review and recommend the 5 year CIP. The plan will then be forwarded to the Board of Finance
On or about December 1	Board of Finance shall recommend CIP to Town Council
No later than January 1	Town Council adopts the CIP for the following fiscal year
Quarterly CIP meetings	The Capital Improvement Planning Committee shall meet at least quarterly to review and discuss current and proposed capital projects.

The Town Manager will provide the Town Council periodic CIP status reports throughout the year and present detailed project status reports or design plans on an as needed basis in accordance with the applicable project schedule.

IDENTIFICATION OF NEEDS

Capital Improvement items are considered on the basis of need and value to the community. Annually, each department, board or agency shall submit a proposed five year CIP to the Town Manager in accordance with the CIP schedule. Requested items shall include acquisition of capital assets, new construction, major renovations and improvements to municipal facilities, purchase of machinery and equipment and other items that satisfy the CIP criteria. Capital improvement proposals received outside of the formal CIP process from departments, citizens, agencies or organizations shall be forwarded to the Town Manager for review and recommendation to the Capital Improvement Committee, Board of Education, Board of Finance and Town Council as applicable.

Items that are to be included in the Capital Improvement Program include the following with an estimated cost of \$7,500 or more and have a useful life of not less than five years:

- Purchase of Land and Development Rights
- Construction of New Buildings

- Land and Building Improvements and Renovations
- Machinery and Equipment
- Infrastructure Improvements (streets, sewers, sidewalks, etc.)
- Vehicles and Construction equipment
- Feasibility Analysis/Design/Cost estimates and other professional services relative to anticipated major projects
- In addition to the above items, the CIP may include certain recurring expenditures/projects that due to their nature and anticipated cost are best appropriated through the CIP (e.g. revaluation or major software acquisition)

All Capital Projects under consideration must be submitted on forms provided by the Finance Department and include the following detail and descriptive information:

- 1) PROJECT TITLE: Enter the title best describing the project. Be concise, but as descriptive as possible.
- 2) SUBMITTED BY: Enter the Department, and division, if applicable.
- 3) CONTACT PERSON: Enter the name and telephone number of the person who can best answer detailed questions about this project.
- 4) PROJECT DESCRIPTION: Give a full, detailed description of the project. The description must contain enough information to allow for a detailed project cost estimate. If costs are estimated to exceed \$250,000 see "Estimated Costs" on page 5. If the project is construction of a building, specify the following: size; use; type of building; utility type; etc. If it is a street project, specify the following: length; width; whether it is new construction, reconstruction or resurfacing; whether it involves new signals, sewers, and/or sidewalks; etc. Photos and other documentation should also be submitted if they provide relevant information. Any project with insufficient information to develop a cost estimate will not be considered.
- 5) PROJECT JUSTIFICATION: Support the need for this project. Some of the questions you might want to consider below:

- Does the project meet established standards, codes or mandates?
- Does the project address a Town Council policy initiative or Board of Education goal?
- Does it address a health, fire, safety or security concern?
- Does it serve a segment of the community not currently served?
- Does it foster private investment? How much?
- Does it create jobs? How many? What type?
- Does it support economic development (i.e. tourism)?
- Does the project require additional staffing or operational increases (e.g. grant writer)?
- Does the project create any revenue?
- Do grant funds or other opportunities exist to offset costs?
- What will happen if the Town does not undertake this project?

Use the above and as a guide in submitting justifications.

6) PROJECT LOCATION AND SERVICE AREA: Give a brief description of the community impact the project will have as well as the area it will serve.

7) SIGNATURE: The Department Director must sign the bottom of the form and date it. The signature indicates that the director approves of the submission of the project and agrees with the information provided.

Estimated Costs

Costs shall be estimated for all items requested as part of the five-year Capital Improvement Program. Costs for items requested in years two through five shall anticipate an escalation rate to be determined by the Town Manager and Finance Director at the beginning of the CIP process.

The steps for major capital projects in the CIP, those estimated to exceed \$250,000, may be required by the Town Manager and will generally include the following:

- A. Evaluation/feasibility phase, as necessary

- B. Preliminary design and cost estimating phase
- C. Final Design and construction

Subject to the specifics of the project, funding for steps A and B may be combined in the initial request. Cost estimates should include preliminary design fees, final design fees, architectural fees, construction management fees, construction costs, acquisition costs, contingency, escalation, legal and financing fees, including short term interest, and any other costs applicable to the project. The scope and estimated costs of in kind services shall be identified and presented along with the initial cost estimates for the project.

Funding

The Town Council, as part of the annual operating and capital budget process, will review the capital equipment and capital projects included in the CIP as recommended by the Board of Finance. The Town Manager and Finance Director will develop a recommended financing plan, with options, based on total project costs, cash flow, projected method(s) of financing the projects, Capital Reserve fund projections, mill rate and debt service impact on future operating budgets. The Town Council shall review these projections when developing project priorities and the recommended capital program for the following year. The goal is to effectively balance the total of the annual Capital Reserve Transfer and Debt Service requirements to minimize fluctuations in the mill rate in accordance with established guidelines set forth in this document.

An annual financing plan for the multi-year capital improvement plan is critical to the CIP process. Factors to be considered shall include:

- Anticipated revenue and expenditure trends and the relationship to multi-year financial plans
- Cash flow projections of the amount and timing of the capital improvement projects
- Compliance with all established financial policies
- Legal constraints imposed by Town charter or State statute
- Evaluation of various funding alternatives
- Reliability and stability of identified funding sources
- Evaluation of the affordability of the financing strategy, including debt ratios, future budgets and mill rate.

The Capital Improvement Program shall generally be funded as follows:

- A. **Capital Reserve Fund** – The Town will use the Capital Reserve Fund as the primary funding source for capital projects to be funded on a pay as you go basis. The Capital Reserve Fund is primarily funded through an annual appropriation from the General Fund.

Based on factors referenced herein the Town Council shall consider as a general guideline a minimum annual appropriation and transfer to the Capital Reserve Fund in an amount equivalent to three percent (3%) of the current adopted operating budget rounded to the next highest \$5,000. In no event shall the annual general fund contribution exceed 2 mills.

Annually the Board of Finance will review the General Fund unassigned fund balance, Capital Reserve unassigned fund balance and other funding requirements and may recommend a transfer of additional funds to the Capital Reserve Fund. The goal of the Town is to maintain an unassigned balance in the Capital Reserve Fund of an amount equivalent to \$1,000,000, except as needed to meet emergencies. The reserve policy will be reviewed annually and adjusted accordingly as part of the CIP process. Factors to be considered include evaluation of the projects in the multi- year plan, the method of financing and their effect on projected mill rates.

- B. **Capital Initiatives Fund** – This fund is primarily used to account for the construction and acquisition of major capital assets. Bond proceeds are the major funding source for projects accounted for in the fund.

- C. **Donations/Grants/Loans** – Anticipated contributions from various organizations or groups towards certain Capital Improvement projects, grants and loans will be used in financing the CIP to determine final estimated net cost to the Town.
- D. **General Obligation Bonds** – Projects that are anticipated to have a significant expenditure of funds should be considered for referendum and funded through the issuance of general obligation bonds that shall be authorized and issued in accordance with Connecticut statutes and the Town of East Hampton Charter. Projects funded through the issuance of debt must be approved by the Board of Finance, Town Council and Town Meeting. The Town Council may elect to have a project voted on at referendum in lieu of a Town Meeting.

AMENDING THE CAPITAL IMPROVEMENT PROGRAM

Revisions to Approved CIP Projects:

Periodically there will be changes made to the approved CIP Projects that will require extra funding. This could arise from unanticipated inflation, change from the original project description or bids that may push up the original cost estimate. These additional funding requests will be handled as follows:

- 1- The Department or authorized entity responsible for the Project makes an initial determination that additional funds are required for a specific purpose.
- 2- The Department Head submits a written request for additional funding to the Town Manager. This request will include the original Finance Department CIP request form and will include detailed cost differences in the original Project and the revised Project.
- 3- This additional funding can be approved by the Town Manager providing the additional costs do not exceed the greater of \$7,500 or 10% of the original Project cost.
- 4- Should the Project Cost increase be more than \$7,500 or 10% of the original Project cost then the Project must go back to the CIP Committee for their review and approval.

Funding New and Emergency CIP Projects:

Periodically there will be projects that arise suddenly or on an emergency basis. These projects may be recommended by employees, citizens, and members of boards or commissions.

- 1- The Department responsible for the project makes an initial determination that funds are required for a specific purpose.
- 2- The Department Head submits a written request for funds to the Town Manager. This written request is completed on the Finance Department's CIP Fund request form.
- 3- The Town Manager will make a recommendation to the CIP Committee. The Capital Improvement Committee will then make a recommendation that is forwarded to the Board of Finance.
- 4- The Town Manager will prepare a report and resolution for approval from the Board of Finance, Town Council, and Board of Education if needed. This report will be placed on the agenda of the next regular scheduled meeting of the Board of Finance and Town Council, and Board of Education if needed. Emergency meetings will be scheduled if necessary.

ACCOUNTING PROCEDURES

After all of the projects have been approved by Town Council the Finance Department will begin the process of establishing accounts for the approved programs. All appropriations will be established based upon the approved project cost and prepared by using the line item criteria established by the cost estimate forms. In addition, the

Finance Department will be responsible for the following:

- 1) Maintaining grant agreements;
- 2) Maintaining audit records;
- 3) Receiving and recording revenues;

- 4) Distributing payments;
- 5) Reconciling the general ledger;
- 6) Reconciling bank statements and investments; and
- 7) Monitoring department performance.

The Department Director or Project Manager will be responsible for the following:

- 1) Creating monthly project status reports;
- 2) Creating and maintaining project timetables;
- 3) Explaining project changes and/or cost overruns;
- 4) Providing updates to the Town Council;
- 5) Presenting projects to committee and the Town Council;
- 6) Completing data detail for the Finance Department; and
- 7) Estimating costs and/or staffing requirements.

Approved by the Town Council: September 9, 2014

EAST HAMPTON SPECIAL REVENUE FUNDS POLICY on USE of SURPLUS FUNDS

Definition

Special Revenue Funds are one the four classifications of *Non-major Governmental Funds*. These funds include:

Fund	Funding Source	Function	Type
Septage Disposal	Septage fees	Accumulation of resources for debt payment	1
Water System	User fees	Water operations	1
Public Safety	Fees	Police outside services	2
Culture & Recreation	User Fees	Recreation programs	3
School Cafeteria	Sale of lunches & grants	Cafeteria operations	1
Education	Federal & State grants	Education related programs	1
Public Works	Federal & State grants	Public works projects	1
Community Development	Federal grants	Town development programs	1
Civic & Human Svs.	Federal & State grants	Civic & human services & capital related purposes	1
Beneficial Assessment	Assessments	Accumulation of resources for debt payments	1
WPCA Joint Facilities	Member town fees	Regional sewer facility operations	1
WPCA Operating	User fees	Sewer operations	1

Special Revenue funds are classified into three main types: (1) those whose source of funds are grants, bequests, donation, gifts or whose sources are restricted by local, state and federal guidelines, who are exempt from this **Policy**; (2) those whose funds are generated from user fees which are subject to the provisions of this **Policy**; and those whose funds are generated from user fees for which the user receives a direct benefit (i.e. Recreational Parks Program).

Several of the Type (2) Special Revenue funds have accumulated excess or surplus funds annually or over several years.

Policy

Departments subject to this Policy may request the use of excess funds to finance certain proposed capital projects which will reduce dependence on appropriations from general fund and lessen tax payer support. Such requests will be forthcoming by submission of request and need to the Town Manager who shall make his/her recommendation to the Board of Finance who shall make its recommendation to the Council for final approval.

On a quarterly basis, the Board of Finance shall review accumulated special revenue fund unrestricted balances for those funds designated Type (2) and where any unrestricted balance for a program exceeds 3.5% of the Police Patrol budget, shall recommend that such balance be transferred to the Capital Reserve Fund identified or reserved for future capital purposes relative to the source of the fund (i.e. police outside services for Public Safety). The recommendation must be approved by the Town Council before such transfer occurs.

Once transferred and deposited to the Capital Reserve Fund the Department must comply with the **Capital Reserve Fund Policy** prior to any expenditure.

Approved by the Board of Finance: June 16, 2014

Approved by the Town Council: September 9, 2014

Amended by the Town Council: September 23, 2014

Amended by the Town Council: August 4, 2015

Town of East Hampton
General Fund Balance Policy
Updated for GASB 54 Fund Balance Reporting and Governmental Fund Type Definitions
Adopted by the Board of Finance on 7-18-2011

PURPOSE

To outline the policies and procedures adopted by the Board of Finance regarding provisions for identifying and classifying fund balances in accordance with Government Accounting Standards Board Statement 54.

BACKGROUND

Government entities should maintain a prudent level of financial resources to protect against reducing service levels or incurring debt because of temporary revenue shortfalls or unpredicted one-time expenditures. To this end, the Board of Finance adopted a *Fund Balance Policy* on June 20, 2005.

Prior to the adoption of GASB 54 the fund balance is divided into three basic classifications for accounting and tracking purposes: designations, reserves and unreserved/undesignated. The unreserved/undesignated fund balance is the official title for what has previously been described as "fund balance" in the Town's financial reports and discussions. Reserves are legally restricted funds established for a future specific use and are not available for general appropriation. Designations have been set-aside by the Town Council for a specific purpose.

A positive fund balance serves three important functions:

1. Eliminates the need for short term borrowing to handle cash flow between the start of the fiscal year and receipt of revenue from taxes;
2. Can be periodically used to lower taxes to smooth out major fluctuations in the property tax rates;
3. Serves as a contingency fund that enables the Town to respond to unanticipated emergencies or opportunities.

Credit rating agencies determine the adequacy of the unreserved fund balance using a complex series of financial evaluations. The size of the fund balance is an important, but not the only consideration in the Town's rating. Other important factors are the reliability of a government's revenue sources, economic conditions, community wealth factors, cash position, debt ratios, management performance, and fiscal decisions made by the legislative body.

The Government Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, to become effective for financial statements with periods beginning after June 15, 2010 (Statement 54). Statement 54 is designed to improve financial reporting consistency among governmental entities. Basically, a hierarchy has been established clarifying the constraints that govern how a government entity can use amounts reported as fund balance. Statement 54 establishes the following five new fund balance classifications: Non-spendable, Restricted, Committed, Assigned, and Unassigned. The new fund balance classifications from most restrictive to no restrictions are as follows:

FUND BALANCE DEFINITIONS

- Fund Balance is the difference between the Town's current assets (cash, short-term investments, receivables) expected to be available to finance operations in the immediate future and its current liabilities.
- Fund balance is initially characterized as being restricted and unrestricted. Unrestricted Fund Balance is calculated as follows:

	Total Fund Balance
Less:	Nonspendable fund balance
Less:	Restricted fund balance
	Unrestricted Fund Balance

RESTRICTED FUND BALANCE CATEGORIES

- **Nonspendable fund balance**– Amounts that cannot be spent because they are (a) not in spendable form (such as inventory, prepaid items, long term portions of notes receivables), or (b) legally or contractually required to be maintained intact (such as the corpus of an endowment fund).
- **Restricted fund balance**- Amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation and includes a legally enforceable requirement that the resources be used for a particular purpose specified in the legislation.

UNRESTRICTED FUND BALANCE CATEGORIES

- **Committed fund balance**– Amounts constrained to specific purposes by the Town itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purposes unless the government takes the same highest-level action to remove or change the constraint.

The decision making authority for purposes of this policy can be any one of the following:

Decision making authority	Formal Action To Be Taken
Town Council	Adoption of Resolution
Electors	Town Meeting or Referendum

Amounts cannot be used for any other purpose unless the constraint is changed in a similar manner.

- **Assigned fund balance**– Amounts the Town intends to use for a specific purpose; intent can be expressed by the Town or by an official or body to which the Town delegates the authority. Appropriations of existing fund balances to future budgets are considered assigned fund balance. The Town shall not report an assignment that will result in a deficit in Unassigned fund balance.

Negative fund balances cannot be considered assigned. The expression of intent does not have to be made prior to year end.

The body authorized to assign amounts to a specific purposes for purposes of this policy is the Town Manager and Finance Director.

- **Unassigned fund balance** – Amounts that are available for any purpose; these amounts are reported only in the general fund. In other governmental funds, if expenditures incurred exceeded the amounts restricted, committed or assigned it may be necessary to report a negative unassigned fund balance.

GOVERNMENTAL FUND TYPE DEFINITIONS

- **General Fund** – all funds not reported in another fund
- **Special Revenue Funds** – Used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes other than debt and capital projects. *Restricted or committed revenues is the foundation for a special revenue fund.*
- **Capital Project Funds** – Used to account for and report financial resources that are restricted, committed or assigned to expenditures for capital outlays, including the acquisition or construction of capital facilities and other capital assets.
- **Debt Service Funds** – Used to account for and report financial resources that are restricted, committed or assigned to expenditures for principal and interest, including resources being accumulated for principal and interest maturing in future years.
- **Permanent Funds** – Used to account for and report resources that are restricted to the extent that only earnings, and not principal, may be used for purposes that support the reporting government's programs – that is for the benefit of the government or its citizenry. Permanent funds do NOT include private purpose trust funds.

TOWN SPENDING PRIORITIZATION POLICY:

The Town formally establishes and adopts the "default" spending policy, spending resources in the following manner when available: restricted, committed, assigned, and unassigned. The default policy is meant to prioritize the flow of resources from most restrictive to least restrictive for normal business activities.

ASSIGNMENT DESIGNATION BY THE BOARD OF FINANCE:

The Board of Finance authorizes the Town Manager and the Director of Finance to express assignments on behalf of the town to document the Town's intent to use available resources for specific purposes. The applicable assignments do not require formal Town approval. A change in assignment will be reported to the Board of Finance at their next regularly scheduled meeting.

GUIDELINES

The appropriate level of unrestricted fund balance to be maintained in the general fund.

The Town strives to maintain an unrestricted general fund balance of not less than eight (8) percent nor more than ten (10) percent of current year budgeted general fund operating expenditures.

Surplus:

If it is determined there is a surplus (an amount in excess of the upper limit of the unrestricted fund balance range) a recommendation by the Board of Finance may be made to the Town Council that the excess be used for the following purposes:

- To fund unforeseen expenditure requirements or unanticipated revenue fluctuations.
- Reduction or avoidance of debt. If there is short-term debt within the fund the surplus may be applied to reduce or eliminate the debt if financial analysis proves this to be advantageous for the Town. If a borrowing is scheduled, the surplus may be used to reduce the principal amount the Town needs to obtain if financial analysis proves this to be advantageous for the Town.
- Applied to a replacement program. Surplus funds may be used to supplement or enhance a capital replacement program such as vehicle, personal computer, or heavy equipment replacement, or any other capital replacement program initiated by the Town.
- One-time capital needs. Since a surplus does not represent a recurring source of revenue it should not be used to fund a recurring expense; however, if a one-time capital expenditure has been identified, the surplus may be appropriated for this use.
- To take advantage of opportunities that would have a positive economic impact for the Town of East Hampton. This may include, but not limited to, land acquisition and land development rights.
- Tax, fee, or rate stabilization. Surplus funds may be designated for stabilization in order to avoid raising taxes, fees, or rates related to the fund in subsequent years.

Shortfall:

If it is determined there is a shortfall (an amount below the lower limit of the unrestricted fund balance range), the fund balance is to be rebuilt through the following mechanisms.

- An appropriation during the next annual budget process of at least 20% of the shortfall until the lower limit has been reached. If this is financially infeasible, a written plan shall be forwarded by the Town Manager to the Board of Finance for approval in order to restore the unrestricted fund balance to an amount within the range within a reasonable time frame. This plan may require reduction of services, increases in taxes, fees, or rates, or some combination thereof.

Adopted: Board of Finance 7-18-2011

Town of East Hampton, Connecticut

Debt Policy

INTRODUCTION

The purpose of a debt policy is to establish consistent parameters and guidance for the Board of Finance and Town Council to make decisions on capital spending and issuance of debt as a means to fund them.

The Town recognizes the foundation of any well-managed debt program is a comprehensive debt policy. In addition to the general parameters, this policy provides guidance to decision makers regarding the timing and purposes for which debt may be issued, types and amounts of permissible debt financing, methods of sale that may be used, and structural features that may be incorporated.

Finally, this debt policy is the Town's recognition of a binding commitment to full and timely repayment of all debt as an intrinsic requirement for entry into the capital markets. The policy helps to ensure that the Town maintains a sound debt position and that credit quality is protected.

In summary, the main advantages of a formal debt policy are as follows:

- Enhances the quality of decisions by imposing order and discipline, and promoting consistency and continuity in decision making;
- Rationalizes the decision-making process;
- Identifies objectives for staff to implement;
- Demonstrates a commitment to long-term financial planning objectives; and
- Is regarded positively by the rating agencies in reviewing credit quality.

INTEGRATION OF CAPITAL-PLANNING AND DEBT FINANCING ACTIVITIES

Multi Year Capital Plan. The Town prepares a multi-year Capital Improvement Program for consideration and adoption by the Board of Finance and Town Council as part of the Town's budget process. Annually, the capital budget identifies revenue sources and expenditures for the current year and the next succeeding four fiscal years. As part of the capital project planning process, the Town evaluates the financial impact of each proposed project. The plan is updated annually.

Funding of the Capital Improvement Program. Whenever possible, the Town will first attempt to fund capital projects with Local Capital Improvement Program (LoCIP) grants as part of its broader capital improvement plan. If these grants are not available, the Town will use general revenues (pay-as-you go), reserve funds, excess surplus, bond financing, or a combination thereof. The Town is guided by three principles in selecting a funding source for capital improvements: equity, effectiveness and efficiency.

1 **Fairness:** Whenever appropriate the beneficiaries of a project or service will pay for it. For example, if a project is a general function of government that benefits the entire community, such as a school, police station or library, the project will be financed with general obligation bonds and repaid with general tax revenues. If, however, the project benefits specific users, such as water and sewer facilities, the revenues will be derived through user fees or charges and assessments.

2 **Effectiveness:** In assessing a source or sources of revenue for the financing of projects the Town will select one or more options that effectively pays the annual debt service costs. For example, funding a capital project or the debt service on a project with a user fee or assessment, the Town should consider the term of the assessments that will repay the financing.

3 **Efficiency:** If grants or current revenues are not available to fund a project the Town will select a financing technique consistent with acceptable risk factors and principals of equity and effectiveness. These techniques currently consist of fixed-rate general obligation or revenue bonds issued by the Town.

Infrastructure Maintenance, Replacement and Renewal. The Town intends to set aside sufficient current revenues to finance ongoing maintenance needs and to provide periodic replacement and renewal consistent with its philosophy of keeping the Town's capital facilities and infrastructure systems in good repair and to maximize a capital asset's useful life. It is the Town's goal to encourage plans for scheduling this maintenance.

DEBT AUTHORIZATION (TOWN CHARTER REQUIREMENTS)

Agency	Comment
PLANNING AND ZONING COMMISSION	Proposed project must be referred to the local Planning and Zoning Commission for approval or a report (unless project is solely purchase of movable equipment). Planning and Zoning Commission should act on referral before Town Meeting is held. Action by Commission must be by majority vote of all its members, not just a majority of those present. C.G.S. Sections 8-24; 8-22.
BOARD OF FINANCE	Prior to Town Meeting, Board of Finance must recommend appropriation and bond and note authorization. Charter, Sections 5.1, 5.2; C.G.S. Section 7-348.
TOWN COUNCIL (If Town Council decides to submit an item to referendum the Town Clerk will need 30 days notice in order to prepare)	The Town Council must recommend appropriation and bond and note authorization and set date for Special Town Meeting to act on recommendation. Charter, Section 2.4; C.G.S. Section 7-3. The Town Council can submit any item to referendum by acting not less than five days prior to the Town Meeting. Charter, Section 4.4; C.G.S. Section 7-7.
NOTICE OF TOWN MEETING (Must be submitted 3 days before publication)	When the proceedings above are complete, the Notice of Town Meeting must be posted and published at least five days prior to meeting, and the Return of Notice must be filed with Town Clerk. Publication must be in a newspaper having a general and substantial circulation in the Town. Do not include day of Town Meeting in counting five days for publishing and posting notice. Charter, Sections 2.4, 4.1; C.G.S. Sections 7-3, 7-4. Notice of referendum initiated by the Town Council should be included in notice of Town Meeting. Town meeting must be held within seven to fourteen days prior to referendum date. Charter, Section 4.4; C.G.S. Sections 7-7, 7-9c.
TOWN MEETING	Town Meeting held and full resolution authorizing appropriation, bonds and temporary notes, etc., read, moved, seconded and voted. Charter, Section 4.1. Votes on the resolution should be counted unless the votes are to be taken at a referendum initiated by the Town Council or at an adjourned Town Meeting pursuant to a petition filed under Charter, Section 4.4 and C.G.S. Section 7-7. If voting is to take place at a referendum or adjourned town meeting, ballot heading of referendum question is announced and the Town Meeting is adjourned to referendum to be held within seven to fourteen days of meeting.
ADJOURNED TOWN MEETING - REFERENDUM	Absentee ballots must be provided. C.G.S. Sections 9-135; 9-1(n), 9-369c.

PURPOSES FOR WHICH DEBT MAY BE ISSUED

- The Town will consider financing major capital improvements with a total cost exceeding \$100,000. Such costs may include any planning, design and land acquisition costs for such improvements.
- The Town will consider issuing debt to finance projects that have been included in the Five-Year Capital Improvement Program.

REFUNDING OF EXISTING DEBT

A refunding transaction is the issuance of new bonds to refund an outstanding bond issue(s). Most refundings are performed primarily to take advantage of current interest rates that are lower than the rates on the outstanding bonds and to realize budgetary savings. The Town may consider a refunding for three primary reasons:

- 1 To reduce interest costs;
- 2 To achieve net present value savings (NPV) that exceed two (2%) percent of the debt service amount of the refunded bonds; and
- 3 To eliminate bond covenants that may have become restrictive.

OBJECTIVES OF ISSUING DEBT

- The Town will finance capital projects through the issuance of debt for the shortest period practical but will not exceed the useful life of the asset.
- The Town will evaluate debt management options as part of its annual Five-Year Capital Improvement Program process in order to prioritize future financing needs.
- The Town will attempt to minimize its reliance on long-term debt.

LEGAL LIMITATIONS

- Connecticut General Statutes limit the amount of indebtedness the Town may have outstanding to seven times the total annual tax collections including interest and lien fees plus the reimbursement for revenue loss on tax relief programs.

TYPES OF DEBT PERMITTED TO BE ISSUED AND CRITERIA FOR ISSUANCE

TYPES

- Bond Anticipation Notes (BAN's)
- Tax Anticipation Notes (TAN's)
- General Obligation (GO) Bonds
- Revenue Bonds or Special Assessment Bonds
- Lease Purchase Financing
- Tax Increment Financing (TIF)

CRITERIA

a. Short Term Debt

- 1 **Bond Anticipation Notes:** The Town may choose to issue Bond Anticipation Notes as a source of interim funding during a project's construction phase. Such notes are generally issued for a one-year term and can be renewed for a period not to exceed ten years, subject to mandatory pay downs beginning before the end of third year. . Before issuing such notes, the Finance Director will contact the Town's Financial Advisor, for consultation.
- 2 **Tax Anticipation Notes:** The Town may choose to issue Tax Anticipation Notes to fund internal working capital cash flow needs. Before issuing such notes, cash flow projections will be prepared by the appropriate Town Departments and reviewed by the Finance Director. Tax Anticipation Notes should only be considered following consultation with the Town's Financial Advisor.
- 3 **Leasing:** Leasing is appropriate for procuring assets that are too expensive to fund with current receipts in any one year, but with useful lives too short (less than ten years) to finance with long-term debt. Leasing will be considered for assets that will be needed for only short periods of time, or which are subject to rapid technological obsolescence.

b. Long Term Debt

- 1 **General Obligation (GO) Bonds:** General obligation bonds are general obligations of the Town with a full faith and credit pledge, payable from general (property) taxes, subject to certain constitutional and statutory limitations. Bonding should be used to finance capital improvements and long-term assets, or other costs associated with the financing of a project, which has been determined to be beneficial to the citizens of the Town. Repayment sources may include but are not limited to tax revenues, project revenue, Federal and State grants, and special assessments. The Town will consider all repayment sources prior to the issuance of debt.
- 2 **Revenue Bonds:** The Town may also consider revenue or special assessment bonds. To enhance security when issuing revenue bonds, the Town may issue "double-barreled" bonds which are secured both by a dedicated revenue stream and by the general taxing powers the Town. The Town will strictly adhere to all provisions of the bond resolution or trust indenture including but not limited to covenants, additional bond tests, and operation and maintenance requirements. The Town, with the assistance of its Financial Advisor, will analyze the feasibility and cost benefits prior to the issuance of such bonds.
- 3 **Tax Increment Financing (TIF):** The Town may sponsor conduit financings for physical projects in areas designated for redevelopment, urban renewal, or municipal development that have a general public purpose and are consistent with the Town's overall service and policy objectives. Debt service on TIF bonds will be derived from the incremental tax revenues generated as a result of economic growth in the TIF District. TIF Bonds are Special Revenue Bonds; the Town will have no obligation for the repayment of these bonds.

Credit Enhancement: The Town shall seek to use credit enhancement (letters of credit, bond insurance, surety bonds etc.) when such credit enhancement improves marketability and cost-effectiveness.

RESTRICTION/LIMITATIONS ON DEBT ISSUANCE

- This policy prohibits the issuance of debt for current operations.
- This policy prohibits the issuance of derivative securities.
- The Town will not issue Pension Obligation bonds.

STRUCTURAL FEATURES OF DEBT

Overview: The Town plans long-term and short-term debt issuances to finance its capital improvement program based on cash flow needs, sources of revenue, construction periods, available financing instruments and market conditions.

When establishing the structure of a bond issue, a mill rate impact analysis will be performed. The analysis will incorporate the current debt structure and project the costs of various financing options available to the Town.

Debt Repayment: Generally, borrowings by the Town should be of a duration that does not exceed the economic life of the improvement and in no event exceed 20 years (30 years for school and sewer projects) in accordance with Connecticut General Statutes. The Town will repay, a minimum of, 50% of the Town's overall outstanding debt within ten years.

CREDIT OBJECTIVES

Analysts at rating agencies, underwriting firms and institutional investors use debt ratios to analyze debt levels. However, the Town recognizes that ratios are one of many factors that influence bond ratings. Commonly used debt ratios of comparable sized Towns and with comparable ratings will provide one measure against which the Town can assess its debt burden. Another method is to compare ourselves against ratios developed by rating agencies, such as, *Standard & Poor's* and *Moody's Investors Service*. The analysis is not intended to determine the Town's total financial position or to project the rating level of the Town.

The Town will use the following debt ratios when reviewing the Town's capacity to issue debt:

Debt Burden Indicator	Definition	Standard & Poor's
Debt as a percentage of Full Valuation	A ratio of total direct debt to the full valuation of the most recent completed grand list.	<ul style="list-style-type: none">• Low - Below 3%• Moderate - 3%-6%• Moderately High - 6%-10%• High - Above 10%
Debt per capita	This ratio measures net debt to population.	<ul style="list-style-type: none">• Very Low - Below \$1,000• Low - \$1,000-\$2,000• Moderate - \$2,000-\$5,000• High - Above \$5,000
Debt Service Indicators		
Annual net debt service as a percentage of total General Fund expenditures (including transfers out)	The portion of operating expenditures used for debt service costs	<ul style="list-style-type: none">• Low - Below 8%• Moderate - 8%-15%• Elevated - 15%-20%• High - Above 25%
A retirement rate of 50% of the Town's indebtedness within 10 years		Median: Greater than 50%

Overlapping Debt

- There are no portions of the debt of other governmental entities that are payable in whole or in part by the Town (e.g. Regional School District Debt).

METHOD OF SALE

Competitive Sale: The Town, as a matter of policy, will issue its debt obligations in a competitive sale when deemed cost effective and advantageous to do so .

Negotiated Sale: There may be instances where it is determined by the Director of Finance and approved by the Board of Finance that certain complexities of a bond financing or market conditions are such that it may be beneficial to the Town to issue its debt obligations through a negotiated sale. Such determination may be made on an issue-by-issue basis, for a series of issues; or for part or all of a specific financing program. Selection of the underwriting team shall be made pursuant to selection procedures set forth in this debt policy under "Selection of Consultants and Service Providers".

Private Placement: When determined appropriate by the Finance Director and approved by the Board of Finance, the Town may elect to sell its debt obligations through a private placement of limited public offering. Selection of a placement agent shall be made pursuant to selection procedures developed by the Finance Director.

DISCLOSURE

Rating Agencies: Full disclosure of the Town's financial position, current operations, and local economy shall be made to the rating agencies; an open line of communication should also be maintained with the agencies. Town staff, with assistance of financial advisors, shall prepare the necessary materials and presentation to the rating agencies. A credit rating will be sought from Standard & Poor's and others as recommended by the Finance Director in conjunction with the Town's financial advisor.

POST ISSUANCE TAX & SECURITY LAW COMPLIANCE

The Finance Director will develop and implement written post-issuance compliance procedures that will enable the Town to adequately safeguard against post-issuance violations that may result in the loss of the tax-exempt status of their bonds.

Arbitrage: The Finance Director shall establish a system of record keeping and reporting to meet the bond gross proceeds expenditure tests and the arbitrage rebate compliance requirement of the federal tax code. This effort shall include tracking investment earnings on bond proceeds, calculating rebate payments in compliance with tax law, and remitting any rebateable earnings to the federal government in a timely manner in order to preserve the tax-exempt status of the Town's outstanding debt issues. Additionally, general financial reporting and certification requirements embodied in bond covenants shall be monitored to ensure that all covenants are complied with.

Continuing Disclosure: The Town is committed to continuing disclosure of financial and pertinent credit information relevant to the Town's outstanding securities and will abide by the Provisions of Securities and Exchange Commission (SEC) Rule 15c2-12 concerning primary and secondary market disclosure and its executed Continuing Disclosure Agreements.

SELECTION OF CONSULTANTS AND SERVICE PROVIDERS

The Town employs outside financial specialists to assist it in developing a bond issuance strategy preparing bond documents and marketing bonds to investors. The key players in the Town's financing transactions include its financial representatives (the Finance Director and staff, among others), Bond Counsel and a Financial Advisor. Other outside firms, such as those providing paying agent/registrars, trustee, credit enhancement, auditing, or printing services, are retained as required.

The Town's Finance Director shall be responsible for establishing a solicitation and selection process for securing professional services that are required to develop and implement the Town's debt program. Goals of the solicitation and selection process shall include encouraging participation from qualified service providers, both local and national, and securing services at competitive prices. The Finance Director shall periodically seek requests for qualifications for bond counsel and financial advisory services based on need.

INVESTMENT OF PROCEEDS

The investment of idle funds must be in conformance with federal laws, state statutes, the Town Charter, and internal policies and procedures.

SAFETY FIRST

Besides legality, the Town's foremost investment objective will be safety of principal.

LIQUIDITY

The Town will maintain sufficient liquidity to meet project expenditure requirements.

REVIEW OF THIS POLICY

This policy shall be reviewed no later than a bi-annual basis and modified as necessary.

Approval:

APPROVED BY BOARD OF FINANCE: 12-17-2012

APPROVED BY TOWN COUNCIL: 04-09-13

MEMO

TO: Town Council

FROM: Patience Anderson, Town Council Chair

CC: Michael Maniscalco, Town Manager

DATE: 12/2/15

SUBJECT: Town Council Priorities

Thank you for providing your top priorities for the Town Council and the upcoming two years. I have greatly appreciated all of your input and have enjoyed reviewing your ideas. As a result of my review I have identified the following commonalities between all of our goals. They include:

- #1) Center School / Facilities (6) Kevin, Peter, Josh, Mark, Patience, Melissa
- #2) Lake Management-Water quality (3.5) Kevin, Peter, Mark and 1/2 Patience
- #3) TIED Affordable Budgets (3) Josh, Mark and Melissa
Roads / Infrastructure (3) Kevin, Peter and Josh
- #4) Water System expansion-Water quality (2.5) Kevin, Peter and 1/2 Patience
- #5) Charter Revision (2) Melissa and Patience

Accompanying this memo is all of the submissions from individual Council members. Please review the above and the accompanying documentation to see if you agree or not. I am sure we will be faced with a multitude of decisions over the next two years but if we support a set of common goals we will be capable of accomplishing more for the Town of East Hampton.

RESOLUTION

250th ANNIVERSARY COMMITTEE

TOWN OF EAST HAMPTON

WHEREAS, on October 2017 the Town of East Hampton will celebrate its 250th year since the Governor of the State of Connecticut signed legislation officially designating the land that has become the Town of East Hampton;

WHEREAS, in the 250 years of existence the Town of East Hampton has had many famous and notable residents;

WHEREAS, in the 250 years the Town of East Hampton has made many contributions to surrounding communities, the State of Connecticut and the United States of America;

WHEREAS, in the 250 years the Town of East Hampton has contributed to providing the best quality of life for the residents it proudly serves.

NOW THEREFORE BE IT RESOLVED, the Town of East Hampton plans to celebrate its 250th anniversary through the development and efforts of the 250th Anniversary Committee. It is the express purpose of the committee to develop, host and endorse community events that will recognize, commemorate and celebrate the founding of East Hampton. The committee shall plan, organize and implement said events and celebrations; seek community support; endorse and collaborate with other community events; and make requests for support to the Town.

FURTHER BE IT RESOLVED, the Committee shall be ratified and chaired by the Town Council and shall have seven (7) members. The membership shall consist of 1 member of the Town Council and 6 members of the public. The Town Manager or his designee shall be an at-large member with the full right to participate in meetings but shall hold no vote.

Adopted by Town Council: March 22, 2016



AGENDA
ITEM # 11a

Office of the POLICE DEPARTMENT

SEAN COX, CHIEF

scox@easthamptonct.gov

June 15, 2016

To: Michael Maniscalco

From: Sean Cox
Chief of Police

Re: Request to establish new fees

Sir,

Currently we do not charge town residents who request to have their fingerprints taken. Yet we spend a significant amount of time facilitating this service. That said, a survey of surrounding communities revealed that most communities charge a fee of ten dollars for the service.

Listed below are the annual totals for finger print application requests:

Fiscal Year Totals

7/1/13 to 6/30/14 = 297 x \$10 = \$2900

7/1/14 to 6/30/15 = 190 x \$10 = \$1900

7/1/15 to 6/15/16 = 378 x \$10 = \$3780

\$8650 total

Thus, I am respectfully requesting permission to establish a fee of ten dollars for finger print application requests and that the monies collected be placed in the "Special Revenue" account.





AGENDA
ITEM # 14

Office of the COLLECTOR OF REVENUE
NANCY HASSELMAN, CCMC
nhasselman@easthamptonct.gov

June 24, 2016

To: The East Hampton Town Council

Documentation of the below listed tax refunds are available in the Tax Office for your review if you so desire. The refunds total \$2,767.90.

Thank you for your assistance.

Nancy Hasselman, CCMC

Nancy Hasselman, CCMC
Collector of Revenue

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103 • 54 +

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